

OKLAHOMA CITY AIRPORT TRUST

A G E N D A

February 27, 2014 9:00 AM



Will Rogers World Airport Wiley Post Airport Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent-Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent-Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

February 27, 2014

- I. Call to Order
- II. Approve minutes of the January 23, 2014 Oklahoma City Airport Trust meeting.
- III. Director's Report
 - A. Will Rogers World Airport Terminal Expansion presentation.
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Approve the Contract for Professional Services with Olsson Associates, Inc., for Phase I of “West Side Drainage Improvements,” in the amount of \$70,000.
 - B. Approve the Contract for Professional Services with Olsson Associates, Inc., for Phase I of “Concrete Apron Pavement Repair,” Mike Monroney Aeronautical Center, in the amount of \$133,000.
 - C. Approve purchase order with Brewer Construction Oklahoma, LLC, for “Redundant Water Service for the Terminal Building,” in the amount of \$34,610.60, on the Trust’s Annual Utilities Repairs and Maintenance Contract.
 - D. Approve the Contract for Professional Services with Alvine and Associates, Inc., d.b.a. IP Design Group, for “Crash Phone System Replacement,” in the amount of \$55,100.
 - E. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 to “Four Points Sheraton Water Intrusion”; (2) accept staff recommendations regarding bids opened on February 18, 2014; (3) award the contract to HOMCO Construction Company, LLC, for \$88,400; and (4) approve the Contract and bonds subject to receipt and legal review of insurance.
 - F. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 to “Hangar 1 Interior Rehabilitation”; (2) accept staff recommendations regarding bids opened on February 18, 2014; (3) award the contract for Base Bid and Add Alternate No. 1 to HOMCO Construction Company, LLC, for \$324,990; and (4) approve the Contract and bonds subject to receipt and legal review of insurance.

- G. (1) Approve Plans and Project Manual submitted by C.H. Guernsey & Company for “Tunnel Enhancement,” and (2) authorize advertisement for bids to be opened on March 25, 2014.
- H. Approve Supplemental Management Services Agreement No. 10 with ABM Parking Services, Inc., to (1) approve Annual Budget, and (2) renew the term for one year commencing April 1, 2014.
- I. Approve Change Order No. 9 with Downey Contracting, LLC, for “Flight Standards Building Roof Replacement and Building Envelope Repairs,” Mike Monroney Aeronautical Center, adding \$2,014.10 and 14 calendar days.
- J. (1) Approve Plans and Project Manual submitted by Frankfurt Short Bruza Associates, P.C., for “S.W. 64th Street Replacement (Lindy Ritz Lane),” Mike Monroney Aeronautical Center, and (2) authorize advertisement for bids to be opened on March 25, 2014.
- K. Approve Change Order No. 1 with Manhattan Construction Company, for “Consolidated Rental Car (CONRAC) Facility,” adding \$240,205.40 and 72 calendar days, and establishing a \$500,000 budget for per-unit-price soil stabilization costs.

V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT

- A. Approve Non-Federal Reimbursable Agreement AJW-ON-AAC-14-A401 between Department of Transportation Federal Aviation Administration and Oklahoma City Airport Trust for “Commissioning Flight Inspection for the PAPI on Runway 17L at Wiley Post Airport.”
- B. Adopt Joint Resolution between the Oklahoma City Airport Trust and The City of Oklahoma City to (1) submit Grant Applications for anticipated 2014 Airport Improvement Program (AIP) Project No. 3-40-0073-021-2014 for Wiley Post Airport to the Federal Aviation Administration (FAA) and the State of Oklahoma (through the Oklahoma Aeronautics Commission (OAC)) and accept Grant(s) when offered; (2) designate the Official Representative(s) for administration of the Grant(s) on behalf of the Trust and City; and (3) authorize the Official Representative(s) to sign all documents for the Trust and City relating to any Grant Agreements for the amounts offered by the FAA and OAC subject to subsequent ratification by the Trust and City, WPA.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable.
 - 2) Construction Projects Status Report as of February 27, 2014.
 - 3) Budget to Actual Report as of January 31, 2014.
- B. Approve Contract for Professional Services with G4S Secure Solutions (USA), Inc., for “Security Services for Oklahoma City Airport Trust,” commencing March 1, 2014, through February 28, 2017, WRWA, WPA and CEPA.
- C. Approve Professional Services Agreement with Crowe & Dunlevy, for professional legal services involving environmental issues from the historic and present operation for all Oklahoma City Airport Trust operated airports, WRWA, WPA, and CEPA.
- D. Approve Amendment No. 3 to the Construction Contract with Dane & Associates Electric Company for “2014 Annual Electrical and Street Lighting Maintenance and Repairs,” in an amount not to exceed \$300,000 or 365 calendar days, whichever occurs first, WRWA, WPA, and CEPA.

VII. LEASE AND OTHER AGREEMENTS

- A. Approve Supplement Agreement No. 4 to Passenger Airline Operating and Lease Agreement for Signatory Carriers with Frontier Airlines, Inc., to keep the rental rates and charges to be effective January 1, 2014, the same as the rental rates and charges that became effective January 1, 2013, WRWA.
- B. Approve Lease Agreement with Putnam City Optimist Club to lease certain premises for sports practice fields for an organized youth sports program for five years commencing March 1, 2014, through February 28, 2019, WPA.

- VIII. (1) Adopt Requisition Resolution dated February 27, 2014, to ratify the action of the Director of Airports in approving the requisition dated February 27, 2014, for payment, and (2) adopt Requisition Resolution dated February 27, 2014, authorizing payment of requisitions dated February 27, 2014.

- IX. Approve a Statute of Limitations/Statute of Repose Tolling Agreement between the Oklahoma City Airport Trust, The City of Oklahoma City, Gulfstream Aerospace Corporation, Rockwell Automation, Inc., and the City of Bethany; and/or Enter into executive session on the advice of the Trust Attorney to receive confidential communications with its attorney and outside environmental counsel regarding potential litigation involving the former Gulfstream Aerospace facility and certain other environmental contamination, as authorized by 25 O.S. 2012 §307(B)(4), because disclosure would impair the ability of the public body to conduct the pending proceedings.
- X. Comments from Trustees, Staff and Citizens
- XI. Adjournment