



A G E N D A

December 17, 2015 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

December 17, 2015

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of November 19, 2015, Oklahoma City Airport Trust meeting.
- III. Director's Report
 - A. Music Presentation
- IV. WILL ROGERS WORLD AIRPORT
 - A. Approve Amendment No. 3 to the Contract for Professional Services with MacArthur Associated Consultants, LLC, for "Replacement of Asphalt Portions of Taxiways C and G with Concrete," AIP Project No. 3-40-0072-066-2014, adding \$78,699.
 - B. Approve Change Order No. 6 to the Construction Contract with Wynn Construction Co., Inc., for "100% Capacity Power Generation System for the Terminal Building and Pedestrian Tunnel," Project No. OCAT WRWA 1426, adding 33 calendar days.
 - C. (1) Approve Plans and Project Manual submitted by Leidos Engineering, LLC, for "Exterior Tile Replacement," Project No. OCAT WRWA 1604, and (2) authorize advertisement for bids to be opened on January 26, 2016.
 - D. (1) Approve Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for "Radar Training Facility Motor Control Center Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1608, and (2) authorize advertisement for bids to be opened on January 26, 2016.
 - E. Adopt Resolution authorizing the purchase of construction testing services for "Replace Asphalt Portions of Taxiway H with Concrete," Project No. OCAT WRWA 1508, utilizing City Contract No. MC-0537 with ROCA Engineering, Inc., in the estimated amount of \$65,967.
 - F. (1) Approve Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for "Cargo Annex Building Upgrades," Project No. OCAT WRWA 1610, and (2) authorize advertisement for bids to be opened on January

12, 2015.

- G. Adopt Resolution authorizing the purchase of one 25-ton air-handling unit, to be used for the HVAC of the Cargo Annex Building, utilizing City Contract No. R16-C156006 with Johnson Controls, Inc., in the estimated amount of \$46,700.
- H. Adopt Resolution authorizing the purchase and installation of the communications pathway for the Cargo Annex Building, utilizing City Contract No. R16-C151050 with Telco Supply Company, in the estimated amount of \$93,073.70.
- I. (1) Approve Amendment No. 2 to the Construction Contract with Restek, Inc., for "Tunnel Enhancement," Project No. OCAT WRWA 1417, deducting \$5,160, and (2) accept the completed project.
- J. (1) Approve Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for "Aviation Records Building Boiler Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1518, and (2) authorize advertisement for bids to be opened on January 26, 2016.
- K. Adopt Resolution to waive formal competitive bidding and authorize the temporary installation and rental of a steam boiler for the Mike Monroney Aeronautical Center's Base Maintenance Building from United Mechanical, Inc., in the estimated amount of \$67,463.
- L. (1) Concur with the Consultant Review Committee, and (2) authorize negotiation of a Contract for Professional Services with Leidos Engineering, LLC, for "Reconstruct Station 2 and Evaluate Pedestrian Moving Walkways, Escalators, and Elevators."
- M. (1) Approve Change Order No. 14 to the Construction Contract with Pteris Global (USA), Inc., for "Checked Baggage Inspection System," Project No. OCAT WRWA 1301, deducting \$29,859.63 and adding 42 calendar days, and (2) approve the Certificate of Substantial Completion.

V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT

- A. Approve the Agreement with J&R Engineering, LLC for five years commencing upon Notice to Proceed by the Director of Airports, subject to Federal Aviation Administration (FAA) approval of J&R Engineering, LLC as the technician for FAA required maintenance and inspections.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable

- 2) Construction Projects Status Report as of December 17, 2015
 - 3) Budget to Actual Report as of November 30, 2015
- B. Receive Oklahoma City Department of Airports' Comprehensive Annual Report (CAFR) for the Fiscal Year Ended June 30, 2015.

