



A G E N D A

December 18, 2014 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

December 18, 2014

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of November 20, 2014, Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Approve Change Order No. 3 to the Construction Contract with Connelly Paving Company for "S.W. 64th Street Replacement (Lindy Ritz Lane)," Project No. OCAT WRWA 1403, adding 14 calendar days.
 - B. Authorize the Director of Airports to approve Additional Services in the estimated amount of \$19,254 for "Roof Replacement and Building Repairs for Academy Headquarters Building, Air Traffic Building, and Radar Training Facility," Mike Monroney Aeronautical Center, under the Trust's Facilities Maintenance Engineering Agreement with Frankfurt-Short-Bruza Associates, P.C.
 - C. (1) Approve Change Order No. 4 to the Construction Contract with Pteris Global (USA), Inc., for "Checked Baggage Inspection System," Project No. OCAT WRWA 1301, adding \$22,348.38 and fourteen (14) calendar days, and (2) approve Change Order No. 5 adding \$17,125.26 and zero (0) calendar days.
 - D. Approve Change Order No. 9 to the Construction Contract with Manhattan Construction Company for "Consolidated Rental Car (CONRAC) Facility," Project No. OCAT WRWA 1306, adding \$17,203.60 and fifteen (15) calendar days.
 - E. (1) Approve Plans and Project Manual submitted by C.H. Guernsey & Company for "Re-Roof Hangar 1," Project No. OCAT WRWA 1511, and (2) authorize advertisement for bids to be opened on January 20, 2015.
 - F. Ratify the action of the Director of Airports approving utilization of City Contract MC-0533 with Enercon Services, Inc., for moisture penetration testing at the Four Points by Sheraton Airport Hotel, in the estimated amount of \$107,652.

- G. Approve Amendment No. 1 to the Contract for Professional Services with Olsson Associates, Inc., for "Concrete Apron Pavement Repair," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1512, adding \$336,000.
- H. Approve the Contract for Professional Services with Kimley-Horn and Associates, Inc., for "Airport Parking Facilities and Revenue Control Study," Project No. OCAT WRWA 1509, in the amount of \$121,430.
- I. Approve the Contract for Professional Services with MacArthur Associated Consultants, LLC, for "Replacement of Asphalt Portions of Taxiway H with Concrete," Project No. OCAT WRWA 1508, in the amount of \$516,476.75.
- J. (1) Approve Amendment No. 1 to the Construction Contract with TTK Construction Company, Inc., for "Replacement of Asphalt Portions of Taxiways C and G with Concrete," Project No. AIP 3-40-0072-066-2014, deducting \$792,219.54, and (2) approve Change Order No. 1, adding \$125,495.12 and 50 calendar days.
- K. Accept Avigation and Hazard Easement granted by RKJ Properties, LLC, for a tract of land located in the vicinity of Will Rogers World Airport from S.W. 149th Street to the South between Portland and Meridian Avenues, containing approximately 72.63 acres.

V. **GENERAL**

- A. Receive reports:
 - 1) Delinquent Accounts Receivable.
 - 2) Construction Projects Status Report as of December 18, 2014.
 - 3) Budget to Actual Report as of November 30, 2014.
- B. Receive Oklahoma City Department of Airports' Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2014.
- C. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 to the Request for Bids for a "High Pressure Hydro-Blasting Vehicle"; (2) accept staff recommendation regarding bids received; and (3) award the Contract to Waterblasting Technologies, Inc., in the amount of \$631,001.20 for the purchase of a high pressure hydro-blasting vehicle, WRWA, WPA, CEPA.
- D. (1) Approve Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for "2015 Annual Electrical and Street Lighting Maintenance and Repairs," Project No. OCAT GEN 1513, and (2) authorize advertisement for bids to be opened on January 13, 2015, WRWA, WPA, CEPA.

- E. (1) Concur with the Consultant Review Committee, and (2) authorize negotiation of an agreement with Leidos Engineering for “Facilities Maintenance Engineering Services,” WRWA, WPA, CEPA.

