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## **A G E N D A**

**February 25, 2016 9:00 AM**

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Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member  
Kirk Humphreys, Vice Chairman, Independent Trustee  
Mick Cornett, Trustee- Mayor  
    David Greenwell, Surrogate Trustee-Mayor  
James D. Couch, Trustee-City Manager  
    Dennis Clowers, Surrogate Trustee-City Manager  
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager  
Frances Kersey, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

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City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

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## **INFORMATION ABOUT AIRPORT TRUST MEETINGS**

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The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

### **Addressing the Trust**

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

### **Trust Actions**

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

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## AGENDA

### OKLAHOMA CITY AIRPORT TRUST

February 25, 2016

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Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of January 28, 2016, Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
  - A. (1) Approve Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for "Academy Headquarters Parking Lot Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1416, and (2) authorize advertisement for bids to be opened on March 29, 2016.
  - B. (1) Accept recommendation regarding bids opened on January 26, 2016, for "Radar Training Facility Motor Control Center Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1608; (2) adopt Resolution rejecting the bid of Delta Electrical Contractors, Inc., due to lack of required bid security; (3) award the Construction Contract to Jim Cooley Construction, LLC, in the amount of \$225,945; and (4) approve the Contract and bonds.
  - C. (1) Ratify the action of the Director of Airports in approving Addenda Nos. 1 and 2 for "Aviation Records Building Boiler Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1518; (2) accept recommendation regarding bids opened on January 26, 2016; (3) award the Construction Contract to Metropolitan AC Service Company in the amount of \$538,455; and (4) approve the Contract and bonds.
  - D. Approve Change Order No. 6 to the Construction Contract with Terra Construction, Inc., for "Roof Replacement and Building Repairs for Academy Headquarters Building, Air Traffic Building, and Radar Training Facility," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1401, deducting \$576 and adding 28 calendar days.
  - E. Accept completed project, "Flight Standards Building Lighting Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1506, with Delta Electrical Contractors, Inc.

- F. (1) Approve Plans and Project Manual submitted by Leidos Engineering, LLC, for "Upper Level Passenger Drop Off Expansion Joint Repair," Project No. OCAT WRWA 1605, and (2) authorize advertisement for bids to be opened on March 29, 2016.
- G. (1) Approve Plans and Project Manual submitted by C.H. Guernsey and Company, for "Irrigation and Controls," Project No. OCAT WRWA 1611, and (2) authorize advertisement for bids to be opened on March 29, 2016.
- H. Approve Amendment No. 3 to the Contract for Professional Services with Frankfurt-Short-Bruza Associates, P.C., for "Terminal Expansion," Project No. OCAT WRWA 1510, adding \$102,144.
- I. (1) Approve Change Order No. 10 to the Construction Contract with TTK Construction Company, Inc., for "Replacement of Asphalt Portions of Taxiways C and G with Concrete," Project No. AIP 3-40-0072-066-2014, adding five calendar days.
- J. (1) Approve Change Order No. 18 to the Construction Contract with Manhattan Construction Company for "Consolidated Rental Car (CONRAC) Facility," Project No. OCAT WRWA 1306, adding \$14,114.99, and (2) approve revised Certificates of Substantial Completion for Sequences 1 and 2.
- K. Approve the Contract for Professional Services with Leidos Engineering, LLC, for "Reconstruction of Station 2 and Evaluation of Pedestrian Automated Movement Equipment," Project No. OCAT WRWA 1616, in the amount of \$123,863.
- L. (1) Ratify the action of the Director of Airports in approving Addenda Nos. 1, 2, and 3 to Request for Proposals for "Professional Management Services Agreement for the Management and Operation of Aircraft Rescue and Fire Fighting Services"; (2) concur with the Selection Committee's recommendation regarding proposals received on December 15, 2015; and (3) authorize negotiation of a Professional Management Services Agreement with Pro-Tec Fire Services, LTD.
- M. Approve Change Order No. 1 to the Construction Contract with Starlite Sign, LP, for "Consolidated Rental Car (CONRAC) Facility – Wayfinding Signage," Project No. OCAT WRWA 1602, adding \$2,700.
- N. Approve Easement Agreement with Oklahoma Gas and Electric Company to lay, operate, and maintain certain electric transmission and distribution facilities to Aero Oklahoma, LLC's facility.