VII. LEASE AND OTHER AGREEMENTS

- A. Approve Supplemental Agreement No. 1 to Lease Agreement with SORB Technologies, Inc., for lease of space in Building No. 4 at 5300 South Portland Avenue, for five years, commencing November 1, 2015, through October 31, 2020, WRWA.
- B. Approve Supplemental Lease Agreement No. 2 with TTCB Ltd. Company, to (1) extend the primary term of the lease of certain Airport premises and associated pavement for the primary purpose of the rental and/or sale of individual T-hangar Units to its members through December 31, 2016, and (2) allow time for certain obligations and provisions of the Agreement to be accomplished by TTCB, CEPA.
- C. Accept Assumption Agreement and Use Guaranty for the sale of the following T-hangar Units, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA:
- 1) T-hangar Unit #1802 from Tango Sierra A36, L.L.C., E. Todd Sanger, Manager/Member, to The Kevin & Jami Whitman Family Trust, Kevin & Jami Whitman, Trustees.
 - 2) T-hangar Unit #905E and #906 from Three Basso, LLC, Robert N. Barnes, Manager, to HGC Holdings, LLC, Charles Harrison, Manager.
 - 3) T-hanger Unit #902 from TL Aviation, L.L.C., Les Banta, Manager, to Charles and Amy Korb.
- D. Approve Lease Agreements for individual aircraft hangar sites for storage of privately owned aircraft for a five-year period commencing January 1, 2016, through December 31, 2020, CEPA.
- 1) Delmar Burk - Block 1, Lot 4.
 - 2) Doug Burlison - Block 4, Lot 6.
 - 3) Dannie Coates - Block 5, Lot 9.
 - 4) Kelly L. Troyer - Block 4, Lot 10.
 - 5) Lee M. Holmes - Block 2, Lot 2.

6) Poage Services, LLC. - Block 5, Lot 5.

7) Irvin Heckes - Block 6, Lot 9

E. Approve Ground Services Agreements with various companies for ground transportation services at WRWA for one year commencing December 17, 2015 through April 30, 2016, based on an annual fee of \$600 per vehicle, as follows:

1) Air Crew Transport, Inc., 1 Vehicle, \$250.

2) RNS Transportation Services, LLC, dba OKC Twister Cab, 5 Vehicles, \$1000.

VIII. (1) Adopt Requisition Resolution dated December 17, 2015, to ratify the action of the Director of Airports in approving the requisition dated December 17, 2015, for payment, and (2) adopt Requisition Resolution dated December 17, 2015, authorizing payment of requisitions dated December 17, 2015.

IX. Comments from Trustees, Staff and Citizens

X. Adjournment

MEETING MINUTES
OKLAHOMA CITY AIRPORT TRUST

November 19, 2015

The agenda was posted on the Council Chamber Board at 2:13 p.m., November 17, 2015.

Three affirmative votes are required for approval of all actions.

TRUSTEES PRESENT

Terry Salmon, Independent-Trustee
Larry McAtee, Chairman, Trustee-Council Member
James D. Couch, Trustee-City Manager
Kirk Humphreys, Vice Chairman, Independent-Trustee

TRUSTEES ABSENT

Mick Cornett, Trustee-Mayor
David Greenwell, Surrogate Trustee-Mayor

OTHERS PRESENT

Scott Keith, Assistant General Manager
Frances Kersey, Secretary
Jacquelin Little, Assistant Secretary
Jami Blocker, Assistant Municipal Counselor
Pam Newell, Department of Airports

- I. Call to Order – 9:00 a.m.
- II. Approve minutes of October 22, 2015, Oklahoma City Airport Trust meeting.

APPROVED. Moved by Humphreys, seconded by Salmon. Ayes: Humphreys, Salmon, McAtee, Couch.

- III. Director's Report

IV. WILL ROGERS WORLD AIRPORT

- A. (1) Approve Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for “Hangars 8 and 9 Building Envelope Repairs,” Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1516, and (2) authorize advertisement for bids to be opened on December 15, 2015.

