



## **A G E N D A**

**April 24, 2014 9:00 AM**

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Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member

Kirk Humphreys, Vice Chairman, Independent Trustee

Mick Cornett, Trustee- Mayor

David Greenwell, Surrogate Trustee-Mayor

James D. Couch, Trustee-City Manager

Dennis Clowers, Surrogate Trustee-City Manager

Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager

Frances Kersey, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

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City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

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## INFORMATION ABOUT AIRPORT TRUST MEETINGS

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The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

### Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

### Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

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## AGENDA

### OKLAHOMA CITY AIRPORT TRUST

April 24, 2014

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- I. Call to Order
- II. Approve the minutes of March 27, 2014, Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. Receive Oklahoma City Airport Trust budget for Fiscal Year 2015 and set for final approval at the May 2014 Airport Trust meeting.
- V. **WILL ROGERS WORLD AIRPORT**
  - A. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 for "S.W. 64th Street Replacement (Lindy Ritz Lane)," at the Mike Monroney Aeronautical Center; (2) accept recommendation regarding bids; (3) award the Contract to Connelly Paving Company in the amount of \$947,926; and (4) approve the Contract and bonds.
  - B. (1) Approve Change Order No. 11 with Downey Contracting, LLC, for "Flight Standards Building Roof Replacement and Building Envelope Repairs," Mike Monroney Aeronautical Center, adding 21 calendar days; (2) approve Certificate of Substantial Completion; and (3) accept completed project.
  - C. (1) Approve the Certificate of Substantial Completion for "Hangar 1 Clamshell Canopy Replacement," for Downey Contracting, LLC, and (2) accept the completed project.
  - D. Approve Change Order No. 2 with Manhattan Construction Company for "Consolidated Rental Car (CONRAC) Facility," adding \$253,026.26.
  - E. Approve Amendment No. 3 to the Contract for Professional Services with Mead & Hunt, Inc., for "Environmental Assessment for Terminal Expansion Phase 3, East Side Airport Development, and Airport Improvement Program Projects for 2010 Through 2014," adding \$61,500.
  - F. Accept completion of "Terminal Building Carpet Replacement," by The Carpet Store, Inc.

- G. Adopt a Resolution ratifying the action of the Director and authorizing repair services performed by Presidio Networked Solutions, Inc., to repair certain crushed fiber conduit, for a total project amount of \$28,958.92, utilizing State Contract No. S14-ITSW1006.

**VI. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT**

- A. Approve Amendment No. 1 to the Contract for Professional Services with Garver, LLC, for “Airfield Infrastructure Repairs and Improvements,” deducting \$2,780, WPA.
- B. Approve Oil and Gas Division Orders to Baron Exploration Company, Inc., establishing the Oklahoma City Airport Trust's interest in the Wiley Post 3-5H and Wiley Post 3-17H wells and setting forth procedures for the Trust's receipt of royalty payments, WPA.
- C. Approve Intergovernmental Agreement with the Oklahoma Aeronautics Commission for construction and rehabilitation of the asphalt portion of runway 17R/35L for the estimated amount of \$280,000, of which the Trust’s portion is estimated at \$14,000, WPA.

**VII. GENERAL**

- A. Receive reports:
  - 1) Delinquent Accounts Receivable.
  - 2) Construction Projects Status Report as of April 24, 2014.
  - 3) Budget to Actual Report as of March 31, 2014.
- B. Approve Professional Services Agreement with DKMG Consulting, LLC, for “Airport Management Consulting Services,” in the annual amount of \$300,000, WRWA, WPA, CEPA.
- C. Approve Amendment No. 1 to the Annual Maintenance Contract with Cherokee Painting, LLC, for “Annual Painting Repairs and Maintenance,” renewing the contract for 365 calendar days or a not-to-exceed amount of \$300,000, whichever event occurs first, WRWA, WPA, CEPA.
- D. Approve claim of Todd Michaelson for automobile damage in an amount of \$325, WRWA.

## VIII. LEASE AND OTHER AGREEMENTS

- A. Approve Supplement No. 4 to Passenger Airline Operating and Lease Agreement for Signatory Carriers with Southwest Airlines, Co., to keep the rental rates and charges to be effective January 1, 2014, the same as the rental rates and charges that became effective January 1, 2013, WRWA.
- B. Approve Supplement Hay Cutting Agreement No. 1 with Pete Wolf, to remove a portion of leased land from Pete Wolf's Agreement for the purpose of accommodating the consolidated rental car facility, retroactive to January 1, 2014, WRWA.
- C. Approve Supplement No. 2 to Hangar/Office Lease Agreement with Continental Resources, LLC, to (1) lease an additional 18,119 square feet of land to include a paved access drive adjacent to its existing leased premises, and (2) adjust the rentals accordingly commencing on approval of the Agreement, WPA.
- D. Approve Revised Exhibit C - Payment Schedule for Metro Technology Centers School District #22 for the lease period July 1, 2014 through June 30, 2015, prepared in accordance with the Lease Agreement dated July 27, 2011, for the Aviation Career Center, WRWA.
- E. Approve Supplemental Agreement No. 3 with Concourse Communications Illinois, LLC, to provide for the installation of a neutral host Distributed Antenna System (DAS), the implementation of a 100% free Wi-Fi access model at the Airport, and extend the term of the agreement through October 31, 2023, WRWA.
- F. Approve Ground Services Agreement with Jefferson Partners, L.P., dba: Jefferson Lines, for a fixed route commercial bus service, one-year renewal commencing April 1, 2014, through March 31, 2015, \$1,200 based upon \$600 annually per daily stop during the term of the agreement, WRWA.
- G. Approve Ground Services Agreements with various companies for ground transportation services at WRWA for one year commencing May 1, 2014 through April 30, 2015, based on an annual fee of \$600 per vehicle, as follows:
  - 1) Candlewood Suites, 1 Vehicle, \$600.
  - 2) Fianna Oklahoma, LLC dba Wyndham Garden Hotel, 2 Vehicles, \$1,200.
  - 3) Four Star Properties, Inc., dba Best Western Saddleback Inn, 2 Vehicles, \$1,200.
  - 4) H&C OKC Hilton, dba Hilton Garden Inn, 2 Vehicles, \$1,200.

- 5) John Q. Hammons Hotels Management dba Renaissance Oklahoma City Hotel, 3 Vehicles, \$1,800.
- 6) Marriott Hotel Services, Inc., dba NCED Marriott Conference Center, 5 Vehicles, \$3,000.
- 7) Royal Auto Rentals, Inc., 1 Vehicle, \$600.
- 8) Select Hotels Group, LLC as Agent of BRE/AmeriSuites Properties, LLC dba Hyatt Place Oklahoma City Airport, 2 Vehicles, \$1,200.
- 9) Premier Hospitality Group, LLC dba Holiday Inn Oklahoma City Airport, 1 Vehicle, \$600.

IX. (1) Adopt Requisition Resolution dated April 24, 2014, to ratify the action of the Director of Airports in approving the requisition dated April 24, 2014, for payment, and (2) adopt Requisition Resolution dated April 24, 2014, authorizing payment of requisitions dated April 24, 2014.

X. Comments from Trustees, Staff and Citizens

XI. Adjournment