



A G E N D A

November 19, 2015 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

November 19, 2015

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. [Approve minutes of October 22, 2015, Oklahoma City Airport Trust meeting.](#)
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. [\(1\) Approve Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for "Hangars 8 and 9 Building Envelope Repairs," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1516, and \(2\) authorize advertisement for bids to be opened on December 15, 2015.](#)
 - B. [Approve Change Order No. 4 to the Construction Contract with Terra Construction, Inc., for "Roof Replacement and Building Repairs for Academy Headquarters Building, Air Traffic Building, and Radar Training Facility," Project No. OCAT WRWA 1401, adding \\$13,162.94 and thirteen \(13\) calendar days.](#)
 - C. [Approve Change Order No. 13 to the Construction Contract with Pteris Global \(USA\), Inc., for "Checked Baggage Inspection System," Project No. OCAT WRWA 1301, adding 28 calendar days.](#)
 - D. [\(1\) Approve Change Order No. 1 to the Construction Contract with HOMCO Construction Company, LLC, for "Four Points Sheraton Water Intrusion," Project No. OCAT WRWA 1415, deducting \\$59,261, and \(2\) mutually agree to terminate the Construction Contract.](#)
 - E. [Approve Change Order No. 5 to the Construction Contract with Wynn Construction Co., Inc., for "100% Capacity Power Generation System for the Terminal Building and Pedestrian Tunnel," Project No. OCAT WRWA 1426, adding \\$4,243.17 and 31 calendar days.](#)
 - F. [Approve Amendment No. 7 to the Construction Contract with TTK Construction Company, Inc., for "Replacement of Asphalt Portions of Taxiways C and G with Concrete," Project No. AIP 3-40-0072-066-2014, adding \\$7,985.58 and two \(2\) calendar days.](#)

- G. [Adopt a Resolution authorizing repairs to Building No. 4 at 5300 South Portland Avenue under the Trust's competitively bid Annual Maintenance Contract with Cherokee Painting LLC for "Painting Repairs and Maintenance," and the Trust's competitively bid Annual Maintenance Contract with Diversified Construction of Oklahoma, Inc., for "Miscellaneous Services, Repairs, and Maintenance," in the combined estimated amount of \\$85,000.](#)

V. **GENERAL**

- A. Receive reports:
- 1) [Delinquent Accounts Receivable](#)
 - 2) [Construction Projects Status Report as of November 19, 2015](#)
 - 3) [Budget to Actual Report as of October 31, 2015](#)
- B. [Approve the Disadvantaged Business Enterprise \(DBE\) Program for construction, effective December 1, 2015, upon approval by the Federal Aviation Administration, WRWA, WPA, CEPA.](#)
- C. [Adopt a Resolution rescinding the Resolution adopted on February 26, 2015 for Item IV.O and requesting the City of Oklahoma City consider repealing Part B of Division 5 of Article II to Chapter 10 Aviation and adding new sections 10-107 Definitions, 10-108 Motor vehicle for hire and courtesy vehicle operations, 10-109 Designated parking areas, 10-110 Vehicle for hire driver's permit, 10-111 Solicitation of transportation services, 10-112 Loading and unloading passengers and baggage, and 10-113 Violations to a new Part B of Division 5 of Article II of Chapter 10, Aviation; amending Section 32-128 Citations for illegal parking of Division 5 of Article II of Chapter 32 Motor Vehicles and Traffic; and amending section 33-64 Schedule of fines for parking violations to Article IV of Chapter 33 Municipal Courts of the Oklahoma City Municipal Code, 2010, WRWA.](#)
- D. [Approve a property damage claim of Enterprise Rent-A-Car in the amount \\$559.81, WRWA.](#)

VI. **LEASE AND OTHER AGREEMENTS**

- A. [Approve Farm Lands Lease Agreement with Roy A. Nuttall and Janice M. Nuttall to lease approximately 1.6 acres for grazing purposes, one year commencing January 1, 2016, through December 31, 2016, WPA.](#)
- B. [Approve Supplement No. 1 to Lease and Operations Agreement with Runway Café, LLC, to revise the Inventory of Equipment listed on Exhibit "C" which reflects and confirms the Trust owns no restaurant equipment at the Runway Café, WPA.](#)

- C. Approve Supplement No. 1 to Passenger Airline Operating and Lease Agreement for Signatory Airlines with Southwest Airlines, Co., (1) to provide for the relocation of certain leased premises upon the completion of improvements to the relocated space, and (2) adjust the square footages and rentals accordingly effective December 1, 2015, WRWA.
- D. Approve Supplement No. 2 to Cleaning and Janitorial Contract with ISS Facility Services, Inc., to (1) add the Consolidated Rental Car Facility to the Contract, and (2) increase the annual compensation, WRWA, WPA.
- VII. (1) Adopt Requisition Resolution dated November 19, 2015, to ratify the action of the Director of Airports in approving the requisition dated November 19, 2015, for payment, and (2) adopt Requisition Resolution dated November 19, 2015, authorizing payment of requisitions dated November 19, 2015.
- VIII. Joint Resolution authorizing the Municipal Counselor's Office to extend the Statute of Limitations/State of Repose Tolling Agreement with the City of Bethany, Gulfstream Aerospace Corporation, and Rockwell Automation, Inc., and/or Enter into executive session on the advice of the Municipal Counselor's office in order to receive confidential communication regarding threatened litigation, the settlement negotiations, or the extension of the tolling agreement with its attorney and outside counsel regarding potential litigation involving the former Gulfstream Aerospace facility, as authorized by 25 O.S. 2011 §307(B)(4), because disclosure would impair the ability of the public body to conduct the pending proceedings.
- IX. Comments from Trustees, Staff, and Citizens
- X. Adjournment