

OKLAHOMA CITY AIRPORT TRUST

A G E N D A

February 28, 2013 9:00 AM



Will Rogers World Airport Wiley Post Airport Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent-Trustee
Mick Cornett, Trustee- Mayor
 Gary Marrs, Surrogate Trustee-Mayor
James D. Couch, Trustee
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent-Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

February 28, 2013

- I. Call to Order
- II. Approve minutes of the January 24, 2013, Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. (1) Ratify the action of the Director of Airports in approving Addenda Nos. 1 and 2 for “Flight Standards Building Roof Replacement and Building Envelope Repairs,” Mike Monroney Aeronautical Center; (2) accept staff recommendations regarding bids received and opened on January 15, 2012; (3) adopt Resolution to award after 30 days; (4) award the Contract to Downey Contracting, LLC, in the amount of \$889,400; and (5) approve Contract and bonds.
 - B. Approve Change Order No. 2 for “Senior Lien Mechanical System Replacement FY 11 Project,” Mike Monroney Aeronautical Center, with United Mechanical, Inc., adding \$40,415.45 and 13 calendar days to the contract.
 - C. Approve Change Order No. 1 for “Installation and Maintenance of a Closed Circuit Television (CCTV) System,” with Dane & Associates Electric Company, Transportation Security Administration Other Transaction Agreement HSTS04-09-H-REC307—Phase II, adding 90 calendar days, subject to approval by TSA of the extension of the Other Transaction Agreement.
 - D. (1) Approve Change Order No. 1 for “Pave/Construct Perimeter Road Around Runway 17L/35R,” with Duit Construction Company, Airport Improvement Program (AIP) Project No. 3-40-0072-063-2012, adding 79 calendar days, and (2) accept the completed road prior to project completion.
 - E. (1) Approve Change Order No. 1 adding 44 calendar days and Amendment No. 1 adding \$17,072.62 to the Construction Contract with Meridian Contracting, Inc., for “Rehabilitate Concrete Joints Runway 17R/35L,” AIP 3-40-0072-061-2012; (2) approve the Certificate of Substantial Completion; and (3) accept the completed project.

- F. Approve Amendment No. 9 to the Contract For Professional Services with LeighFisher, Inc., for “Creation of a Land Development Strategy for Will Rogers World Airport,” adding \$44,900.
- G. (1) Adopt Resolution declaring structure and associated equipment (located at 3436 Southwest 89th Street) surplus to the needs of the Trust; (2) approve Release of Lien; and (3) authorize staff to pursue the disposal of said structure and associated equipment.
- H. (1) Approve Request for Bids for the Operation and Maintenance of Automated Teller Machines at Will Rogers World Airport, and (2) authorize advertisement for bids to be received on April 9, 2013.
- I. Adopt Resolution authorizing the selection of Citigroup Global Markets Inc., as the Senior Book Running Manager, and further designating BOSC, Inc., and Wells Nelson & Associates as Co-Managers for underwriting services to support the issuance of taxable General Airport Revenue Bonds to finance the construction of a Consolidated Rental Car Facility.
- J. Approve Supplemental Management Services Agreement No. 8 with AMPCO System Parking, to (1) approve Annual Budgets, and (2) extend the term for one year commencing April 1, 2013.
- K. (1) Approve Solicitation for Statement of Qualifications for Qualified On-Airport Rental Car Operators, and (2) authorize advertisement for Statement of Qualifications to be received on March 15, 2013.

V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT

- A. (1) Adopt Resolution and (2) approve sole source Service Agreement with Remote Systems Integration (RSINet) to maintain and provide a satellite uplink for generating reports by the Automated Weather Observation System (AWOS) to the Federal Aviation Administration’s National Airspace Data Interchange Network (NADIN), CEPA.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable.
 - 2) Construction Projects Status Report as of February 28, 2013.
 - 3) Budget to Actual Report as of January 31, 2013.

- B. Approve Amendment No. 2 to the Construction Contract with Dane & Associates Electric Company for “2013 Annual Electrical and Street Lighting Maintenance and Repairs,” in an amount not to exceed \$325,000 or 365 days, whichever occurs first, WRWA, WPA, CEPA.
- C. (1) Approve Plans and Project Manual submitted by Frankfurt Short Bruza Associates, P.C., for “2013 Annual Painting Repairs and Maintenance,” and (2) authorize advertisement for bids to be received and opened on March, 26, 2013, WRWA, WPA, CEPA.
- D. Approve Supplement No. 3 to Contract for Professional Services with G4S Secure Solutions (USA) Inc., to extend the term for one year commencing March 1, 2013, WRWA, WPA.

VII. LEASE AGREEMENTS

- A. Approve Assignment and Assumption Agreement assigning the Lease Agreement between the Trust and Primarily Poor, LLC, for the lease of Block 5, Lot 10, as a hangar site for storage of a privately owned aircraft, from Primarily Poor, LLC, to Sherry Upton and Dan Wooliver, Joint Tenants, effective March 12, 2013, CEPA.
- B. Approve Lease Agreement with EAN Holdings, LLC, for the use of a facility to maintain, service, and store rental vehicles, commencing April 1, 2013 through March 31, 2014.
- C. Approve Amendment No. P00006 to the Other Transaction Agreement HSTS04-09-H-REC307 with the Transportation Security Administration (TSA) to extend the expiration of the term of the Agreement from March 31, 2013 to September 30, 2013, WRWA.

- VIII. (1) Adopt Requisition Resolution dated February 28, 2013, to ratify the action of the Director of Airports in approving the requisition dated February 28, 2013, for payment, and (2) adopt Requisition Resolution dated February 28, 2013, authorizing payment of requisitions dated February 28, 2013.

- IX. Comments from Trustees, Staff and Citizens

- X. Adjournment