



A G E N D A

March 26, 2015 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

March 26, 2015

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of February 26, 2015 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Adopt Resolution approving advertising and marketing assistance, and qualifying incentives in accordance with the Will Rogers World Airport Air Service Incentive Program for the promotion of new entrant carrier Alaska Airlines and new nonstop service to Seattle, Washington.
 - B. Adopt Resolution authorizing the sole source provider, Infax, Inc., to install the replacement proprietary hardware and peripherals for the Flight Information Display System (FIDS) operational equipment for an estimated budget of \$48,300.
 - C. Approve Amendment No. 3 to the Contract for Engineering Services with Johnson & Associates, Inc., for City Project No. PC-0378J, "Street Improvements" (Portland Avenue from SW 54th Street to SW 74th Street), adding \$7,000.
 - D. Approve Change Order No. 2 to the Construction Contract with Dane & Associates Electric Company for "Airfield Lighting Generator Replacement," Project No. OCAT WRWA 1315, adding 30 calendar days.
 - E. Approve Change Order No. 8 to the Construction Contract with Pteris Global (USA), Inc., for "Checked Baggage Inspection System," Project No. OCAT WRWA 1301, adding \$11,994.34.
 - F. Approve Amendment No. 2 to the Construction Contract with TTK Construction Company, Inc., for "Replacement of Asphalt Portions of Taxiways C and G with Concrete," Project No. AIP 3-40-0072-066-2014, adding \$8,946.88.

- G. Approve Change Order No. 1 to the Construction Contract with Wynn Construction Co., Inc., for “100% Capacity Power Generation System for the Terminal Building and Pedestrian Tunnel,” Project No. OCAT WRWA 1426, adding \$9,302.25 and thirteen (13) calendar days.
- H. Approve Change Order No. 2 to the Construction Contract with Restek, Inc., for “Tunnel Enhancement,” Project No. OCAT WRWA 1417, adding \$1,149.18 and six (6) calendar days.

V. **GENERAL**

- A. Receive reports:
 - 1) Delinquent Accounts Receivable.
 - 2) Construction Projects Status Report as of March 26, 2015.
 - 3) Budget to Actual Report as of February 28, 2015.
- B. Approve Amendment No. 2 to the Annual Maintenance Contract with Brewer Construction Oklahoma, L.L.C., for “Annual Utilities Repairs and Maintenance,” Project No. OCAT GEN 1310, renewing the contract for 365 calendar days or a not-to-exceed amount of \$300,000, whichever event occurs first, WRWA, WPA, CEPA.

VI. **LEASE AND OTHER AGREEMENTS**

- A. Approve Supplement No. 7 to Passenger Airlines Operating and Lease Agreement for Signatory Carriers with American Airlines, Inc., to (1) lease Departure Gate 8 space effective retroactive to July 1, 2014; (2) lease additional existing ticket counter space and extended counter space effective retroactive to June 25, 2014, in the Airport Terminal; and (3) revise Exhibit “A” – Rental for Calendar Year 2014, WRWA.
- B. Approve Passenger Airline Operating and Lease Agreement for Signatory Airlines with American Airlines, Inc., for the operation of a Part 121 scheduled air carrier service commencing retroactive to November 1, 2014, through June 30, 2017, at rentals computed in accordance with established formulae based on cost accounting methodology, WRWA.
- C. Approve Passenger Airline Operating and Lease Agreement for Non-Signatory Carriers with Allegiant Air, LLC, for the operation of a Part 121 commercial air service commencing retroactive to March 5, 2015, through June 30, 2015, \$2,246.64 annually plus non-signatory landing and airport-related fees, WRWA.

