



A G E N D A

February 26, 2015 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member

Kirk Humphreys, Vice Chairman, Independent Trustee

Mick Cornett, Trustee- Mayor

David Greenwell, Surrogate Trustee-Mayor

James D. Couch, Trustee-City Manager

Dennis Clowers, Surrogate Trustee-City Manager

Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager

Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

February 26, 2015

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. [Approve minutes of January 22, 2015 Oklahoma City Airport Trust meeting.](#)
- III. Director's Report
- IV. WILL ROGERS WORLD AIRPORT
 - A. [Approve the Agreement with Vaisala, Inc., to provide data management related to Runway/Taxiway Sensors, in the amount of \\$6,500 for one year.](#)
 - B. [\(1\) Approve the Certificate of Substantial Completion for "S.W. 64th Street Replacement \(Lindy Ritz Lane\)," Project No. OCAT WRWA 1403, for Connelly Paving Company, and \(2\) accept the completed project.](#)
 - C. [\(1\) Approve Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for "Flight Standards Building Lighting Replacement," Project No. OCAT WRWA 1506, and \(2\) authorize advertisement for bids to be opened on March 24, 2015.](#)
 - D. [\(1\) Approve Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for "United Airlines Ticket Office Build-Out," Project No. OCAT WRWA 1514, and \(2\) authorize advertisement for bids to be opened on March 24, 2015.](#)
 - E. [Approve Change Order No. 1 to the Construction Contract with Dane & Associates Electric Company for "Airfield Lighting Generator Replacement," Project No. OCAT WRWA 1315, adding \\$3,417.43.](#)
 - F. [Approve Change Order No. 11 to the Construction Contract with Manhattan Construction Company for "Consolidated Rental Car \(CONRAC\) Facility," Project No. OCAT WRWA 1306, deducting \\$274,735.73 and adding 50 calendar days.](#)
 - G. [Approve Change Order No. 2 to the Construction Contract with TTK Construction Company, Inc., for "Replacement of Asphalt Portions of Taxiways C and G with Concrete," Project No. AIP 3-40-0072-066-2014, adding 35 calendar days.](#)

- H. [Approve Change Order No. 7 to the Construction Contract with Pteris Global \(USA\), Inc., for “Checked Baggage Inspection System,” Project No. OCAT WRWA 1301, adding \\$14,095.69.](#)
- I. [Approve Change Order No. 1 to the Construction Contract with Restek, Inc., for “Tunnel Enhancement,” Project No. OCAT WRWA 1417, adding \\$4,979.90 and eleven \(11\) calendar days.](#)
- J. [Approve Services Agreement with Heath Consultants Incorporated for maintenance of the natural gas distribution system at Mike Monroney Aeronautical Center in the estimated amount of \\$5,000.](#)
- K. [Adopt Resolution authorizing the purchase of fiber optic cable and installation, utilizing City Contract No. R14-C121000 with Five G’s Construction Inc., with an estimated project budget of \\$400,000.](#)
- L. [\(1\) Ratify the action of the Director of Airports in approving Addendum No. 1 for “Re-Roof Hangar 1,” Project No. OCAT WRWA 1511; \(2\) accept recommendation regarding bids opened on January 21, 2015; \(3\) award the Construction Contract to Lippert Brothers, Inc., in the amount of \\$580,000; and \(4\) approve the Contract and bonds.](#)
- M. [Accept Avigation and Hazard Easements located in the vicinity of Will Rogers World Airport granted by \(1\) Landmark Land Company, L.L.C. for a tract of land located between Meridian and Portland and S.W. 119th and S.W. 134th, containing approximately 45.92 acres, and \(2\) Willowbrook, L.L.C. for a tract of land located South of S.W. 23rd Street between Portland and Meridian, containing approximately 1.3798 acres.](#)
- N. [\(1\) Approve Request for Bids for “Cleaning and Janitorial Services,” and \(2\) authorize advertisement for bids to be opened on March 31, 2015.](#)
- O. [Adopt Resolution requesting the City of Oklahoma City consider repealing Part B of Division 5 of Article II to Chapter 10 Aviation and adding new sections 10-107 Definitions, 10-108 Taxicab, airport shuttle, limousine, transportation network vehicle, and courtesy vehicle operations, 10-109 Designated parking areas, 10-110 Vehicle for hire driver’s permit, 10-111 Solicitation of transportation services, 10-112 Loading and unloading passengers, and 10-113 Violations to a new Part B of Division 5 of Article II of Chapter 10, Aviation; amending Section 32-128 Citations for illegal parking of Division 5 of Article II of Chapter 32 Motor Vehicles and Traffic; and amending section 33-64 Schedule of fines for parking violations to Article IV of Chapter 33 Municipal Courts of the Oklahoma City Municipal Code, 2010.](#)
- P. [Adopt Resolution to approve Operational Procedures for All Vehicles for Hire at Will Rogers World Airport.](#)