**V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT**

- A. Adopt Joint Resolution between the Oklahoma City Airport Trust and The City of Oklahoma City to (1) submit a Grant Application for anticipated 2016 projects at Wiley Post Airport to the State of Oklahoma (through the Oklahoma Aeronautics Commission (OAC)) and accept a Grant when offered; (2) designate the Official Representative(s) for administration of the Grant on behalf of the Trust and City; and (3) authorize the Official Representative(s) to sign all documents for the Trust and City relating to any Grant Agreement for the amount offered by the OAC subject to subsequent ratification by the Trust and City, WPA.

**VI. GENERAL**

- A. Receive reports:
- 1) Delinquent Accounts Receivable
  - 2) Construction Projects Status Report as of February 25, 2016
  - 3) Budget to Actual Report as of January 31, 2016
- B. Approve Amendment No. 1 to the Facilities Maintenance Engineering Agreement with Leidos Engineering, LLC, renewing the Agreement for a one-year period commencing on March 1, 2016.
- C. (1) Approve Project Manual for "Painting Repairs and Maintenance," Project No. OCAT GEN 1615, and (2) authorize advertisement for bids to be opened on March 22, 2016.

**VII. LEASE AND OTHER AGREEMENTS**

- A. Approve Memorandum of Agreement with the Federal Aviation Administration for the lease of certain premises for the maintenance and operations of the FAA-owned Air Traffic Control Tower, commencing July 1, 2015, through September 30, 2034, WRWA.
- B. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Unit #1002 from The Richard and LaNeal Russ Revocable Trust, Dated December 23, 2014, Richard Thomas Russ and LaNeal Woodall Russ, Co-Trustees, to Thomas C. Williams, Inc., Thomas C. Williams, President, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.
- C. Approve Supplemental No. 1 to Lease Agreement with New Cingular Wireless PCS, LLC, to (1) reflect the addition of a backup generator and associated equipment to Lessee's Communications Equipment; (2) include additional ground space to Lessee's leased premises; and (3) update certain lease provisions, WRWA.

- D. Approve Supplemental Agreement No. 4 to Lease Agreement with Aero Oklahoma, LLC, to confirm the amount of the ground rental credit of \$4,166.67 to be applied to the monthly rentals over a 24-month period commencing March 1, 2016, in consideration of its relocation of two tether pits within its leased premises, WRWA.
  - E. Approve Supplemental Agreement No. 39 to Lease No. DOT-FA71AC-2103 with the United States of America, Federal Aviation Administration, to (1) revise the maintenance and insurance component of the rent to include contributions for turnover of FAA renovation/addition projects to Trust for maintenance, and (2) clarify certain other terms, conditions, and exhibits of the lease, WRWA.
  - F. Consent to Assignment and Assumption of Contracts assigning the Lease Agreement and the Fuel Storage Facilities Agreement, both dated August 21, 2003, between the Trust and Devon Realty Advisors, L.L.C. (formerly Devon Energy Management, L.L.C.) to Devon Energy Production Company, L.P., WRWA.
  - G. Approve Ground Equipment Facilities Operation Agreement with Atlantic Aviation Oklahoma City, Inc., for the use, operation and maintenance of certain Trust-owned facilities and premises for the management of certain ground equipment fueling maintenance, and air carrier waste triturator operations, \$19,288.50 annually, WRWA.
- VIII. (1) Adopt Requisition Resolution dated February 25, 2016, to ratify the action of the Director of Airports in approving the requisition dated February 25, 2016, for payment, and (2) adopt Requisition Resolution dated February 25, 2016, authorizing payment of requisitions dated February 25, 2016.
- IX. Adopt Joint Resolution authorizing the Municipal Counselor's Office to extend the Statute of Limitations/State of Repose Tolling Agreement with the City of Bethany, Gulfstream Aerospace Corporation, and Rockwell Automation, Inc., and/or Enter into executive session on the advice of the Municipal Counselor's office in order to receive confidential communication regarding threatened litigation, the settlement negotiations, or the extension of the tolling agreement with its attorney and outside counsel regarding potential litigation involving the former Gulfstream Aerospace facility, as authorized by 25 O.S. 2011 §307(B)(4), because disclosure would impair the ability of the public body to conduct the pending proceedings.
- X. Comments from Trustees, Staff and Citizens
- XI. Adjournment