



## A G E N D A

**October 22, 2015 9:00 AM**

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Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member  
Kirk Humphreys, Vice Chairman, Independent Trustee  
Mick Cornett, Trustee- Mayor  
    David Greenwell, Surrogate Trustee-Mayor  
James D. Couch, Trustee-City Manager  
    Dennis Clowers, Surrogate Trustee-City Manager  
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager  
Frances Kersey, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

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City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

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## INFORMATION ABOUT AIRPORT TRUST MEETINGS

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The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

### Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

### Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

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## AGENDA

### OKLAHOMA CITY AIRPORT TRUST

October 22, 2015

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Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. [Approve minutes of September 24, 2015, Oklahoma City Airport Trust meeting.](#)
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
  - A. [\(1\) Ratify the action of the Director of Airports in approving Addenda Nos. 1 and 2 for "Senior Lien Mechanical System Replacement – FY12/FY13 Project," Project No. OCAT WRWA 1104; \(2\) accept recommendation regarding bids opened on September 29, 2015; \(3\) award the construction contract to United Mechanical, Inc., in the amount of \\$8,569,741; and \(4\) approve the contract and bonds.](#)
  - B. [Approve Change Order No. 1 to the Construction Contract with Delta Electrical Contractors, Inc., for "Flight Standards Building Lighting Replacement," Project No. OCAT WRWA 1506, adding \\$11,954 and 120 calendar days.](#)
  - C. [\(1\) Receive IP Design Group's recommendation regarding acceptance of "Will Rogers World Airport Crash Phone System Replacement," Project No. OCAT WRWA 1504, by Norstan Communications, Inc., d/b/a Black Box Network Services; \(2\) accept completed project; and \(3\) initiate five-year maintenance, support, and warranty term.](#)
  - D. [Approve Amendment No. 2 to the Contract for Professional Services with MacArthur Associated Consultants, LLC, for "Replacement of Asphalt Portions of Taxiways C and G with Concrete," AIP Project No. 3-40-0072-066-2014, adding \\$3,500.](#)
  - E. [Approve Amendment No. 2 to the Contract for Professional Services with Frankfurt-Short-Bruza Associates, P.C., for "Terminal Expansion," Project No. OCAT WRWA 1510, adding \\$325,643.](#)
  - F. [Accept the completed project, "United Airlines Ticket Office Build-Out," Project No. OCAT WRWA 1514, with Diversified Construction of Oklahoma, Inc.](#)

- G. [Ratify the action of the Director of Airports approving utilization of City Contract MC-0533 with Enercon Services, Inc., for pre-tank removal site assessment at Mustang Fuels Facility, in the estimated amount of \\$26,199.](#)
- H. [Adopt Resolution authorizing the purchase of three Startrans Senator SII shuttle buses from Creative Bus Sales, utilizing State Contract CPSW797-ADA Transit Buses in an amount not to exceed \\$257,086.77.](#)
- I. [\(1\) Approve Request for Proposals for “Professional Management Services Agreement for the Management and Operation of Aircraft Rescue and Fire Fighting Services for Oklahoma City Airport Trust,” and \(2\) authorize advertisement for proposals to be received on December 15, 2015.](#)

V. **GENERAL**

- A. Receive reports:
  - 1) [Delinquent Accounts Receivable](#)
  - 2) [Construction Projects Status Report as of October 22, 2015.](#)
  - 3) [Budget to Actual Report as of September 30, 2015.](#)
- B. [\(1\) Receive staff recommendation regarding bids opened on September 22, 2015, for “Miscellaneous Services, Repairs, and Maintenance,” Project No. OCAT GEN 1603; \(2\) award the Annual Maintenance Contract to Diversified Construction of Oklahoma, Inc., for 365 calendar days or a not-to-exceed amount of \\$300,000; and \(3\) approve the Contract and bonds, WRWA, WPA, CEPA.](#)

VI. **LEASE AND OTHER AGREEMENTS**

- A. [Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Units #1703 and #1704E from Chad A. Johnson, an Individual; Gregory S. Johnson Revocable Trust 09/25/07, Gregory S. Johnson, Trustee; and Natalie K. Johnson Revocable Trust, Natalie K. Johnson, Trustee, to David Evans, an Individual, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.](#)
- B. [Approve Supplemental Lease Agreement No. 3 to Lease No. HSTS17-14-L-RELW07 with United States of America, Transportation Security Administration, Department of Homeland Security, to amend the Agreement to provide for Trust’s modifications to the Government's leased premises in an amount not to exceed \\$27,000, and the Government's reimbursement of same to Trust upon completion, WRWA.](#)

- VII. [\(1\) Adopt Requisition Resolution dated October 22, 2015, to ratify the action of the Director of Airports in approving the requisition dated October 22, 2015, for payment, and \(2\) adopt Requisition Resolution dated October 22, 2015, authorizing payment of requisitions dated October 22, 2015.](#)
  
- VIII. [Enter into executive session on the advice of the Municipal Counselor's Office to receive confidential communications and to discuss settlement negotiations with its attorney and outside counsel regarding potential litigation involving the former Gulfstream Aerospace facility, as authorized by 25 O.S. 2011 § 307\(B\)\(4\), because disclosure would impair the ability of the public body to conduct the pending proceedings.](#)
  
- IX. Comments from Trustees, Staff and Citizens
  
- X. Adjournment