APPROVED AND AUTHORIZED. Moved by Salmon, seconded by Humphreys. Ayes: Humphreys, Salmon, McAtee, Couch.

- B. Approve Change Order No. 4 to the Construction Contract with Terra Construction, Inc., for “Roof Replacement and Building Repairs for Academy Headquarters Building, Air Traffic Building, and Radar Training Facility,” Project No. OCAT WRWA 1401, adding \$13,162.94 and thirteen (13) calendar days.

APPROVED. Moved by Salmon, seconded by Humphreys. Ayes: Humphreys, Salmon, McAtee, Couch.

- C. Approve Change Order No. 13 to the Construction Contract with Pteris Global (USA), Inc., for “Checked Baggage Inspection System,” Project No. OCAT WRWA 1301, adding 28 calendar days.

APPROVED. Moved by Salmon, seconded by Humphreys. Ayes: Humphreys, Salmon, McAtee, Couch.

- D. (1) Approve Change Order No. 1 to the Construction Contract with HOMCO Construction Company, LLC, for “Four Points Sheraton Water Intrusion,” Project No. OCAT WRWA 1415, deducting \$59,261, and (2) mutually agree to terminate the Construction Contract.

APPROVED. Moved by Salmon, seconded by Humphreys. Ayes: Humphreys, Salmon, McAtee, Couch.

- E. Approve Change Order No. 5 to the Construction Contract with Wynn Construction Co., Inc., for "100% Capacity Power Generation System for the Terminal Building and Pedestrian Tunnel," Project No. OCAT WRWA 1426, adding \$4,243.17 and 31 calendar days.

APPROVED. Moved by Salmon, seconded by Humphreys. Ayes: Humphreys, Salmon, McAtee, Couch.

- F. Approve Amendment No. 7 to the Construction Contract with TTK Construction Company, Inc., for "Replacement of Asphalt Portions of Taxiways C and G with Concrete," Project No. AIP 3-40-0072-066-2014, adding \$7,985.58 and two (2) calendar days.

APPROVED. Moved by Salmon, seconded by Humphreys. Ayes: Humphreys, Salmon, McAtee, Cornett, Couch.

- G. Adopt a Resolution authorizing repairs to Building No. 4 at 5300 South Portland Avenue under the Trust's competitively bid Annual Maintenance Contract with Cherokee Painting LLC for "Painting Repairs and Maintenance," and the Trust's competitively bid Annual Maintenance Contract with Diversified Construction of Oklahoma, Inc., for "Miscellaneous Services, Repairs, and Maintenance," in the combined estimated amount of \$85,000.

ADOPTED. Moved by Salmon, seconded by Humphreys. Ayes: Humphreys, Salmon, McAtee, Couch.

V. GENERAL

- A. Receive reports:

- 1) Delinquent Accounts Receivable
- 2) Construction Projects Status Report as of November 19, 2015
- 3) Budget to Actual Report as of October 31, 2015

RECEIVED. Moved by Humphreys, seconded by Salmon. Ayes: Humphreys, Salmon, McAtee, Couch.

- B. Approve the Disadvantaged Business Enterprise (DBE) Program for construction, effective December 1, 2015, upon approval by the Federal Aviation Administration, WRWA, WPA, CEPA.

APPROVED. Moved by Humphreys, seconded by Salmon. Ayes: Humphreys, Salmon, McAtee, Couch.

- C. Adopt a Resolution rescinding the Resolution adopted on February 26, 2015 for Item IV.O and requesting the City of Oklahoma City consider repealing Part B of Division 5 of Article II to Chapter 10 Aviation and adding new sections 10-107 Definitions, 10-108 Motor vehicle for hire and courtesy vehicle operations, 10-109 Designated parking areas, 10-110 Vehicle for hire driver's permit, 10-111 Solicitation of transportation services, 10-112 Loading and unloading passengers and baggage, and 10-113 Violations to a new Part B of Division 5 of Article II of Chapter 10, Aviation; amending Section 32-128 Citations for illegal parking of Division 5 of Article II of Chapter 32 Motor Vehicles and Traffic; and amending section 33-64 Schedule of fines for parking violations to Article IV of Chapter 33 Municipal Courts of the Oklahoma City Municipal Code, 2010, WRWA.