V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT

- A. Approve Change Order No. 1 to the Construction Contract with Libra Electric Company for “Airfield Infrastructure Repairs and Improvements,” Airport Improvement Program Project No. 3-40-0073-021-2014, adding \$90,018.44 and seven (7) calendar days, WPA.
- B. Approve Amendment No. 3 to the Contract for Professional Services with Garver, LLC, for “Airfield Infrastructure Repairs and Improvements,” Project No. OCAT WPA 1422, adding \$13,500, WPA.
- C. Approve Consent Order with the Oklahoma Department of Environmental Quality, Gulfstream Aerospace Corporation, Rockwell Automation Inc., and the Trust Case No. 09-301 subject to the approval of all the parties, WPA.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of February 26, 2015.
 - 3) Budget to Actual Report as of January 31, 2015.
- B. Adopt Resolution adopting a Debt Management Policy established by the City of Oklahoma City, WRWA, WPA, CEPA.
- C. Adopt Joint Resolution between the Oklahoma City Airport Trust and the City of Oklahoma City to (1) submit Grant Applications for anticipated 2015 Airport Improvement Program (AIP) Project No. 3-40-0072-067-2015 for Will Rogers World Airport, and AIP Project No. 3-40-0073-022-2015 for Wiley Post Airport, to the Federal Aviation Administration (FAA) and accept Grant(s) when offered; (2) designate the Official Representative(s) for administration of the Grant(s) on behalf of the Trust and City; and (3) authorize the Official Representative(s) to sign all documents for the Trust and City relating to any Grant Agreements for the amounts offered by the FAA subject to subsequent ratification by the Trust and City, WRWA, WPA.
- D. (1) Accept recommendation regarding bids opened on January 13, 2015, for “Annual Electrical and Street Lighting Repairs and Maintenance,” Project No. OCAT GEN 1513; (2) award the Annual Maintenance Contract to Libra Electric Company for 365 calendar days or a not-to-exceed amount of \$300,000; and (3) approve the Contract and bonds, WRWA, WPA, CEPA.
- E. Adopt a Resolution ratifying the action of the Director of Airports approving the employment of Alva Roofing Company, Dane & Associates Electric Company, and DSR Services, LLC, as specialty subcontractors under the

Trust's competitively bid annual maintenance contract with Diversified Construction of Oklahoma, Inc., for "Miscellaneous Services Repairs and Maintenance," Project No. OCAT GEN 1213, WRWA, WPA, CEPA.

VII. LEASE AND OTHER AGREEMENTS

- A. Approve Lease Agreement with Douglas M. Frantz and/or Barbara A. Frantz for lease of Block 7, Lot 3, for construction of an individual aircraft hangar to be used for storage of privately owned aircraft, commencing March 10, 2015, through December 31, 2019, CEPA.
- B. Approve Assignment and Assumption Agreement assigning the Lease Agreement between the Trust and Ram Works Enterprises, LLC for the lease of Block 3, Lot 6, as a hangar site for storage of a privately owned aircraft, from Ram Works Enterprises, LLC to Terry D. Dow, effective March 10, 2015, CEPA.
- C. Approve Supplemental Lease Agreement No. 2 to Lease No. HSTS17-14-L-RELW07 with United States of America, Transportation Security Administration, Department of Homeland Security, to provide for an increase for certain improvements being performed by the Trust to the Government's leased premises in the amount of \$3,281.64 to be reimbursed by Government upon completion, WRWA.
- D. Approve Service Agreement with Human Animal Link Oklahoma Foundation (H.A.L.O.) to provide Teams the right and privilege to interact with travelers and visitors and to provide relief and comfort from the stresses of travel, WRWA.
- E. Approve Amendment No. 2 to Contract for Professional Services with YZER, Inc., dba Funnel Design Group to renew the Contract for a two-year term commencing August 1, 2015, WRWA, WPA, CEPA.

VIII. (1) Adopt Requisition Resolution dated February 26, 2015, to ratify the action of the Director of Airports in approving the requisition dated February 26, 2015, for payment, and (2) adopt Requisition Resolution dated February 26, 2015, authorizing payment of requisitions dated February 26, 2015.

IX. Enter into executive session on the advice of the Trust Attorney to receive confidential communications with its attorney and outside environmental counsel regarding potential litigation involving the former Gulfstream Aerospace facility, as authorized by 25 O.S. 2012 § 307(B)(4), because disclosure would impair the ability of the public body to conduct the pending proceedings.

X. Comments from Trustees, Staff and Citizens

XI. Adjournment