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## A G E N D A

**October 27, 2016 9:00 AM**

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Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member  
Kirk Humphreys, Vice Chairman, Independent Trustee  
Mick Cornett, Trustee- Mayor  
    David Greenwell, Surrogate Trustee-Mayor  
James D. Couch, Trustee-City Manager  
    Dennis Clowers, Surrogate Trustee-City Manager  
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager  
Frances Kersey, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

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City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

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## INFORMATION ABOUT AIRPORT TRUST MEETINGS

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The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

### Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

### Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

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## AGENDA

### OKLAHOMA CITY AIRPORT TRUST

October 27, 2016

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Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of September 22, 2016 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
  - A. Approve Amendment No. 2 to the Construction Contract with RDNJ, LLC, dba A-Tech Paving, for "Concrete Apron Pavement Repair," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1512, adding \$35,190 and 19 working days.
  - B. Approve Change Order No. 1 to the Construction Contract with Metropolitan AC Service Company for "Aviation Records Building Boiler Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1518, adding \$30,793.03 and 12 working days.
  - C. (1) Approve Amendment No. 1 to the Construction Contract with Schwarz Paving Company, Inc., for "Academy Headquarters Parking Lot Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1416, deducting \$14,811.34, and (2) accept the completed project.
  - D. (1) Approve Change Order No. 2 to the Construction Contract with Jim Cooley Construction, LLC, for "Radar Training Facility Motor Control Center Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1608, adding \$2,497.17, and (2) accept the completed project.
  - E. Approve Change Order No. 1 to the Construction Contract with Restek, Inc., for "Exterior Tile Replacement," Project No. OCAT WRWA 1604, deducting \$16,200.77.
  - F. Approve Change Order No. 1 to the Construction Contract with Restek, Inc., for "Upper-Level Passenger Drop Off Expansion Joint Repair," Project No. OCAT WRWA 1605, deducting \$18,639.50.
  - G. Accept the completed project "Hangar 2 Low Roof Re-Roof," Project No. OCAT WRWA 1607, with Oklahoma Roofing & Sheet Metal, LLC.

- H. Approve Concessionaires Bond for Avis Budget Cart Rental, LLC, dba Avis Rent a Car and Budget Rent A Car applicable to its On Airport Rental Car Concession and Lease Agreement with the Oklahoma City Airport Trust.
- I. (1) Approve Request for Proposals for "Security Services for OCAT," and (2) authorize advertisement for proposals to be received on December 6, 2016.

**V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT**

- A. Approve Amendment No. 6 to the Contract for Professional Services with Garver, LLC, for "Airfield Infrastructure Repairs and Improvements," Project No. OCAT WPA 1422, adding \$259,157.87, WPA.
- B. Approve Amendment No. 7 to the Construction Contract with Libra Electric Company for "Airfield Infrastructure Repairs and Improvements – Phase II," Project No. OCAT WPA 1515, deducting \$5,194.84, WPA.
- C. Approve Amendment No. 2 to the Contract for Professional Services with Howard and Associates, Inc., for "General Aviation Field Maintenance Facility," Project No. OCAT WPA 1503, adding \$19,900, WPA.
- D. Adopt a Joint Resolution between the Oklahoma City Airport Trust and The City of Oklahoma City to (1) submit a Grant Application to the Oklahoma Aeronautics Commission (OAC) for grant funds; (2) designate the Official Representative(s) for administration of the Grant on behalf of the Trust and City; and (3) authorize the Official Representative(s) to sign all documents for the Trust and City relating to the Grant Agreement for the amount offered by the OAC, WPA.

**VI. GENERAL**

- A. Receive reports:
  - 1) Delinquent Accounts Receivable
  - 2) Construction Projects Status Report as of October 27, 2016
  - 3) Budget to Actual Report as of September 30, 2016
- B. Adopt Resolution authorizing the Director of Airports to renew the Annual Maintenance Contract for "Miscellaneous Services, Repairs, and Maintenance," Project No. OCAT GEN 1603, with Diversified Construction of Oklahoma, Inc., for the Contract's first renewal period of 365 calendar days or a not-to-exceed amount of \$300,000, in accordance with the Contract, WRWA, WPA, CEPA.

- C. Approve revisions of Minimum Standards for Aeronautical Activities and Leasing of Land and Facilities at Oklahoma City Airports, WRWA, WPA, CEPA.

**VII. LEASE AND OTHER AGREEMENTS**

- A. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Units #1903 and #1904 from Bonanza Service, Ltd., Bill F. Halpain, President, to Larry L. Lambrecht Revocable Trust-U/A/D 12-01-2005, Larry L. Lambrecht, Trustee, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.
- B. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Unit #1901 from Covell Aviation, L.L.C., J. Andrew Homboe, Manager, to Welch Group, Inc., Harold "Barney" Welch, President, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.
- C. Approve Lease Agreements for individual aircraft hangar sites for storage of privately owned aircraft for a five year period commencing January 1, 2017, through December 31, 2021, CEPA.
  - 1) Jesse Sullivan – Block 1, Lot 2,
  - 2) Jesse Sullivan – Block 4, Lot 5
  - 3) Richard and Christine Sillivan Revocable Trust – Block 3, Lot 4
  - 4) Gerald L. Hudson Living Trust - Block 4, Lot 4
  - 5) Rex Austin - Block 4, Lot 2
  - 6) Bun Baker - Block 3, Lot 5
  - 7) Keith McFarland - Block 3, Lot 2
  - 8) Budde Air Racing Enterprises, Inc. – Block 4, Lot 3
  - 9) Dennis C. Fox or Mary R. Fox – Block 2, Lot 3
  - 10) Joe Mitchell - Block 5, Lot 3
  - 11) Don Parker - Block 4, Lot 7
- D. Approve Supplemental Agreement No. 1 to Management Services Agreement with ABM Parking Services, Inc., to revise the parking rate schedule effective November 1, 2016, WRWA.

- E. Approve Supplemental Agreement No. 2 with Legacy Aviation Services, Inc., to (1) include an additional 55,730 square feet of ramp space to the leased premises commencing November 1, 2016, and (2) adjust rentals accordingly, CEPA.
  - F. Approve Supplement No. 1 to the Lease Agreement with Mustang Fuel Corporation to (1) remove a portion of the leased premises; (2) revise the rentals; and (3) update certain lease provisions, commencing November 1, 2016, WRWA.
  - G. Approve Hangar/Office Lease Agreement, Fuel Storage Facilities Agreement, and Memorandum of Lease with HL Aircraft, LLC, and Guaranty Agreement with Hobby Lobby Stores, Inc., to lease premises for the construction of a hangar/office facility and associated pavement, and fuel storage facilities, 20 years effective on the date the Agreements have been approved by the City Council, WRWA.
  - H. Approve (1) Ground Services Agreement, and (2) Off-Airport Automobile Rental Car Concession Agreement with America Auto Rental and Sales, LLC, dba NU Car Rental for off-airport rental car courtesy vehicle ground transportation services at the Consolidated Rental Car Facility at Will Rogers World Airport to access Airport Customers for its conduct of rental car services at Concessionaire's off-airport location commencing October 21, 2016.
- VIII. (1) Adopt Requisition Resolution dated October 27, 2016, to ratify the action of the Director of Airports in approving the requisition dated October 27, 2016, for payment, and (2) adopt Requisition Resolution October 27, 2016, authorizing payment of requisitions dated October 27, 2016.
- IX. Comments from Trustees, Staff and Citizens
- X. Adjournment