



## **A G E N D A**

**March 27, 2014 9:00 AM**

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Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member  
Kirk Humphreys, Vice Chairman, Independent Trustee  
Mick Cornett, Trustee- Mayor  
    David Greenwell, Surrogate Trustee-Mayor  
James D. Couch, Trustee-City Manager  
    Dennis Clowers, Surrogate Trustee-City Manager  
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager  
Frances Kersey, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

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City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

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## INFORMATION ABOUT AIRPORT TRUST MEETINGS

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The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

### Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

### Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

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## AGENDA

### OKLAHOMA CITY AIRPORT TRUST

March 27, 2014

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- I. Call to Order
- II. Approve minutes of the February 27, 2014, Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
  - A. (1) Adopt a Resolution declaring property surplus; (2) approve Release of lien for surplus equipment; and (3) authorize staff to pursue disposal of said equipment.
  - B. Adopt a Resolution authorizing the purchase of new large commercial display monitors and supporting equipment from Ford Audio-Video Systems, Inc., utilizing State Contract No. S14-ITSW1021, in an amount not to exceed \$95,000.
  - C. Adopt a Resolution authorizing the sole source provider, Infax, Inc., to install the replacement proprietary hardware and peripherals for the Flight Information Display System (FIDS) monitors and operational equipment in an amount not to exceed \$75,000.
  - D. (1) Approve Request for Bids for "Inspection and Maintenance Services for Passenger Boarding Bridges," and (2) authorize advertisement for bids to be opened on April 29, 2014.
  - E. Approve Change Order No. 10 with Downey Contracting, LLC, for "Flight Standards Building Roof Replacement and Building Envelope Repairs," Mike Monroney Aeronautical Center, adding 14 calendar days.
  - F. Approve Change Order No. 1 with Libra Electric Company for "2013 Medium Voltage Electrical Upgrades at the Mike Monroney Aeronautical Center," adding \$50,221.01 and 30 calendar days.

- G. (1) Approve Certificate of Substantial Completion with Schwarz Paving Company, Inc., for “Reconstruction/Resurface Portions of MacArthur, Christian, SW 62nd, SW 63rd, and Crack and Joint Seal Quesada, Halaby, Helms & Foster Streets, and the Daycare and Thomas P. Stafford parking facilities at the Mike Monroney Aeronautical Center”; (2) approve Amendment No. 1 for a final reconciliation, deducting \$34,758.51; and (3) accept completed project.
- H. Approve Services Agreement with Heath Consultants Incorporated for maintenance of the natural gas distribution system at Mike Monroney Aeronautical Center in the amount of \$4,500.
- I. Adopt Resolution approving the new Will Rogers World Airport Air Service Incentive Program for new nonstop flights, new airlines and other air service improvements.
- J. (1) Ratify the action of the Director of Airports in approving Addenda Nos. 1 through 5 for “Tunnel Water Intrusion,” and (2) reject all bids opened on March 11, 2014.
- K. Approve staff request to incorporate the “Tunnel Water Intrusion” scope of work into the “Tunnel Enhancement” construction project through addendum and the additional architect/engineer services to combine the projects in the amount of \$12,262.
- L. Approve Change Order No. 1 with Diversified Construction of Oklahoma, Inc., for “Replace Fascia Hangar 2,” adding \$10,003.31 and 19 calendar days.
- M. (1) Approve the Plans and Project Manual for "Field Maintenance Fire Line," and (2) authorize advertisement for bids to be opened on April 22, 2014.
- N. Approve a Maintenance Plan with Cross Match Technologies, Inc., for the maintenance and replacement of parts for the Cross Match Technologies fingerprinting system at a fee of \$1,168 for a one-year period beginning April 1, 2014.
- O. Approve the consolidation of separate design services on three separate projects with Frankfurt-Short-Bruza Associates, P.C., at the Federal Aviation Administration’s request, into a single project for construction, “Roof Replacements for Academy Headquarters Building, Air Traffic Building, and Radar Training Facility,” Mike Monroney Aeronautical Center.

**V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT**

- A. (1) Approve the Plans and Project Manual for "Hangar 3C Roof Replacement," and (2) authorize advertisement for bids to be opened on April 22, 2014, WPA.

