



A G E N D A

November 17, 2016 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

November 17, 2016

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of October 27, 2016 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. (1) Approve Plans and Project Manual submitted by C.H. Guernsey & Company for "Radar Training Facility Mechanical System Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1104, and (2) authorize advertisement for bids to be opened on December 20, 2016.
 - B. Approve Change Order Nos. 3 and 4 to the Construction Contract with Hunter Mechanical & Controls, Inc., for "Multipurpose Building Boiler Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1613, adding \$36,615.75 and 45 working days.
 - C. Approve the Contract for Professional Services with Garver, LLC, for "Terminal Apron Pavement Rehabilitation at Taxiway K," Project No. OCAT WRWA 1717, in the amount of \$169,770.
 - D. Adopt a Joint Resolution of the Oklahoma City Airport Trust and the City of Oklahoma City accepting the leased premises in its current condition from EAN Holdings LLC, and acknowledging known environmental conditions from former rental car service center operations at Will Rogers World Airport and the Trust's termination of the Current Service Agreement.
 - E. Adopt a Joint Resolution of the Oklahoma City Airport Trust and the City of Oklahoma City accepting the leased premises in its current condition from Avis Rent A Car System, LLC, and acknowledging known environmental conditions from former rental car service center operations at Will Rogers World Airport and the Trust's termination of the Current Service Agreement.

V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT

- A. Approve Amendment No. 8 to the Construction Contract with Libra Electric Company for "Airfield Infrastructure Repairs and Improvements – Phase II," Project No. OCAT WPA 1515, deducting \$21,329.59, WPA.
- B. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 for "Airfield Infrastructure Repairs and Improvements – Phase III," Project No. OCAT WPA 1709; (2) accept recommendation regarding bids opened on August 30, 2016, and reject the bid of Osborne Electric Company as not meeting the qualifications to bid; (3) award the Construction Contract to Libra Electric Company in the amount of \$2,976,199.50 for the Base Bid and Alternate Nos. 1 and 2; and (4) approve the Contract and bonds, WPA.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of November 17, 2016
 - 3) Budget to Actual Report as of October 31, 2016
- B. Adopt Resolution authorizing the Director of Airports to renew the Annual Maintenance Contract for "Annual Roofing Repairs and Maintenance," Project No. OCAT GEN 1505, with Oklahoma Roofing & Sheet Metal, LLC, for the Contract's second renewal period of 365 calendar days or a not-to-exceed amount of \$300,000, in accordance with the Contract, WRWA, WPA, CEPA.

VII. LEASE AND OTHER AGREEMENTS

- A. Approve Lease Agreements for individual aircraft hangar sites for storage of privately owned aircraft for a five year period commencing January 1, 2017, through December 31, 2021, CEPA.
 - 1) Martin Kubier Family Revocable Living Trust – Block 1, Lot 3
 - 2) Doug Andresen – Block 5, Lot 2
 - 3) Gary M. Lake - Block 4, Lot 8
- B. Approve Assignment and Assumption Agreements with Haines Capital Group, LLC; Cooper Family Management Co. LLC; 700HC, LLC; Interstate Helicopters, Inc.; Citation Aviation, LLC; and Radio Flyer, LLC, assigning the lease interest in the Hangar/Office Lease Agreement and the Fuel Storage Facilities Agreement, both dated May 23, 2013, from joint lessee Haines Capital Group, LLC to Bank 7, WPA.

C. Approve Supplement No. 2 to Hangar/Office Lease Agreement and Supplemental Agreement No. 2 to Fuel Storage Facilities Agreement with Cooper Family Management Co. LLC; 700HC, LLC; Interstate Helicopters, Inc.; Citation Aviation, LLC; Radio Flyer, LLC; and Bank 7, to amend Exhibits "B" and "C" to reflect changes in Authorized Aircraft, WPA.

VIII. (1) Adopt Requisition Resolution dated November 17, 2016 to ratify the action of the Director of Airports in approving the requisition dated November 17, 2016, for payment, and (2) adopt Requisition Resolution dated November 17, 2016 authorizing payment of requisitions dated November 17, 2016.

IX. Comments from Trustees, Staff and Citizens

X. Adjournment