



A G E N D A

July 24, 2014 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

July 24, 2014

- I. Call to Order
- II. Approve minutes of June 26, 2014, Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. (1) Approve Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for “Roof Replacement and Building Repairs for Academy Headquarters Building, Air Traffic Building, and Radar Training Facility,” at the Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1401; and (2) authorize advertisement for bids to be opened on August 19, 2014.
 - B. (1) Approve the Certificate of Substantial Completion for “2013 Medium Voltage Electrical Upgrades,” at the Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1308, and (2) accept the completed project.
 - C. Approve Change Order No. 1 with Connelly Paving Company for “S.W. 64th Street Replacement (Lindy Ritz Lane),” at the Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1403, adding \$34,107.10 and 8 calendar days.
 - D. (1) Approve the Certificate of Substantial Completion for “Hangar 1 Boiler Replacement,” Project No. OCAT WRWA 1408, for Johnson Controls, Inc., and (2) accept the completed project.
 - E. (1) Concur with the Airport Staff Selection Committee's recommendation regarding the proposals received on March 25, 2014, and (2) authorize negotiation of a Management Contract for the Consolidated Rental Car Facility Shuttle Bus Operations and Maintenance with First Transit, Inc.
 - F. (1) Approve the Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for “100% Capacity Power Generation System for the Terminal Building and Pedestrian Tunnel,” Project No. OCAT WRWA 1426, and (2) authorize advertisement for bids to be opened on August 26, 2014.

- G. (1) Approve the Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for “Terminal High Bay Roof Replacement,” Project No. OCAT WRWA 1501, and (2) authorize advertisement for bids to be opened on August 19, 2014.
- H. Approve Amendment No. 4 to the Contract for Professional Services with C.H. Guernsey & Company for “Consolidated Rental Car (CONRAC) Facility,” Project No. OCAT WRWA 1306, adding \$367,000.
- I. Approve Letter of Agreement between Oklahoma Natural Gas and the Oklahoma City Airport Trust to relocate a portion of natural gas line along S. Meridian Avenue, in the approximate amount of \$9,921.

V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT

- A. (1) Ratify the action of the Director of Airports in approving Addenda Nos. 1 and 2 for “Replace Roof Hangar 11,” Project No. OCAT WPA 1425; (2) accept recommendation regarding bids opened on June 24, 2014; (3) award the contract to Diversified Construction of Oklahoma, Inc., for \$135,600; and (4) approve the Contract and bonds, WPA.
- B. Approve Amendment No. 1 to the Contract for Professional Services with Howard and Associates, Inc., for “General Aviation Field Maintenance Facility,” Project No. OCAT WPA 1503, adding \$158,000, WPA.
- C. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 for “Airport Beacon Relocation,” Project No. OCAT CEPA 1424; (2) accept recommendation for bids opened on June 24, 2014; (3) award the Contract to Libra Electric Company for \$59,900; and (4) approve the Contract and bonds, CEPA.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable.
 - 2) Construction Projects Status Report as of July 24, 2014.
 - 3) Budget to Actual Report as of June 30, 2014.
- B. Approve Supplement No. 4 to Professional Services Agreement for Financial Advisor Services with Public Financial Management, Inc. to extend the term of the agreement for a period of one year commencing September 1, 2014, WRWA, WPA, and CEPA.

VII. LEASE AND OTHER AGREEMENTS

- A. Approve Assignment and Assumption Agreement assigning the Lease Agreement between the Trust and George E. Ritchie or Charlene Ritchie, for the lease of Block 1, Lot 3, as a hangar site for storage of a privately owned aircraft, from George E. Ritchie or Charlene Ritchie to Robert Ritchie or Ramona Ritchie, effective August 12, 2014, CEPA.
 - B. Approve Assignment and Assumption Agreement assigning the Lease Agreement between the Trust and Robert MacKenzie for the lease of Block 3, Lot 7 as a hangar site for storage of a privately owned aircraft, from Teresa Childers, Independent Executrix to the estate of Robert MacKenzie, to George E. Ritchie or Nathan Ritchie effective August 12, 2014, CEPA.
 - C. Approve Amendment of Solicitation/Modification of Contract No. P00004 with the Transportation Security Administration to (1) extend the term for one year effective September 13, 2014, through September 12, 2015, and (2) provide funding for the annual rent for the lease of certain premises in support of the canine detection teams, WRWA.
 - D. Approve Supplement No. 6 to Fuel Storage Agreement with Glenn Oil Co., Inc., to extend the term of the agreement granting access to the fuel storage facility to obtain fuel to transport to the Oklahoma Air National Guard facility located on Airport premises for one year commencing July 1, 2014 through June 30, 2014, WRWA.
 - E. Approve Supplemental Airport Use Agreement No. 8 with Ameriflight, LLC, to (1) extend the term of the Original Agreement for an additional one (1) year period commencing on July 1, 2014, and (2) provide advance written notice at least thirty (30) days' prior to any Landing Fee changes, WRWA.
 - F. Approve Supplemental Airport Use Agreement No. 9 with Martinaire Aviation, LLC, to (1) extend the term of the Original Agreement for an additional one (1) year period commencing on July 1, 2014, and (2) provide advance written notice at least thirty (30) days' prior to any Landing Fee changes, WRWA.
- VIII. (1) Adopt Requisition Resolution dated July 24, 2014, to ratify the action of the Director of Airports in approving the requisition dated July 24, 2014, for payment, and (2) adopt Requisition Resolution dated July 24, 2014, authorizing payment of requisitions dated July 24, 2014.
- IX. Comments from Trustees, Staff and Citizens
- X. Adjournment