



A G E N D A

August 28, 2014 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

August 28, 2014

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of July 24, 2014, Oklahoma City Airport Trust meeting.
- III. Presentation - Oklahoma Airport Trust 5-Year Capital Improvement Plan.
- IV. Director's Report
- V. **WILL ROGERS WORLD AIRPORT**
 - A. Authorize the Director of Airports to purchase roof repairs for the Logistics Support Facility, Mike Monroney Aeronautical Center, in the approximate amount of \$58,277 under the Trust's Annual Maintenance Contract with Oklahoma Roofing & Sheet Metal, LLC.
 - B. Approve Amendment No. 1 to the Construction Contract with Connelly Paving Company for "S.W. 64th Street Replacement (Lindy Ritz Lane)," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1403, adding \$7,957.50.
 - C. Authorize the Director of Airports to purchase Project Representative services in the approximate amount of \$132,000 for "Roof Replacement and Building Repairs for Academy Headquarters Building, Air Traffic Building, and Radar Training Facility," Mike Monroney Aeronautical Center, under the Trust's Facilities Maintenance Engineering Agreement with Frankfurt-Short-Bruza Associates, P.C.
 - D. (1) Approve Request for Proposals for "Will Rogers World Airport Crash Phone System," OCAT Project No. WRWA 1504, and (2) authorize advertisement for proposals to be received on October 7, 2014.
 - E. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 to the Request for Proposals for "Management of the Consolidated Rental Car Facility Shuttle Bus O&M for OCAT"; (2) concur with the Airport Staff Selection Committee's recommendation regarding the proposals received on March 25, 2014; and (3) authorize negotiation of a Management Contract with First Transit, Inc.

- F. Accept Avigation and Hazard Easement granted by First American Title & Trust Company for a tract of land located in the vicinity of Will Rogers World Airport and bounded by S.W. 134th Street to the North, S.W. 149th Street to the South, May Avenue to the East, and Portland Avenue to the West, containing approximately 8.034 acres.
- G. (1) Approve Certificate of Substantial Completion for “Hangar 1 Interior Rehabilitation,” Project No. OCAT WRWA 1410, for HOMCO Construction Company, LLC, and (2) accept the completed project retroactive to July 23, 2014.
- H. Authorize the Director of Airports to purchase services for re-installation of the fire suppression system for “Hangar 1 Clamshell Canopy Replacement” at AAR in the approximate amount of \$53,721.78 under the Trust’s Annual Maintenance Contract with Brewer Construction Oklahoma, LLC.
- I. (1) Approve Reconciliation Amendment No. 1 to the Contract with Brewer Construction Oklahoma, LLC, for “Field Maintenance Fire Line,” Project No. OCAT WRWA 1418, adding \$1,803.40; (2) approve Certificate of Substantial Completion; and (3) accept the completed project.
- J. Approve Change Order No. 5 to the Construction Contract with Manhattan Construction Company for "Consolidated Rental Car (CONRAC) Facility,” Project No. OCAT WRWA 1306, adding \$84,565.67 and 22 calendar days.
- K. Approve Change Order No. 1 to the Construction Contract with Pteris Global (USA), Inc., for "Checked Baggage Inspection System,” Project No. OCAT WRWA 1301, adding \$29,675.54.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable.
 - 2) Construction Projects Status Report as of August 28, 2014.
 - 3) Budget to Actual Report as of July 31, 2014.
- B. Adopt Resolution authorizing the purchase of 55 new computer workstations and monitors from Dell Marketing, L.P., to replace existing out of warranty systems, utilizing State Contract No. S14-ITSW0207-DELLMARKETI, in an amount not to exceed \$80,000, WRWA and WPA.

VII. LEASE AND OTHER AGREEMENTS

- A. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Unit #902 from Jon Liprie, MD, an Individual, to TL Aviation, LLC, Tony Caldwell, Manager, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.
- B. Approve Amendment A049 to Lease No. MS-91-L-0060 with the United States of America, Department of Justice, U.S. Marshals Service, to provide funding of annual rentals effective September 1, 2014, in connection with its lease of the U.S. Marshals Service Air Wing facility, WRWA.
- C. Approve Supplement No. 1 to Lease and Operations Agreement with Anthony Randolph Plant and Clinton Randolph Plant to formally acknowledge the Primary Lease Commencement date as July 1, 2014, and the Primary Lease Period of July 1, 2014, through June 30, 2034, WPA.
- D. Approve Assignment and Assumption Agreement assigning the Lease Agreement between the Trust and John Eagleston for the lease of Block 4, Lot 7, as a hangar site for storage of a privately owned aircraft, from John Eagleston to Don Parker effective September 9, 2014, CEPA.
- E. Approve Assignment and Assumption Agreements, assigning the Lease and Operations Agreement, as amended, for the leasing and operation of a facility for the conduct of a fixed base operation, from Mid-Continent Airmotive, Inc., to Legacy Aviation Services, Inc., effective upon approval by the Trust and City Council, CEPA.
- F. Approve Lease and Operations Agreement with Starman Brothers Auctions, Inc., for the lease of Hangar 4 and associated premises for the purpose of holding periodic aviation auctions and storage of aircraft, September 1, 2014 through August 31, 2019, CEPA.
- G. Approve Ground Services Agreement with Star Cab, LLC, for a taxi cab service, commencing September 1, 2014, through March 31, 2015, five vehicles based on an annual fee of \$600 per vehicle, WRWA.
- H. Approve (1) Supplement No. 6 to the Airport Lease Agreement with Hangar 84, LLC; and (2) Landlord's Estoppel Certificate and Consent to Lender and Lender's Obligation to the Ground Lease with Centennial Bank subject to receipt and review of final loan documents by the Director and Municipal Counselor's Office, WRWA.
- I. Approve Supplemental Agreement No. 3 with The ServiCenter, Inc. dba: ValAir Aviation to revise ground rentals in conformance with the "Minimum Standards for Aeronautical Activities and Leasing of Land and Facilities at Oklahoma City Municipal Airports," effective March 1, 2014, WPA.

- VIII. (1) Adopt Requisition Resolution dated August 28, 2014, to ratify the action of the Director of Airports in approving the requisition dated August 28, 2014, for payment, and (2) adopt Requisition Resolution dated August 28, 2014, authorizing payment of requisitions dated August 28, 2014.
- IX. Comments from Trustees, Staff and Citizens
- X. Adjournment