

# OKLAHOMA CITY AIRPORT TRUST

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## A G E N D A

January 24, 2013 9:00 AM

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Will Rogers World Airport    Wiley Post Airport    Clarence E. Page Airport

### Trustees:

Larry McAtee, Chairman, Trustee-Council Member  
Kirk Humphreys, Vice Chairman, Independent-Trustee  
Mick Cornett, Trustee- Mayor  
    Gary Marrs, Surrogate Trustee-Mayor  
James D. Couch, Trustee  
    Dennis Clowers, Surrogate Trustee-City Manager  
Terry Salmon, Independent-Trustee

Mark Kranenburg, General Manager  
Frances Kersey, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

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City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

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## INFORMATION ABOUT AIRPORT TRUST MEETINGS

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The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

### Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

### Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

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## AGENDA

### OKLAHOMA CITY AIRPORT TRUST

January 24, 2013

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- I. Call to Order
- II. Approve minutes of December 20, 2012, Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
  - A. (1) Approve Plans and Project Manual submitted by Frankfurt Short Bruza Associates, P.C., for "Air Traffic Building Piping Insulation Replacement," Mike Monroney Aeronautical Center, and (2) authorize advertisement for bids to be received and opened on February 19, 2013.
  - B. (1) Approve Plans and Project Manual submitted by Frankfurt Short Bruza Associates, P.C., for "2013 Medium Voltage Electrical Upgrades," Mike Monroney Aeronautical Center, and (2) authorize advertisement for bids to be received and opened on February 19, 2013.
  - C. (1) Approve Request for Pre-Qualification for "Checked Baggage Inspection System," and (2) authorize staff to advertise for and conduct prequalification evaluations.
  - D. Adopt Joint Resolution between the Oklahoma City Airport Trust and The City of Oklahoma City to submit a grant application for 2013 Airport Improvement Program (AIP) funds for Will Rogers World Airport Project No. 3-40-0072-064-2013 to the Federal Aviation Administration (FAA) and accept the grant when offered, designate the Official Representative for administration of the grant on behalf of the Trust and City and authorize the Official Representative to sign all documents.
  - E. Approve Easement Agreement with Chickasaw Telecommunications Services, Inc. to install, operate, and maintain an underground fiber optic cable to provide upgraded telecommunications services to U.S. Cellular's equipment located at the Weather Tower.
  - F. Authorize the purchase of two additional Compressed Natural Gas shuttle buses from the Pricing Agreement with National Bus Sales and Leasing, Inc.

- G. Adopt Resolution authorizing the Director of Airports to make application to the City of Oklahoma City to rename S.W. 64th Street from Duke Avenue to Eddie Avenue as Lindy Ritz Lane and consenting to the name change.
- H. (1) Approve Request for Bids for a "Pricing Agreement for 1,500 Gallon Class 4 Aircraft Rescue Fire Fighting (ARFF) Vehicles," and (2) authorize the advertisement of bids to be received on February 19, 2013.

V. **WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT**

- A. Approve Easement Agreement with Cox Com, LLC, dba: Cox Communications Oklahoma City to install, operate, and maintain an underground fiber optic cable to provide upgraded voice communications services to Hangar 8, currently occupied by ValAir Aviation, WPA.

VI. **GENERAL**

- A. Receive reports:
  - 1) Delinquent Accounts Receivable.
  - 2) Construction Projects Status Report as of January 24, 2013.
  - 3) Budget to Actual Report as of December 31, 2012.
- B. Accept the Performance Bond applicable to the Cleaning and Janitorial Services Contract awarded to ISS Facility Services, Inc., commencing March 1, 2013, WRWA and WPA.
- C. (1) Approve Plans and Project Manual submitted by Frankfurt Short Bruza Associates, P.C., for "Annual Utility Repairs and Maintenance," and (2) authorize advertisement for bids to be received and opened on February 19, 2013, WRWA, WPA, CEPA.

VII. **LEASE AGREEMENTS**

- A. Approve Farm Lands Lease Agreement with Roy A. Nuttall and Janice M. Nuttall to lease approximately 1.6 acres for grazing purposes, one year commencing January 1, 2013 through December 31, 2013, WPA.
- B. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Unit #1303 from Freddie D. Baker Trust, 10-02-2001, Freddie D. Baker and Karan K. Baker, Trustees, to Freddie Baker Family Trust, 10-30-2012, Anthony P. Baker, Trustee, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.

- C. Approve Supplemental Lease Agreement No. 1 with Southern Nazarene University, to (1) extend the term for a five-year period commencing January 1, 2013, and (2) revise certain standard language, WPA.
  - D. Approve Supplemental Agreement No. 1 with AirOne Flight Academy, Inc., to update insurance language, commencing January 1, 2013, WPA.
  - E. Approve Supplement Agreement No. 1 with Avis Rent A Car System, LLC, to update property insurance language, commencing January 1, 2013, WRWA.
  - F. Approve Supplement Agreement No. 3 to Passenger Airline Operating and Lease Agreement for Signatory Carriers with United Air Lines, Inc., to (1) lease Departure Gates 8 and 10 commencing January 1, 2013; (2) lease existing ticket counter space commencing December 1, 2012; and (3) adjust rentals accordingly, WRWA.
  - G. Approve Supplement No. 3 to Passenger Airline Operating and Lease Agreement for Signatory Carriers with American Airlines, Inc., to (1) extend the term for six months commencing January 1, 2013, and (2) allow for American's reconfiguration and reduction of certain leased premises pursuant to the terms of the Agreement, WRWA.
  - H. Approve Supplemental Airport Lease Agreement No. 5 with Hangar 84, LLC, to (1) confirm the lease and square footage of the South Additional Premises to its leased premises; (2) provide for Lessee's construction of an aircraft parking ramp and an office with restrooms and storage space on the South Additional Premises; and (3) confirm all ground rental and infrastructure rentals, WRWA.
- VIII. (1) Adopt Requisition Resolution dated January 24, 2013, to ratify the action of the Director of Airports in approving the requisition dated January 24, 2013, for payment, and (2) adopt Requisition Resolution dated January 24, 2013, authorizing payment of requisitions dated January 24, 2013.
- IX. Comments from Trustees, Staff and Citizens
- X. Adjournment