

OKLAHOMA CITY AIRPORT TRUST

A G E N D A

March 28, 2013 9:00 AM



Will Rogers World Airport Wiley Post Airport Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent-Trustee
Mick Cornett, Trustee- Mayor
 Gary Marrs, Surrogate Trustee-Mayor
James D. Couch, Trustee
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent-Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

March 28, 2013

- I. Call to Order
- II. Approve minutes of the February 28, 2013, Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. Receive letter from Director of Airports to Federal Aviation Administration supporting the contract control tower at Wiley Post Airport.
- V. **WILL ROGERS WORLD AIRPORT**
 - A. (1) Ratify the action of the Director of Airports in Approving Addendum No. 1 for "2013 Medium Voltage Electrical Upgrades," Mike Monroney Aeronautical Center; (2) accept staff recommendations regarding bids; (3) adopt Resolution to award after 30 days; (4) award the Contract to Libra Electric Company, in the amount of \$818,440; and (5) approve Contract and bonds.
 - B. (1) Accept staff recommendations regarding bids for "Air Traffic Building Piping Insulation Replacement," Mike Monroney Aeronautical Center; (2) adopt Resolution to award after 30 days; (3) award the Contract to Downey Contracting, LLC, in the amount of \$156,400; and (4) approve Contract and bonds.
 - C. Approve Supplemental Management Services Agreement No. 3 with Pro-Tec Fire Services, Ltd., to (1) approve Annual Budget, and (2) extend the term for one year commencing July 1, 2013.
 - D. Approve Change Order No. 1 for "Construct Detention Basin" with CGC, LLC, adding 41 calendar days.
 - E. Approve Change Order No. 1 to the contract with Diversified Construction of Oklahoma, Inc., for "Hangar 3B Low Roof Replacement," adding \$25,961.44 and 60 calendar days.
 - F. Approve Change Order No. 5 for "Garages A and B Repairs," with Restek, Inc., adding \$4,531.39 and 10 calendar days.

- G. Approve Amendment No. 1 to the Professional Services Contract with C.H. Guernsey & Company for "Consolidated Rental Car (CONRAC) Facility," adding \$11,500.
- H. (1) Approve the Plans and Project Manual submitted by Frankfurt Short Bruza Associates, PC, for "Terminal Pipe Chase Insulation and Repairs," and (2) authorize advertisement for bids to be received and opened on April 23, 2013.
- I. (1) Receive staff report, and (2) approve recommendation regarding uncollectible account.
- J. (1) Receive staff recommendation regarding bids for the "Request for Bids for a Pricing Agreement for 1,500 Gallon Class 4 Aircraft Rescue Fire Fighting (ARFF) Vehicles"; (2) award the Pricing Agreement to E-One, Inc.; and (3) approve the purchase of one ARFF vehicle subject to receipt of FAA AIP grant funds.
- K. Approve Supplemental No. 5 to Fuel Storage Agreement with Glenn Oil Co., Inc. to extend the term of the agreement granting access to the fuel storage facility to obtain fuel to transport to the Oklahoma Air National Guard facility located on Airport premises for one year commencing July 1, 2013, through June 30, 2014.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable.
 - 2) Construction Projects Status Report as of March 28, 2013.
 - 3) Budget to Actual Report as of February 28, 2013.
- B. Approve Professional Services Agreement Supplement No. 2 between the Trustees of the Oklahoma City Airport Trust and McAfee & Taft, P.C., for general legal assistance and support regarding environmental issues from the historic and present operation of all Oklahoma City Airports.
- C. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 for "2013 Annual Utilities Repairs and Maintenance"; (2) receive staff recommendation regarding bids; (3) award the contract to Brewer Construction Oklahoma, LLC, for an amount not to exceed \$300,000 or for 365 days, whichever occurs first; and (4) approve Contract and bonds, WRWA, WPA, CEPA.
- D. Authorize payment to support the purchase of a plaque recognizing the contributions of former Oklahoma City Airport Trust Trustee, Jim D. Scott.

- E. (1) Approve Plans and Project Manual submitted by Frankfurt Short Bruza for “2013 Annual Pavement Repairs and Maintenance,” and (2) authorize advertisement for bids to be received and opened on April 23, 2013, WRWA, WPA, CEPA.

VII. LEASE AGREEMENTS

- A. Approve Supplemental Agreement No. 4 with Baron Exploration Company, to amend the Surface Use Agreement dated October 22, 1992, by (1) increasing the water disposal fees based on the current U.S. Department of Labor’s Consumer Price Index CPI for the South Urban Region; and (2) updating certain provisions, WPA.
- B. Approve Ground Services Agreement with Jefferson Partners, L.P., dba: Jefferson Lines, for a fixed route commercial bus service, one-year renewal commencing April 1, 2013 through March 31, 2014, \$1,200 based upon \$600 annually per daily stop during the term of the agreement, WRWA.
- C. Approve Ground Services Agreements with various companies for ground transportation services at WRWA for one year commencing April 1, 2013 through March 31, 2014, based on an annual fee of \$600 per vehicle, as follows:
 - 1) Airport Express, Inc., 37 Vehicles, \$22,200.
 - 2) AMC Taxi, LLC, 10 Vehicles, \$6,000.
 - 3) Checker Cab Co. of Oklahoma , LLC, 5 Vehicles, \$3,000.
 - 4) Independent Cab Company, LLC, 10 Vehicles, \$6,000.
 - 5) Jay Enn Kay Enterprises and Imports dba Lightning Express, LLC, 5 Vehicles, \$3,000.
 - 6) OKC Express Cab, Inc., 5 Vehicles, \$3,000.
 - 7) Jay Enn Enterprises and Imports dba Oklahoma Shuttle, 7 Vehicles, \$4,200.
 - 8) Qazi Enterprises & Imports, LLC dba OKC Green Taxi, 20 Vehicles, \$12,000.
 - 9) Premium Car, 1 Vehicle, \$600.
 - 10) Rick’s Transpo, LLC, 1 Vehicle, \$600.

- 11) Jay Enn Kay Enterprises and Imports dba Thunder Cab, 15 Vehicles, \$9,000.
- 12) Yellow Cab Co. of Oklahoma, LLC, 8 Vehicles, \$4,800.

VIII. (1) Adopt Requisition Resolution dated March 28, 2013, to ratify the action of the Director of Airports in approving the requisition dated March 28, 2013, for payment, and (2) adopt Requisition Resolution dated March 28, 2013, authorizing payment of requisitions dated March 28, 2013.

IX. Comments from Trustees, Staff and Citizens

X. Adjournment