



A G E N D A

December 15, 2016 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

December 15, 2016

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of November 17, 2016 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Approve Change Order No. 2 to the Construction Contract with Metropolitan AC Service Company for "Aviation Records Building Boiler Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1518, adding \$3,108.05 and 21 working days.
 - B. Approve Change Order No. 3 to the Construction Contract with Wynn Construction Co., Inc., for "Hangars 8 and 9 Building Envelope Repairs," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1516, adding 38 working days.
 - C. Accept completed project for "S.W. 74th Street Drainage and Fence Repair," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1707, with Young Contracting, LLC.
 - D. Approve Contract for Professional Services with ADG, P.C., for "Terminal Building Upper Level Deck Structural Repairs," Project No. OCAT WRWA 1712, in the amount of \$273,317.33.
 - E. Adopt Resolution authorizing the purchase of network and server products and related services to support the Parking Access and Revenue Control System (PARCS) replacement project at Will Rogers World Airport from Dell Marketing, LP, utilizing State of Oklahoma Contract No. S17-SW1020 in the estimated amount of \$60,495.06; and from Presidio utilizing State of Oklahoma Contract No. S17-ITSW1006 in the estimated amount of \$403,380.45, and State of Oklahoma Contract No. S17-ITSW450 in the estimated amount of \$11,756.44.

- F. (1) Approve Amendment No. 2 to the Construction Contract with TTK Construction Co., Inc., for "Replace Asphalt Portions of Taxiway H with Concrete," Project No. OCAT WRWA 1508, deducting \$185,052.10, and (2) accept the completed project.
- G. Approve Amendment No. 1 for "Garage A Repairs," Project No. OCAT WRWA 1704, adding \$83,770.61 and 45 calendar days.
- H. (1) Approve Amendment No. 1 for "U.S. Marshals Parking Lot," Project No. OCAT WRWA 1621, deducting \$18,690.75, and (2) accept the completed project.
- I. (1) Approve Request for Bids for "Refuse Services for OCAT," and (2) authorize advertisement for bids to be opened on January 31, 2017.
- J. Adopt Joint Resolution of the Oklahoma City Airport Trust and the City of Oklahoma City accepting the leased premises in its current condition from TAG OKC, Inc., dba Thrifty Car Rental, and acknowledging known environmental conditions from former rental car service center operations at Will Rogers World Airport and the Trust's termination of the Current Service Agreement.

V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT

- A. Approve Amendment No. 9 to the Construction Contract with Libra Electric Company for "Airfield Infrastructure Repairs and Improvements – Phase II," Project No. OCAT WPA 1515, deducting \$109,256.76, WPA.
- B. Adopt Joint Resolution between the Oklahoma City Airport Trust and The City of Oklahoma City to receive Oklahoma Aeronautics Commission (OAC) funds for Airport Improvement Grant PWA-17-FS to "Rehabilitate Taxiway A and Rehabilitate Taxiways A and B Lighting and Signs" in the amount of \$164,205, WPA.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of December 15, 2016.
 - 3) Budget to Actual Report as of November 30, 2016
- B. Receive Oklahoma City Department of Airports' Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2016.

VII. LEASE AND OTHER AGREEMENTS

- A. Approve Supplemental Agreement No. 4 with The ServiCenter, Inc., dba ValAir Aviation, to increase the ground rental commencing January 1, 2017, WPA.
- B. Approve Supplemental Agreement No. 1 to Lease and Operations Agreement with Legacy Aviation Services, Inc., to increase the ground rental commencing January 1, 2017, CEPA.
- C. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Unit #1309 from Terry Ray Patterson, an Individual, to Salazar Roofing and Construction, Inc., Miguel Salazar, President, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.
- D. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Unit #1502 from Bogie Brothers, LLC, Charles Bogie, Manager, to Barby-Bogie, LLC, Charles P. Bogie III, Agent, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.
- E. Approve Supplemental Agreement No. 20 to the Lease and Operations Agreement with Trajen Flight Support, L.P., dba Atlantic Aviation, to (1) extend the term of the Agreement for five years; (2) confirm Lessee's agreement regarding its parking of aircraft on certain pavement upon Trust's completion of reconstruction; and (3) express the intent of the parties to formalize a mutual agreement regarding the strengthening of certain leased ramp space for parking of heavy aircraft, WPA.
- F. Approve Lease Agreement with Linda James to lease approximately 1.42 acres for storage of Lessee's personal property for Lessee's personal use, one year commencing upon execution by City Council, WPA.
- G. Approve Farm Lease Agreement with Ally Resource Group, Inc., to lease 2 acres of land for beekeeping and production of honey, two years commencing January 1, 2017, through December 31, 2018, WRWA.
- H. Approve Supplemental Agreement No. 3 to the Lease Agreement with TTCB Ltd. Company, to (1) extend the term of the Agreement through February 28, 2017, and (2) increase the ground rental commencing January 1, 2017, CEPA.
- I. Approve Ground Services Agreement with Immanuel United Properties, LLC., dba Wingate by Wyndham for ground transportation services at Will Rogers World Airport commencing January 1, 2017 through April 30, 2017, based on an annual fee of \$600, WRWA.

J. Approve Supplemental Agreement No. 4 to the Lease and Operations Agreement with AAR Aircraft Services, Inc., to establish the Automobile Parking Lot Maintenance Rentals for the next 5-year increment, commencing January 1, 2017, WRWA.

VIII. (1) Adopt Requisition Resolution dated December 15, 2016, to ratify the action of the Director of Airports in approving the requisition dated December 15, 2016, for payment, and (2) adopt Requisition Resolution dated December 15, 2016, authorizing payment of requisitions dated December 15, 2016.

IX. Comments from Trustees, Staff and Citizens

X. Adjournment