



A G E N D A

June 26, 2014 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

June 26, 2014

- I. Call to Order
- II. Approve minutes of May 22, 2014 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Approve Public Utility Easement to be dedicated by The City of Oklahoma City in preparation for the Portland Avenue Realignment Project between S.W. 54th Street and S.W. 74th Street in Oklahoma County, Oklahoma, City Project No. PC-0378J, Parcel Nos. 49, 51, and 52.
 - B. Approve Amendment No. 3 to the Contract for Professional Services with C.H. Guernsey & Company for "Consolidated Rental Car (CONRAC) Facility," adding \$320,000.
 - C. Approve Change Order No. 4 to the Construction Contract with Manhattan Construction Company for "Consolidated Rental Car (CONRAC) Facility," adding \$46,059.19.
 - D. Approve Change Order No. 1 to the Construction Contract with HOMCO Construction Company, LLC, for "Hangar 1 Interior Rehabilitation," adding \$9,500.81 and 25 calendar days.
 - E. (1) Ratify the action of the Director of Airports in approving Addenda Nos. 1 through 6 for "Tunnel Enhancement"; (2) accept recommendation regarding bids opened on June 3, 2014; (3) award the Contract to Restek, Inc., for \$770,280.76; and (4) approve the Contract and bonds.
 - F. (1) Approve "Request for Proposals for "Video Wall System Within Pedestrian Tunnel at Will Rogers World Airport," and (2) authorize advertisement for proposals to be received on July 29, 2014.
 - G. Approve Change Order No. 2 with Libra Electric Company for "2013 Medium Voltage Electrical Upgrades at the Mike Monroney Aeronautical Center," adding 60 calendar days.

- H. (1) Approve Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for “Logistics Support Facility Roof Repairs,” Mike Monroney Aeronautical Center, and (2) authorize advertisement for bids to be received and opened on July 22, 2014.

V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT

- A. (1) Approve Plans and Project Manual submitted by Garver, LLC, for “Airfield Infrastructure Repairs and Improvements,” and (2) authorize advertisement for bids to be opened on July 22, 2014, WPA.
- B. (1) Ratify the action of the Director of Airports in approving Addenda Nos. 1 through 4 for “Hangar 3C Roof Replacement”; (2) accept recommendation regarding bids opened on May 20, 2014; (3) adopt the Resolution to Award After 30 Days; (4) award the Contract to Oklahoma Roofing & Sheet Metal, LLC, for \$132,802; and (5) approve the Contract and bonds, WPA.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable.
 - 2) Construction Projects Status Report as of June 26, 2014.
 - 3) Budget to Actual Report as of May 31, 2014.
- B. (1) Approve Cooperative Service Agreement Reimbursable with the Wildlife Services Division of the Oklahoma Department of Agriculture Food and Forestry, to conduct a wildlife damage management program for the protection of human health and safety and property damage for a period of one year effective July 1, 2014, and (2) approve Annual Financial/Work Plan in the amount of \$158,733, commencing July 1, 2014, through June 30, 2015, WRWA, WPA, and CEPA.
- C. Approve Agreement For Project Consultant Selection Services with The City of Oklahoma City to compensate the City for services rendered by the Public Works Department, WRWA, WPA, CEPA.

VII. LEASE AND OTHER AGREEMENTS

- A. Approve Supplement No. 6 to Passenger Airline Operating and Lease Agreement for Signatory Carriers with United Airlines, Inc., to provide for United Airlines’ relocation from Departure Gate 8 to Departure Gate 11 on a date certain to be confirmed in writing upon completion of certain improvements by Lessee, WRWA.

- B. Approve Supplement No. 5 to Passenger Airline Operating and Lease Agreement for Signatory Carriers with Frontier Airlines, Inc., to (1) adjust the leased premises to accommodate Frontier Airlines' relocation of certain space in the Airport Terminal as a result of the Checked Baggage Inspection System (CBIS) project effective January 21, 2014, and (2) revise Exhibit "A" – Rentals for Calendar Year 2014, WRWA.
 - C. Approve Marketing Assistance Agreement with the Greater Oklahoma City Chamber of Commerce to execute the marketing incentive portion of the new Will Rogers World Airport Air Service Incentive Program for new nonstop flights, new airlines, and other air service improvements, WRWA.
 - D. Approve Supplement No. 3 to Lease and Operations Agreement with Airgas USA, LLC, to revise rentals and update certain lease provisions effective July 1, 2014, WPA.
 - E. Approve Ground Services Agreement with Tabini OKC Crowne Plaza, LLC dba Crowne Plaza Oklahoma City Northwest, for a courtesy vehicle service, commencing May 1, 2014, through April 30, 2015, two vehicles based on an annual fee of \$600 per vehicle, WRWA.
 - F. Approve Supplement No. 4 to Lease and Concession Agreement with Delaware North Companies Travel Hospitality Services, Inc., to provide for Concessionaire's modification of space for a business operations and storage room, WRWA.
 - G. Approve Service Agreement with Upward Transitions, Inc., formerly Travelers Aid and Homeless Assistance Center, Inc., to fund a full-time Volunteer Coordinator position and related expenses in the amount of \$64,200, commencing July 1, 2014, through June 30, 2015, WRWA.
- VIII. (1) Adopt Requisition Resolution dated June 26, 2014, to ratify the action of the Director of Airports in approving the requisition dated June 26, 2014, for payment, and (2) adopt Requisition Resolution dated June 26, 2014, authorizing payment of requisitions dated June 26, 2014.
- IX. Comments from Trustees, Staff and Citizens
- X. Adjournment