

OKLAHOMA CITY AIRPORT TRUST

A G E N D A

January 23, 2014 9:00 AM



Will Rogers World Airport Wiley Post Airport Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent-Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent-Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

January 23, 2014

- I. Call to Order
- II. Approve minutes of the December 19, 2013, Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. (1) Approve Certificate of Substantial Completion with Libra Electric Company for "2012 Medium Voltage Electrical Upgrades," Mike Monroney Aeronautical Center, and (2) accept completed project.
 - B. Approve Change Order No. 8 with Downey Contracting, LLC for "Flight Standards Building Roof Replacement and Building Envelope Repairs," Mike Monroney Aeronautical Center, adding 53 calendar days and deducting \$850.56.
 - C. (1) Approve Request for Proposals for "Management of the Consolidated Rental Car Facility Shuttle Bus O&M for Oklahoma City Airport Trust," and (2) authorize advertisement for proposals to be received on March 4, 2014.
 - D. (1) Approve Request for Bids for "High Speed Runway Blowers and Carrier Vehicles," and (2) authorize advertisement for bids to be opened on April 1, 2014.
 - E. Approve the Performance Bond applicable to the Contract for the purchase of a 1,500 GPM fire pumper vehicle awarded to Daco Fire Equipment, Inc., on December 19, 2013.
 - F. Approve the Contract for Professional Services with Frankfurt-Short-Bruza Associates, P.C., for "100% Capacity Power Generation System for the Terminal Building and Pedestrian Tunnel," for \$506,182.
 - G. Approve the Contract for Professional Services with MacArthur Associated Consultants, LLC, for "Replacement of Asphalt Portions of Taxiways C and G with Concrete," for \$545,771.17.
 - H. Approve the Contract for Professional Services with LWPB, P.C., for "Multi-Bay Maintenance Facility Addition," for \$318,249.32.

- I. (1) Approve the Plans and Project Manual for "Hangar 1 Interior Rehabilitation," and (2) authorize advertisement for bids to be received on February 18, 2014.
- J. (1) Approve the Plans and Project Manual for "Water Damage to the Sheraton Airport Hotel," and (2) authorize advertisement for bids to be received on February 18, 2014.
- K. (1) Approve the Plans and Project Manual for "Tunnel Water Intrusion, Airport Pedestrian Tunnel," and (2) authorize advertisement for bids to be received on February 18, 2014.
- L. (1) Approve the Certificate of Substantial Completion with Wynn Construction Company, Inc., for "Painting AAR Leased Facilities," and (2) accept the completed project.
- M. (1) Approve the Certificate of Substantial Completion with Downey Contracting, LLC, for "Replace Fascia Hangar 3," and (2) accept the completed project.
- N. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 to "Hangar 1 Clamshell Canopy Replacement"; (2) accept staff recommendations regarding bids opened on January 9, 2014; (3) award the contract to Downey Contracting, LLC, for \$125,000; and (4) approve the Contract and bonds.
- O. (1) Concur with the Consultant Review Committee, and (2) authorize negotiation of a Professional Services Agreement with IP Design Group for "Crash Phone System."
- P. Adopt Joint Resolution between the Oklahoma City Airport Trust and the City of Oklahoma City to (1) submit Grant Applications for anticipated 2014 Airport Improvement Program (AIP) Project Nos. 3-40-0072-065-2014 and 3-40-0072-066-2014 for Will Rogers World Airport to the Federal Aviation Administration (FAA) and accept Grant(s) when offered; (2) designate the Official Representative(s) for administration of the Grant(s) on behalf of the Trust and City; and (3) authorize the Official Representative(s) to sign all documents for the Trust and City relating to any Grant Agreements for the amounts offered by the FAA subject to subsequent ratification by the Trust and City.

V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT

- A. Approve the Contract for Professional Services with Howard & Associates, Inc., for Phase 1 of the "General Aviation Field Maintenance Facility," for \$49,500, WPA.

- B. Approve the Contract for Professional Services with MKEC Engineering, Inc., for “Drainage Improvements,” for \$144,750, WPA.
- C. Approve the Contract for Professional Services with Garver, LLC, for “Airfield Infrastructure Repairs and Improvements,” for \$561,430, WPA.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable.
 - 2) Construction Projects Status Report as of January 23, 2014.
 - 3) Budget to Actual Report as of December 31, 2013.
- B. (1) Accept staff recommendation regarding the Request for Proposals for "Security Services for Oklahoma City Airport Trust," received on December 31, 2013, and (2) authorize negotiation of a Contract for Professional Services with G4S Secure Solutions (USA), Inc., WRWA, WPA and CEPA.
- C. Approve claim of Jami Blocker for automobile damage in an amount of \$1,015.78, WRWA.
- D. Receive logo for the Oklahoma City Airport Trust.

VII. LEASE AND OTHER AGREEMENTS

- A. Approve Supplement No. 4 to Air Cargo Carrier Operating Agreement for Signatory Carriers with Federal Express Corporation to keep the landing fees to be effective January 1, 2014, the same as the landing fees that became effective January 21, 2013, WRWA.
- B. Approve Supplement No. 6 to Passenger Airline Operating and Lease Agreement for Signatory Carriers with American Airlines, Inc. to keep the rental rates and charges to be effective January 1, 2014 the same as the rental rates and charges that became effective January 1, 2013, WRWA.
- C. Approve Amendment No. P00003 to the Other Transaction Agreement HSTS04-10-H-CT1190 with the Transportation Security Administration (TSA) to change an Authorized Representative for the Agreement, WRWA.

- VIII. (1) Adopt Requisition Resolution dated January 23, 2014, to ratify the action of the Director of Airports in approving the requisition dated January 23, 2014, for payment, and (2) adopt Requisition Resolution dated January 23, 2014, authorizing payment of requisitions dated January 23, 2014.

IX. Comments from Trustees, Staff and Citizens

X. Adjournment