- D. Approve Supplement No. 1 to Contract with Allied Waste Systems, Inc., dba: Republic Services of Oklahoma City to change the Contractor's name from Allied Waste Systems, Inc., dba: Allied Waste Services – Oklahoma City to Allied Waste Systems, Inc., dba: Republic Services of Oklahoma City, WRWA.
- E. Approve Supplemental Management Services Agreement No. 5 with Pro-Tec Fire Services, Ltd., to (1) approve Annual Budget, and (2) extend the term for one year commencing July 1, 2015, WRWA.
- F. Approve Lease Agreement with Harold Louis Smith, Jr. for the operation of a shoe-shine business for a five-year period, commencing April 1, 2015 through March 31, 2020, WRWA.
- G. Approve Lease Agreement with QB, Inc., 501C4QB, Inc., (Quiet Birdmen) for the use of the C.E. Page Aviation Building and associated premises as a meeting place for organized aviation groups, commencing April 1, 2015, through March 31, 2035, WPA.
- H. Approve Lease Agreement with TAG OKC, Inc., dba: Thrifty Car Rental for the use of a structure as a service facility to maintain, service, self-fuel and store rental vehicles, commencing April 1, 2015 through March 31, 2016, WRWA.
- I. Approve Air Cargo Carrier Operating Agreement for Signatory Carriers with Federal Express Corporation for the operation of an air freight carrier and handling service commencing retroactive to November 1, 2014, through June 30, 2017, landing fees to be computed in accordance with established formulae based on cost accounting methodology, WRWA.
- J. Approve Agreement with Oklahoma Natural Gas Company, a Division of ONEGAS, Inc., for gas facilities relocation in the vicinity of Portland Avenue from SW 74th Street to SW 104th Street, City Project No. PC-0378, in the estimated amount of \$225,573, WRWA.
- K. Approve Agreement with Oklahoma Natural Gas Company, a Division of ONEGAS, Inc., for gas facilities relocation in the vicinity of Portland Avenue from SW 54th Street to SW 104th Street, City Project No. PC-0378, in the estimated amount of \$60,694, WRWA.
- L. Approve Supplemental Lease Agreement No. 006 to Lease No. FTC-001 and Amendment No. 1 to Revocable Permit with United States of America, Department of Justice, Federal Bureau of Prisons, to provide for the installation of security cameras and revision of the leased and permitted boundaries, WRWA.
- M. Approve Lease Agreement with Stephen W. Barnes for lease of Block 9, Lot 9, for construction of an individual aircraft hangar to be used for storage of privately owned aircraft, commencing April 7, 2015, through December 31, 2019, CEPA.

- N. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Unit #901 from RWH-AIR, Roger Walton, Manager, to Randolph Wilson or Jacquelyn Wilson, Joint Tenants, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.
- O. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Unit #1403 from Craig Dawkins, PC, an Individual, to Jay Flinton, an Individual, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.
- P. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Unit #402 from Mat Trotters-Mat Tots, Inc., R.C. (Sandy) Harris, President, to The Roy C. (Sandy) Harris Trust, Roy C. (Sandy) Harris, Trustee, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.
- Q. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Unit #801 from C&D Green, Inc., Danny Green, Vice President and Managing Partner, to Terry Ray Patterson, an Individual, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.
- R. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Unit #1002 from Richard T. Russ and LaNeal Russ, Joint Tenants, to The Richard and LaNeal Russ Revocable Trust, Dated December 23, 2014, Richard Thomas Russ and LaNeal Woodall Russ, Co-Trustees, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.
- S. Approve Off-Airport Automobile Rental Car Concession Agreement with Advantage Opco, LLC dba: Advantage Rent A Car, to access Airport Customers, for its conduct of rental car services at Concessionaire's off-airport locations for one year commencing April 15, 2015, WRWA.
- T. Approve Agreement with AT&T, Inc., for its installation, operation, and maintenance of its infrastructure and cabling in exchange for the use of a Trust-owned duct to make available data services within the Consolidated Rental Car facility, WRWA.
- U. Approve Ground Services Agreements with various companies for ground transportation services at WRWA for one year commencing April 1, 2015 through March 31, 2016, based on an annual fee of \$600 per vehicle, as follows:
 - 1) Airport Express, Inc., 41 Vehicles, \$24,600.
 - 2) ABC Moon Express, LLC dba Orange Cab Co.
 - 3) AMC Taxi, LLC.

- 4) Independent Cab Company, LLC.
- 5) Qazi Enterprise & Imports, LLC, dba OKC Green Taxi.
- 6) Jay Enn Kay Enterprises and Imports dba Lightning Express.
- 7) Jay Enn Kay Enterprises and Imports dba Oklahoma Shuttle.
- 8) Jay Enn Kay Enterprises and Imports dba Thunder Cab.
- 9) Star Cab, LLC.
- 10) OKC Express Cab, Inc.
- 11) Checker Cab Co.
- 12) Wayne Enterprise, LLC, dba NASCAB.
- 13) Yellow Cab Co. of OKC.

V. Approve Ground Services Agreements with various companies for ground transportation services at WRWA for one year commencing April 1, 2015 through March 31, 2016, based on an annual fee of \$600, as follows:

- 1) Black Tie Valet Parking Services, Inc., dba BTV Transportation, \$600.
- 2) Premium Car, \$600.

VII. (1) Adopt Requisition Resolution dated March 26, 2015, to ratify the action of the Director of Airports in approving the requisition dated March 26, 2015, for payment, and (2) adopt Requisition Resolution dated March 26, 2015, authorizing payment of requisitions dated March 26, 2015.

VIII. Comments from Trustees, Staff and Citizens

IX. Adjournment