ADOPTED. Moved by Humphreys, seconded by Salmon. Ayes: Humphreys, Salmon, McAtee, Couch.

- D. Approve a property damage claim of Enterprise Rent-A-Car in the amount \$559.81, WRWA.

APPROVED. Moved by Humphreys, seconded by Salmon. Ayes: Humphreys, Salmon, McAtee, Couch.

VI. LEASE AND OTHER AGREEMENTS

- A. Approve Farm Lands Lease Agreement with Roy A. Nuttall and Janice M. Nuttall to lease approximately 1.6 acres for grazing purposes, one year commencing January 1, 2016, through December 31, 2016, WPA.

APPROVED. Moved by Salmon, seconded by Humphreys. Ayes: Humphreys, Salmon, McAtee, Couch.

- B. Approve Supplement No. 1 to Lease and Operations Agreement with Runway Café, LLC, to revise the Inventory of Equipment listed on Exhibit "C" which reflects and confirms the Trust owns no restaurant equipment at the Runway Café, WPA.

APPROVED. Moved by Salmon, seconded by Humphreys. Ayes: Humphreys, Salmon, McAtee, Couch.

- C. Approve Supplement No. 1 to Passenger Airline Operating and Lease Agreement for Signatory Airlines with Southwest Airlines, Co., (1) to provide for the relocation of certain leased premises upon the completion of improvements to the relocated space, and (2) adjust the square footages and rentals accordingly effective December 1, 2015, WRWA.

APPROVED. Moved by Salmon, seconded by Humphreys. Ayes: Humphreys, Salmon, McAtee, Couch.

- D. Approve Supplement No. 2 to Cleaning and Janitorial Contract with ISS Facility Services, Inc., to (1) add the Consolidated Rental Car Facility to the Contract, and (2) increase the annual compensation, WRWA, WPA.

APPROVED. Moved by Salmon, seconded by Humphreys. Ayes: Humphreys, Salmon, McAtee, Couch.

- VII. (1) Adopt Requisition Resolution dated November 19, 2015, to ratify the action of the Director of Airports in approving the requisition dated November 19, 2015, for payment, and (2) adopt Requisition Resolution dated November 19, 2015, authorizing payment of requisitions dated November 19, 2015.

ADOPTED: 1 AND 2. Moved by Humphreys, seconded by Salmon. Ayes: Humphreys, Salmon, McAtee, Couch.

- VIII. Joint Resolution authorizing the Municipal Counselor's Office to extend the Statute of Limitations/State of Repose Tolling Agreement with the City of Bethany, Gulfstream Aerospace Corporation, and Rockwell Automation, Inc., and/or Enter into executive session on the advice of the Municipal Counselor's office in order to receive confidential communication regarding threatened litigation, the settlement negotiations, or the extension of the tolling agreement with its attorney and outside counsel regarding potential litigation involving the former Gulfstream Aerospace facility, as authorized by 25 O.S. 2011 §307(B)(4), because disclosure would impair the ability of the public body to conduct the pending proceedings.

ENTERED INTO EXECUTIVE SESSION: VIII.2. Moved by Humphreys, seconded by Salmon. Ayes: Humphreys, Salmon, McAtee, Couch. **ADOPTED:** VIII.1. Moved by Couch, seconded by Salmon. Ayes: Humphreys, Salmon, McAtee, Couch.

- IX. Comments from Trustees, Staff, and Citizens - none

- X. Adjournment – 9:22 a.m.

Larry McAtee, Chairman

Frances Kersey, Secretary

Description

Exterior Tile Replacement
