

# OKLAHOMA CITY AIRPORT TRUST

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## A G E N D A

August 22, 2013 9:00 AM

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Will Rogers World Airport    Wiley Post Airport    Clarence E. Page Airport

### Trustees:

Larry McAtee, Chairman, Trustee-Council Member  
Kirk Humphreys, Vice Chairman, Independent-Trustee  
Mick Cornett, Trustee- Mayor  
    David Greenwell, Surrogate Trustee-Mayor  
James D. Couch, Trustee  
    Dennis Clowers, Surrogate Trustee-City Manager  
Terry Salmon, Independent-Trustee

Mark Kranenburg, General Manager  
Frances Kersey, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

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City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

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## INFORMATION ABOUT AIRPORT TRUST MEETINGS

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The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

### Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

### Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

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## AGENDA

### OKLAHOMA CITY AIRPORT TRUST

August 22, 2013

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- I. Call to Order
- II. Approve minutes of July 25, 2013, Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
  - A. Approve Amendment No. 1 and Change Order No. 7 with Restek, Inc., for “Garages A & B Repairs,” adding \$118,430 and 40 calendar days, respectively.
  - B. (1) Approve Amendment No. 1 to the Construction Contract with Pteris Global (USA), Inc., for “Checked Baggage Inspection System,” Transportation Security Administration Other Transaction Agreement HSTS04-10-H-CT1190, and (2) approve Amendment No. 1 to the Operations and Maintenance Services Contract with Pteris Global (USA), Inc., for “Checked Baggage Inspection System.”
  - C. Approve Change Order No. 4 with Downey Contracting, LLC for “Flight Standards Building Roof Replacement and Building Envelope Repairs,” Mike Monroney Aeronautical Center, amending the slope of the roof and extending the roof warranty to 25 years.
  - D. Approve Revocable Permit for display of the Oklahoma City Museum of Art’s Dale Chihuly exhibit in the Terminal Building.
  - E. Adopt Resolution waiving competitive bidding and authorizing the sole source purchase of service and materials to repair fascia and soffit panels on the Terminal Building from Architectural Fabricators Company, Inc., in an amount not to exceed \$70,515.
  - F. Accept the completed project “Hangar 3B South Low Roof Replacement.”
  - G. Approve claim of Mycah Hatfield for automobile damage.

**V. GENERAL**

- A. Receive reports:
- 1) Delinquent Accounts Receivable.
  - 2) Construction Projects Status Report as of August 22, 2013.
  - 3) Budget to Actual Report as of July 31, 2013.
- B. Approve Amendment No. 2 to the Agreement with Diversified Construction of Oklahoma, Inc., for “2012 Annual Miscellaneous Services Repairs and Maintenance,” adding \$100,000, WRWA, WPA, CEPA.

**VI. LEASE AND OTHER AGREEMENTS**

- A. Approve Supplement No. 4 to Passenger Airline Operating and Lease Agreement for Signatory Carriers with United Airlines, Inc., (1) to extend the term of the agreement for a period which shall not extend beyond June 30, 2014, and (2) approve name change from United Air Lines Inc., to United Airlines Inc., effective April 1, 2013 from an internal corporate reorganization, WRWA.
- B. Approve Supplemental Airport Use Agreement No. 7 with Ameriflight, LLC, to extend the term of the Agreement for its use of certain premises and facilities, in connection with its business of providing air cargo services for one (1) year commencing July 1, 2013 and terminating June 30, 2014, WRWA.
- C. Approve Supplemental Airport Use Agreement No. 8 with Martinaire Aviation, L.L.C., to extend the term of the Agreement for its use of certain premises and facilities, in connection with its business of providing air cargo services for one (1) year commencing July 1, 2013, and terminating June 30, 2014, WRWA.
- D. Approve Supplemental Agreement No. 37 to Lease No. DOT-FA71AC-2103 with the United States of America, Federal Aviation Administration, to (1) remove 1.63 acres of land from the leased premises, (2) revise the land rental accordingly, (3) revise the maintenance and insurance rental component to include contributions for maintenance and insurance of the ANF-2 Addition; (4) clarify certain other terms, conditions, and Exhibits of the lease; and (5) incorporate a succeeding lease clause, WRWA.
- E. Approve Amendment No. 1 to Non-Federal Reimbursable Agreement-Other Transaction No. ARC-ON-AAC-12-A138, to provide for Federal Aviation Administration's refund in the amount of \$499,267.38 for the remodeling/renovation of Building 23 (Systems Training Building) project, WRWA.

- F. Approve Amendment of Solicitation/Modification of Contract No. P00003 with the Transportation Security Administration to (1) extend the term for one year effective September 13, 2013, through September 12, 2014, and (2) provide funding for the annual rent for the lease of certain premises in support of the canine detection teams, WRWA.
  - G. Approve Amendment A047 to Lease No. MS-91-L-0060 with the United States of America, Department of Justice, U.S. Marshals Service, to provide funding of annual rentals effective September 1, 2013, in connection with its lease of the U.S. Marshals Service Air Wing facility, WRWA.
  - H. (1) Consent to Specialty Retail Subconcession Agreement between Paradies-Kambers, LLC and Project Horizon, Inc. d/b/a InMotion Entertainment, and (2) consent and approve an Assignment and Assumption of Specialty Retail Subconcession Agreement assigning the Subconcession Agreement with Project Horizon, Inc., to InMotion Entertainment Group, LLC for the sublease of space and a concession under the Newsstand/Gifts and Specialty Retail Operations Agreement between the Trust and Paradies-Kambers, LLC, WRWA.
  - I. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Unit #302 from John Hazelton, an individual, to Bantco, LLC, Timothy Coil, Managing Member, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.
  - J. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Unit #1608 from Quetzal Limited Partnership, Sid Emmert, General Partner (deceased) and Sonya Emmert, General Partner, to Patrick A. Timmons, an individual, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA
  - K. Approve Lease Agreement with Mid-Continent Airmotive, Inc., to lease certain facilities and associated premises for a fixed base operation, commencing September 1, 2013, through August 31, 2018, WPA.
- VII. (1) Adopt Requisition Resolution dated August 22, 2013, to ratify the action of the Director of Airports in approving the requisition dated August 22, 2013, for payment, and (2) adopt Requisition Resolution dated August 22, 2013, authorizing payment of requisitions dated August 22, 2013.
- VIII. (1) Adopt Resolution authorizing the Municipal Counselors Office to settle a property damage claim with Traveler's Insurance and to execute any necessary settlement documents, and/or (2) enter into executive session on the advice of the Municipal Counselor to receive confidential communications regarding settlement in the above case, as authorized by 25 O.S. (2012 Supp.) §307(B)(4), because disclosure would impair the ability of the public body to conduct the pending proceedings.

IX. Comments from Trustees, Staff and Citizens

X. Adjournment