



A G E N D A

January 23, 2020 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
David Holt, Trustee- Mayor
 Todd Stone, Surrogate Trustee-Mayor
Craig Freeman, Trustee-City Manager
 Aubrey McDermid, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

January 23, 2020

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of December 19, 2019 Oklahoma City Airport Trust meeting
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Acceptance of completed Project No. OCAT WRWA 1813, "Garage 'A' Repairs & Waterproofing," with Restek, Inc.
 - B. Acceptance of completed Project No. OCAT WRWA 1917, "5300 S. Portland Avenue West Side Roof Replacement," with Alva Roofing Co.
 - C. Ratify the action of the Director of Airports and approve Addenda Nos. 1 and 2 for "Aviation Records Building Site Improvements," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 2003; receive recommendation regarding bids; award the construction contract to Shiloh Enterprises, Inc., in the amount of \$295,500; and approve the contract and bonds.
 - D. Change Order No. 3 to the Construction Contract with Crossland Heavy Contractors, Inc., for OCAT WRWA 1904, "Rehabilitate Terminal Access Roadways – Phase 1," increase of \$2,530.
 - E. Change Order No. 10 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 1510, "Terminal Renovation and Expansion – Phase III," increase of \$283,111.06 and 40 calendar days.
 - F. Plans and Project Manual submitted by H.W. Lochner, Inc., for "Landside Wayfinding," Project No. OCAT WRWA 2008, and authorization of advertisement for bids to be opened on February 26, 2020.
 - G. Grant Agreement with the United States of America, Federal Aviation Administration, for \$3,000,000 in Airport Improvement Program grant funds for Project No. 3-40-0072-079-2020, "Terminal Apron Reconstruction (Part of Terminal Expansion)" at Will Rogers World Airport.

- H. Joint Resolution between the Oklahoma City Airport Trust and The City of Oklahoma City to (1) submit Grant Applications for anticipated 2020 Airport Improvement Program (AIP) Project No. 3-40-0072-080-2020 for Will Rogers World Airport to the Federal Aviation Administration and accept the grant when offered, (2) designate the Official Representatives for administration of the grant on behalf of the Oklahoma City Airport Trust and The City of Oklahoma City, and (3) authorize the Official Representatives to sign all documents for the Trust and City relating to the grant agreement for the amount offered by the Federal Aviation Administration subject to subsequent ratification.
- I. Resolution declaring one 2010 Polaris Ranger 6x6 to be obsolete and surplus to the needs of the Oklahoma City Airport Trust; authorizing the Chairman to execute a release for said used equipment; and authorizing the Director of Airports to cause the disposal of said used equipment through lawful means.
- J. Resolution of the Oklahoma City Airport Trust authorizing the purchase of Representation Services for roofing inspection for Project No. OCAT WRWA 2002, "Hangar 9 West Side Roof Repairs," Mike Monroney Aeronautical Center, in accordance with the Agreement for Facilities Maintenance Engineering Services with Frankfurt-Short-Bruza Associates, P.C., in an amount not to exceed \$57,000.

V. **WILEY POST AIRPORT**

- A. Amendment No. 2 to the Contract with Libra Electric Company for Project No. OCAT WPA 1903, "Airfield Infrastructure Repairs and Improvements – Phase IV, Sequence 2," decrease of \$7,745.80, and acceptance of the completed project.

VI. **GENERAL**

- A. Receive reports:
 - 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of January 23, 2020.
 - 3) Budget to Actual Report as of December 31, 2019.
- B. Amendment No. 2 to Facilities Maintenance Engineering Services Agreement with ADG, P.C., for Project No. OCAT GEN 1815, renewing the Agreement for its second renewal period effective March 1, 2020, through February 28, 2021. WRWA, WPA, CEPA.

VII. LEASE AND OTHER AGREEMENTS

- A. Supplemental No. 2 to Lease Agreement with Mustang Fuel Corporation, to exercise the 2nd five-year renewal option, revise rentals, and update certain lease provisions for the purpose of operating a corporate hangar facility, January 1, 2020 through December 31, 2024. WRWA.
- B. Amendment No. 4 to Management Contract with First Transit, Inc., to exercise the second one-year Option Period to renew the Contract for management of the shuttle bus operations and maintenance services for the Consolidated Rental Car Facility, Annual Budget \$1,678,591, March 1, 2020 through February 28, 2021. WRWA.
- C. Fuel Supply and Storage Agreement with Phillips 66 Company, February 1, 2020 to January 31, 2025, WRWA.
- D. Assumption Agreement and Use Guaranty for conveyance of PWA T-hangar Unit #508 from Bill F. Halpain & Sue R. Halpain, Deceased to Phalzcorp LLC, Philip W. Halpain, Manager, effective January 23, 2020. WPA.
- E. Ground Service Agreement with Custom Transportation Management, LLC DBA Superior Luxe Transportation for ground transportation services at Will Rogers World Airport commencing February 1, 2020 through March 31, 2020, for \$110 based on a prorated annual fee of \$660. WRWA.

VIII. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated January 23, 2020, and (2) Resolution approving requisitions dated January 23, 2020.

IX. Enter into executive session on the advice of the Municipal Counselor's Office to receive confidential communications from its attorney and outside counsel regarding potential litigation relating to the lease of an Airport Trust facility at Will Rogers World Airport as authorized by 25 O.S. (2019 Supp.) § 307(B)(4), because disclosure would seriously impair the ability of the public body to conduct the potential litigation or settlement discussions in the public interest.

X. Enter into executive session on the advice of the Municipal Counselor's Office to receive confidential communications from its attorney regarding potential litigation relating to the use of terminal facilities at Wiley Post Airport, as authorized by 25 O.S. (2019 Supp.) § 307(B)(4), because disclosure would seriously impair the ability of the public body to conduct the potential litigation or settlement discussions in the public interest.

XI. Comments from Trustees, Staff and Citizens

XII. Adjournment