

OKLAHOMA CITY AIRPORT TRUST

A G E N D A

November 21, 2013 9:00 AM



Will Rogers World Airport Wiley Post Airport Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent-Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent-Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

November 21, 2013

- I. Call to Order
- II. Approve minutes of the October 24, 2013, Oklahoma City Airport Trust meeting.
- III. Director's Report
 - A. Presentation on Airport Strategic Development Program for The Village at Lariat Landing.
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Adopt a Resolution ratifying the action of the Director, waiving competitive bidding and authorizing repair services in the amount of \$28,294.20 with Layne Christensen Company.
 - B. Adopt a Resolution authorizing the purchase of sixteen automated external defibrillators in the amount of \$31,360 from Physio-Control, Inc., utilizing State Contract NASPO SW300.
 - C. (1) Accept staff recommendations regarding the "Request for Proposals for Air Service Development Consulting Services for Will Rogers World Airport," received on August 27, 2013, and (2) approve the Contract for Professional Services with InterVISTAS Consulting, LLC, not to exceed \$279,000.
 - D. Approve the Contract for Professional Services with H. W. Lochner, Inc., for "Airport Terminal Wayfinding and Signage," for the amount of \$302,280 for Phase I.
 - E. Approve Change Order No. 9 with Restek, Inc., for "Garages A and B Repairs," adding 40 calendar days.
 - F. (1) Approve Change Order No. 2 for "Replace/Upgrade Airfield Lighting Control System and Lighting Upgrade for Runway 17L/35R," Airport Improvement Program Project No. 3-40-0072-062-2012, with Libra Electric Company, adding \$21,528.86; (2) approve Final Reconciliation Amendment deducting \$10,734.57; and (3) accept the completed project.

- G. Approve Change Order No. 6 with Downey Contracting, LLC for “Flight Standards Building Roof Replacement and Building Envelope Repairs,” Mike Monroney Aeronautical Center, adding \$6,022.82 and 13 calendar days to the contract.
- H. (1) Approve Certificate of Substantial Completion with Dane and Associates Electric Company for “Aviation Records Building Electrical Vault Modifications,” Mike Monroney Aeronautical Center, (2) accept completed project.
- I. (1) Concur with the Consultant Review Committee, and (2) authorize negotiation of a Professional Services Agreement with LWPB/Burns & McDonnell for “Will Rogers World Airport Multi-Bay Maintenance Facility Addition.”
- J. Approve purchase order for Type “B” Services with Frankfurt Short Bruza Associates, P.C., (FSB) for “Headquarters Building Slab Repair” in the amount of \$60,986.

V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT

- A. Adopt a Resolution ratifying the action of the Director approving the original purchase order for \$41,496.13, waiving the competitive bidding, and approving an increase of \$13,837.12 to Purchase Order No. M14-174 to Diversified Construction of Oklahoma, Inc., for “Replace Hangar 3 Door Tracks.”
- B. (1) Concur with the Consultant Review Committee, and (2) authorize negotiations of Professional Services Agreements with Howard & Associates for “Wiley Post Airport Study Maintenance Requirements, Site Location, and Possible Future Design for a New Maintenance Facility,” WPA.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable.
 - 2) Construction Projects Status Report as of November 21, 2013.
 - 3) Budget to Actual Report as of October 31, 2013.
- B. (1) Approve “Request for Proposals for Security Services,” and (2) authorize advertisement for proposals to be received on December 31, 2013, WRWA, WPA, and CEPA.

VII. LEASE AND OTHER AGREEMENTS

- A. Ratify the Director of Airport's action in approving and consent to an Airline Operating Revocable Permit with Allegiant Air, LLC, for its operation of a Part 121 scheduled air carrier service, WRWA.
- B. Approve Supplemental Management Services Agreement No. 9 to formalize Operator's name change from AMPCO System Parking to ABM Parking Services, Inc., WRWA.
- C. Approve the Agreement to Abandon Surface Location in Place, with Release and Indemnity with Marathon Oil Co., Inc., WRWA.
- D. Approve Lease Agreement with Harvey D. Power for an individual aircraft hangar site (Block 1, Lot 5) for storage of a privately owned aircraft for a five-year period, commencing January 1, 2014 through December 31, 2018, CEPA.

VIII. (1) Adopt Requisition Resolution dated November 21, 2013, to ratify the action of the Director of Airports in approving the requisition dated November 21, 2013, for payment, and (2) adopt Requisition Resolution dated November 21, 2013, authorizing payment of requisitions dated November 21, 2013.

IX. Comments from Trustees, Staff and Citizens

X. Adjournment