## VI. GENERAL

- A. Receive reports:
  - 1) Delinquent Accounts Receivable.
  - 2) Construction Projects Status Report as of March 27, 2014.
  - 3) Budget to Actual Report as of February 28, 2014.
- B. (1) Ratify the action of the Director in approving Addendum No. 1 for "Airport Management Consulting Services"; (2) concur with the Airport Staff Consultant Review Committee; and (3) authorize negotiation of a Professional Services Agreement with DKMG Consulting LLC (formerly D+G Consulting Group LLC), WRWA, WPA, and CEPA.
- C. Approve recommendation regarding uncollectible account.
- D. Adopt a Resolution revising established purchasing guidelines for the Director of Airports and Trust's General Manager to purchase certain airport safety, security, airfield, and lease obligation repair items without utilizing a formal competitive bidding procedure, and to purchase from existing airport annual maintenance contracts, using the OCAT fund in an amount not to exceed \$50,000.
- E. Approve Amendment No. 1 to the Annual Maintenance Contract with Brewer Construction Oklahoma, L.L.C., for "Annual Utilities Repairs and Maintenance," renewing the contract for 365 calendar days or a not-to-exceed amount of \$300,000, whichever event occurs first, WRWA, WPA, and CEPA.

## VII. LEASE AND OTHER AGREEMENTS

- A. Approve Lease Agreement with The Ninety-Nines, Inc., to lease certain facilities and associated premises for a national headquarters for The International Association of Women Pilots, commencing April 1, 2014, through March 31, 2034, WRWA.
- B. Approve Amendment No. 1 to Transportation Security Clearinghouse Services Agreement to include one-year renewal options commencing May 1, 2014, WRWA.

- C. Approve Consent to Assignment and Assumption assigning the Off-Airport Automobile Rental Car Concession Agreement dated April 25, 2013, the Ground Services Agreement dated April 25, 2013, and the On-Airport Rental Car Concession and Lease Agreement dated July 25, 2013, between the Trust and Simply Wheelz LLC dba Advantage Rent A Car for the benefit of The Catalyst Capital Group, Inc. and the funds managed by it through Advantage Opco, LLC, dba Advantage Rent A Car, effective on and subject to the closing date as set forth in the Assignment and Assumption Agreement between Simply Wheelz LLC dba Advantage Rent A Car, and Advantage Opco, LLC, dba Advantage Rent A Car, WRWA.
- D. Approve Off-Airport Automobile Rental Car Concession Agreement between the Trustees of the Oklahoma City Airport Trust and Advantage Opco, LLC dba: Advantage Rent A Car, subject to closing of the purchase agreement between Simply Wheelz, LLC and Advantage Opco, LLC, to access Airport Customers, for its conduct of rental car services at Concessionaire's off-airport locations for one year commencing April 15, 2014, WRWA.
- E. Approve Lease Agreement with John E. Bottrell II for lease of Block 9, Lot 8, for construction of an individual aircraft hangar to be used for storage of privately owned aircraft, commencing April 8, 2014, through December 31, 2018, CEPA.
- F. Approve Easement Agreement with Cox Com, LLC, dba: Cox Communications Oklahoma City to install, operate, and maintain an underground fiber optic cable to provide upgraded voice communications services to Hangar 4, currently occupied by Interstate Helicopters, Inc., WPA.
- G. Approve Supplement Agreement No. 5 to Passenger Airline Operating and Lease Agreement for Signatory Carriers with United Airlines Inc., to keep the rental rates and charges to be effective January 1, 2014, the same as the rental rates and charges that became effective January 1, 2013, WRWA.
- H. Approve Ground Services Agreements with various companies for ground transportation services at WRWA for one year commencing April 1, 2014 through March 31, 2015, based on an annual fee of \$600 per vehicle, as follows:
- 1) Airport Express, Inc., 38 Vehicles, \$22,800.
  - 2) AMC Taxi, LLC, 5 Vehicles, \$3,000.
  - 3) Checker Cab Company, LLC, 5 Vehicles, \$3,000.
  - 4) Independent Cab Company, LLC, 8 Vehicles, \$4,800.
  - 5) Jay Enn Kay Enterprises and Imports, dba Lightning Express, 6 Vehicles, \$3,600.

- 6) Jay Enn Kay Enterprises and Imports, dba Oklahoma Shuttle, 5 Vehicles, \$3,000.
- 7) Jay Enn Kay Enterprises and Imports, dba Thunder Cab, 11 Vehicles, \$6,600.
- 8) OKC Express Cab, Inc., 6 Vehicles, \$3,600.
- 9) Premium Car, 3 Vehicles, \$1,800.
- 10) Qazi Enterprises & Imports, LLC dba OKC Green Taxi, 26 Vehicles, \$15,600.
- 11) Wayne Enterprises, LLC, dba NASCAB, 7 vehicles, \$4,200.
- 12) Yellow Cab Company of Oklahoma City, LLC, 12 Vehicles, \$7,200.

VIII. (1) Adopt Requisition Resolution dated March 27, 2014, to ratify the action of the Director of Airports in approving the requisition dated March 27, 2014, for payment, and (2) adopt Requisition Resolution dated March 27, 2014, authorizing payment of requisitions dated March 27, 2014.

IX. Comments from Trustees, Staff and Citizens

X. Adjournment