

OKLAHOMA CITY AIRPORT TRUST

A G E N D A

July 25, 2013 9:00 AM



Will Rogers World Airport Wiley Post Airport Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent-Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent-Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

July 25, 2013

- I. Call to Order
- II. Approve the minutes of June 27, 2013, Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. (1) Approve Certificate of Substantial Completion with United Mechanical, Inc. for "Senior Lien Mechanical System Replacement FY 11 Project," Mike Monroney Aeronautical Center, (2) accept completed project.
 - B. Approve Change Order No. 1 with Dane and Associates Electrical Company for "Aviation Records Building Electrical Vault Modifications," Mike Monroney Aeronautical Center, adding 78 calendar days to the contract.
 - C. Approve Change Order No. 3 with Downey Contracting, LLC for "Flight Standards Building Roof Replacement and Building Envelope Repairs," Mike Monroney Aeronautical Center, adding 18 calendar days to the contract.
 - D. Approve "Request for Proposals for Air Service Development Consulting Services for Will Rogers World Airport," and (2) authorize advertisement for proposals to be received on August 27, 2013.
 - E. (1) Approve Plans and Project Manual submitted by C.H. Guernsey & Company for "Generator Replacement (Revised)," and (2) authorize re-advertisement for bids to be received and opened on August 20, 2013.
 - F. (1) Approve Plans and Project Manual submitted by C.H. Guernsey & Company for "Consolidated Rental Car Facility," and (2) authorize advertisement for bids to be received and opened on September 3, 2013.

- G. Adopt Resolution authorizing and approving the issuance of not to exceed \$50,000,000 Oklahoma City Airport Trust Junior Lien Taxable Bonds in one or more series or with one or more subseries; waiving competitive bidding on the sale of the bonds; authorizing and approving the negotiated sale of such bonds to the purchasers at a discount; authorizing a certificate of determination setting forth the underwriters' and original issue discounts, interest rates, redemption provisions, size and maturities of the bonds; adopting and approving a Bond Purchase Agreement, a Thirty-first Supplemental Junior Lien Bond Indenture and an Official Statement; authorizing the execution of documents; authorizing and directing the Trustees and the Trust Secretary to do all things necessary for the issuance, sale and delivery of said bonds; and authorizing additional public hearings, if required.
- H. (1) Ratify the action of the Director of Airports in approving Addenda Nos. 1 and 2 to the "Request for Bids for a Pricing Agreement for Compressed Natural Gas Passenger Buses"; (2) receive staff recommendation regarding bids received; (3) award the Pricing Agreement for Compressed Natural Gas Passenger Buses to Alliance Bus Group, Inc.; and (4) authorize the purchase of eight buses in the amount of \$3,004,888.
- I. (1) Accept staff recommendations regarding bids for "Terminal Building Carpet Replacement"; (2) adopt Resolution to award after 30 days; (3) award the contract to The Carpet Store in the amount of \$326,130; and (4) approve Contract and bonds.
- J. Adopt Resolution establishing a revised Will Rogers World Airport Air Carrier Marketing Program for daily non-stop jet service to cities not currently served non-stop to and from Oklahoma City.
- K. (1) Ratify the action of the Director of Airports in approving Addenda Nos. 1 and 2 to "Replace Fascia Hangar 3"; (2) accept staff recommendations regarding bids; (3) award the contract to Downey Contracting, LLC, in the amount of \$127,742; and (4) approve Contract and bonds.
- L. (1) Ratify the action of the Director of Airports in approving Addenda Nos. 1 and 2 to "Painting AAR Leased Facilities at Will Rogers World Airport"; (2) accept staff recommendations regarding bids; (3) award the contract to Wynn Construction Co., Inc., in the amount of \$643,000; and (4) approve Contract and bonds.
- M. (1) Concur with the recommendation of the Consultant Review Committee, and (2) authorize negotiation of a Professional Services Agreement with H. W. Lochner for "Airport Terminal, Parking, and Vehicular Wayfinding Signage."

V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT

- A. (1) Approve Amendment No. 2 with Libra Electric Company for "Install Taxiway Edge Lights, Install Lighted Holding Position Signs, Reconstruct Approximately 650 Feet of Runway at the End of Runway 17L, Remark Runway 17R/35L, and Rehabilitate Various Corner Breaks and Joints at Runway 17L/35R and Taxiways," Airport Improvement Program Project No. 3-40-0071-011-2012, deducting \$140,329.20, and (2) accept the completed project as of July 11, 2013, CEPA.

VI. GENERAL

- A. Receive reports:
- 1) Delinquent Accounts Receivable.
 - 2) Construction Projects Status Report as of July 25, 2013.
 - 3) Budget to Actual Report as of June 30, 2013.
- B. Approve Professional Services Agreement between the Trustees of the Oklahoma City Airport Trust and Moricoli and Schovanec, P.C., for legal professional services involving environmental issues from the historic and present operation of all Oklahoma City Airports, WRWA, WPA, and CEPA.
- C. Approve Supplement No. 3 to Professional Services Agreement for Financial Advisor Services with Public Financial Management, Inc. to extend the term of the agreement for a period of one year commencing September 1, 2013, WRWA, WPA, and CEPA.

VII. LEASE AND OTHER AGREEMENTS

- A. Approve Supplemental Agreement No. 2 with Smarte Carte, Inc., for the removal of luggage car units from the east and west locations of the two-story parking garage and add the units to other existing luggage car unit locations on the premises, through June 30, 2014, WRWA.
- B. Approve Supplement No. 3 to Passenger Airline Operating and Lease Agreement for Signatory Carriers with Delta Airlines, Inc., to extend the term of the agreement for a period which shall not extend beyond June 30, 2014, WRWA.
- C. Approve Supplement Agreement No. 3 to Air Cargo Carrier Operating Agreement for Signatory Carriers with United Parcel Service, Inc., to extend the term of the agreement for a period which shall not extend beyond June 30, 2014, WRWA.

- D. Approve Lease Agreement with Nick Knezevich, Jr. and Faira K. Knezevich, Joint Tenants, for lease of Block 7, Lot 10, for construction of an individual aircraft hangar to be used for storage of privately owned aircraft, commencing August 13, 2013, through December 31, 2018, CEPA.
 - E. Approve On Airport Rental Car Concession and Lease Agreements with (1) Simply Wheelz, LLC, dba Advantage Rent A Car; (2) Avis Budget Car Rental, LLC dba Avis Rent A Car and Budget Rent A Car; (3) EAN Holdings, LLC, dba Alamo Car Rental, Enterprise Rent A Car, and National Car Rental; (4) The Hertz Corporation; and (5) TAG OKC, Inc., dba Dollar Rent A Car and Thrifty Car Rental for on-airport rental car operations from a new Consolidated Rental Car Facility (ConRAC), 10 years commencing upon completion, WRWA.
 - F. Approve Ground Services Agreement with Wayne Enterprises, LLC, dba NASCAB for a taxi cab service commencing August 1, 2013 through March 31, 2014, 5 vehicles based on an annual fee of \$600 per vehicle, WRWA.
- VIII. (1) Adopt Requisition Resolution dated July 25, 2013, to ratify the action of the Director of Airports in approving the requisition dated July 25, 2013, for payment, and (2) adopt Requisition Resolution dated July 25, 2013, authorizing payment of requisitions dated July 25, 2013.
- IX. Comments from Trustees, Staff and Citizens
- X. Adjournment