VI. LEASE AND OTHER AGREEMENTS

- A. Approve Supplemental Lease Agreement No. 1 to Lease No. HSTS17-14-L-RELW07 with United States of America, Transportation Security Administration, Department of Homeland Security, to amend the Agreement to provide for Trust’s modifications to the Government's leased premises in the amount of \$24,984.80, and the Government's reimbursement of same to Trust upon completion, WRWA.
- B. Approve Modification of Contract P00004 to the Other Transaction Agreement (OTA) with the Transportation Security Administration, U.S. Department of Homeland Security, for the Checked Baggage Inspection System program, to allow the Trust to utilize an amount not to exceed \$52,023.92, of existing OTA allocated funding to address unseen field conditions and provide for reasonable costs for TSA-required changes in the Baggage Handling Systems controls functionality, WRWA.
- C. (1) Accept the Bill of Sale for the conveyance of a Corporate Hangar Facility from Mustang Fuel Corporation to the Oklahoma City Airport Trust; (2) approve Lease Agreement with Mustang Fuel Corporation, to lease a certain corporate hangar/office facility and associated premises for storage and minor maintenance of Lessee’s general aviation/corporate aircraft, for five years commencing January 1, 2015 through December 31, 2019; and (3) approve Mutual Termination of Fuel Storage Facilities Agreement with Mustang Fuel Corporation effective December 31, 2014, WRWA.
- D. Approve Lease Agreement with United Airlines, Inc., to lease certain premises for its operation of above-ground de-icer storage areas for a period effective January 1, 2014, through December 31, 2015, WRWA.
- E. Approve Ground Services Agreement Black Tie Valet Parking Service, Inc., dba BTV Transportation for a limousine service, commencing December 18, 2014, through March 31, 2015, two vehicles based on an annual fee of \$600 per vehicle, WRWA.
- F. Approve Air Cargo Carrier Operating Agreement for Signatory Carriers with United Parcel Service Co., for the operation of an air freight carrier and handling service commencing retroactive to November 1, 2014, through June 30, 2017, landing fees to be computed in accordance with established formulae based on cost accounting methodology, WRWA.

- G. Approve Sublease Agreement between The Ninety-Nines, Inc., and Guardian Security Group, Inc., to sublease certain space leased by the Trust to The Ninety-Nines to the Guardian Security Group, Inc., for use as general office purposes, February 1, 2015, through February 28, 2016, WRWA.
- H. Approve Lease Agreements for individual aircraft hangar sites for storage of privately owned aircraft for a five-year period commencing January 1, 2015, through December 31, 2019, CEPA.
 - 1) Sherry Upton and Dan Wooliver, Joint Tenants - Block 5, Lot 10.
 - 2) Donald Ed Rogers Living Trust - Block 6, Lot 1.
 - 3) Dale Owens - Block 6, Lot 4.
 - 4) George E. Ritchie or Nathan Ritchie - Block 3, Lot 7.
 - 5) Dave and Mabel Migura - Block 5, Lot 8.
 - 6) H. Dale Williams II - Block 3, Lot 1.
 - 7) Michael Davoli - Block 7, Lot 1.
 - 8) Ram Works Enterprises, LLC, - Block 3, Lot 6.
 - 9) Doug Frantz - Block 6, Lot 8.
 - 10) Gary M. Lake - Block 6, Lot 6.
 - 11) Mark Howard - Block 8, Lot 3.
 - 12) Mark Howard - Block 8, Lot 4.
 - 13) Edsel Ford - Block 3, Lot 10.
 - 14) Toni Brattin & Co., Inc. - Block 8, Lot 5.
- VII. (1) Adopt Requisition Resolution dated December 18, 2014, to ratify the action of the Director of Airports in approving the requisition dated December 18, 2014, for payment, and (2) adopt Requisition Resolution dated December 18, 2014, authorizing payment of requisitions dated December 18, 2014.
- VIII. Comments from Trustees, Staff and Citizens
- IX. Adjournment