



A G E N D A

April 23, 2015 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

April 23, 2015

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. [Approve minutes of March 26, 2015 Oklahoma City Airport Trust meeting.](#)
- III. Director's Report
- IV. [Receive proposed Oklahoma City Airport Trust \(Trust\) Budget for Fiscal Year 2016 and set final approval at the May 28, 2015 Trust meeting.](#)
- V. WILL ROGERS WORLD AIRPORT
 - A. [\(1\) Ratify the action of the Director of Airports in approving Addendum No. 1 for "Flight Standards Building Lighting Replacement," Project No. OCAT WRWA 1506; \(2\) accept recommendation regarding bids opened on March 24, 2015; \(3\) award the Construction Contract to Delta Electrical Contractors, Inc., in the amount of \\$265,891; and \(4\) approve the Contract and Bonds.](#)
 - B. [Approve Change Order No. 12 to the Construction Contract with Manhattan Construction Company for "Consolidated Rental Car \(CONRAC\) Facility," Project No. OCAT WRWA 1306, adding \\$155,896.62 and sixteen \(16\) calendar days.](#)
 - C. [Approve Change Order No. 1 to the Contract with Norstan Communications, Inc., d/b/a Black Box Network Services, for "Will Rogers World Airport Crash Phone System Replacement," Project No. OCAT WRWA 1504, adding \\$1,698.81.](#)
 - D. [Approve Amendment No. 1 to the Contract for Professional Services with Kimley-Horn and Associates, Inc., for "Airport Parking Facilities and Revenue Control Study," Project No. OCAT WRWA 1509, adding \\$119,900.](#)
 - E. [Approve Amendment No. 4 to the Contract for Engineering Services with Johnson & Associates, Inc., for Project No. PC-0378J, "Street Improvements" \(Portland Avenue from SW 54th Street to SW 74th Street\), adding \\$25,000.](#)
 - F. [\(1\) Approve Amendment No. 3 to the Construction Contract with TTK Construction Company, Inc., for "Replacement of Asphalt Portions of Taxiways C and G with Concrete," Project No. AIP 3-40-0072-066-2014, adding](#)

\$17,598.00 and five calendar days; and (2) approve Change Order No. 3, adding \$51,386.72 and 54 calendar days.

- G. (1) Concur with the Consultant Review Committee, and (2) authorize negotiation of an agreement with ADG, Inc., to provide Owner's Representative Services for "Terminal Expansion," Project No. OCAT WRWA 1510.
- H. (1) Ratify the action of the Director of Airports in accepting Change Order No. 2 to the Construction Contract with Anderson & House, Inc., for "Terminal High Bay Roof Replacement," Project No. OCAT WRWA 1501; and (2) approve Change Order No. 2, adding \$10,322 and 95 calendar days, retroactive to April 14, 2015.
- I. (1) Approve Amendment No. 1 to the Construction Contract with Restek, Inc., for "Tunnel Enhancement," Project No. OCAT WRWA 1417, adding \$27,911 and five calendar days; and (2) approve Change Order No. 3, adding \$3,484.32.
- J. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 for "United Airlines Ticket Office Build-Out," Project No. OCAT WRWA 1514; (2) accept recommendation regarding bids opened on March 24, 2015; (3) award the Construction Contract to Diversified Construction of Oklahoma, Inc., in the amount of \$144,400; and (4) approve the Contract and bonds.
- K. (1) Approve Request for Bids for "Continuous Friction Measuring Equipment for Oklahoma City Airport Trust," and (2) authorize advertisement for bids to be opened on May 27, 2015.
- L. Adopt Resolution authorizing the purchase of upgraded street lighting from Oklahoma Gas and Electric Company for City Project No. PC-0378T, "Street Improvements" (Portland Avenue from SW 74th Street to SW 104th Street), at an estimated cost of \$346,671.38.
- M. Adopt Resolution to approve Operational Procedures for all Courtesy Vehicles at Will Rogers World Airport.

VI. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT

- A. (1) Approve Amendment No. 1 to the Construction Contract with Libra Electric Company for "Airfield Infrastructure Repairs and Improvements," Project No. OCAT WPA 1422, deducting \$135,049.89; and (2) approve Change Order No. 2, adding \$7,589.45 and 26 calendar days, WPA.

VII. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable

- 2) [Construction Projects Status Report as of April 23, 2015.](#)
 - 3) [Budget to Actual Report as of March 31, 2015.](#)
- B. [\(1\) Ratify the action of the Director of Airports in approving Addendum No. 1 to the Request for Bids for "Cleaning and Janitorial Services for Oklahoma City Airport Trust"; \(2\) receive staff recommendation regarding bids received on April 7, 2015; \(3\) award the Cleaning and Janitorial Services Contract to Service Management Systems, Inc. \(SMS\) based on the Base Bid, Base Bid Deep Cleaning, Alternate Nos. One through Six, and Alternate Nos. One through Five Deep Cleaning; and \(4\) approve the Contract with SMS in the total amount of \\$1,199,974.28 for the first year of the Contract, WRWA, WPA.](#)
- C. [Approve Amendment No. 2 to the Annual Maintenance Contract with Cherokee Painting LLC for "Annual Painting Repairs and Maintenance," Project No. OCAT GEN 1311, renewing the contract for 365 calendar days or a not-to-exceed amount of \\$300,000, whichever event occurs first, WRWA, WPA, CEPA.](#)

VIII. LEASE AND OTHER AGREEMENTS

- A. [Approve Supplement No. 7 to Fuel Storage Agreement with Glenn Oil Co., Inc., to extend the term of the agreement granting access to the fuel storage facility to obtain fuel to transport to the Oklahoma Air National Guard \(OANG\) located on Airport premises for one year commencing July 1, 2015 through June 30, 2016, WRWA.](#)
- B. [Approve Passenger Airline Operating and Lease Agreement for Signatory Airlines with Alaska Airlines, Inc., for the operation of a Part 121 scheduled air carrier service, commencing May 1, 2015, through June 30, 2017, at rentals computed in accordance with established formulae based on cost accounting methodology, WRWA.](#)
- C. [Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Unit #2003 from Sutton Management Services, LLC, James L. Sutton, Manager, to Synergy Aviation, L.L.C., Warren Anthony Caldwell, Manager, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.](#)
- D. Approve Ground Services Agreements with various companies for ground transportation services at Will Rogers World Airport, for one-year commencing May 1, 2015 through April 30, 2016, based on an annual fee of \$600, as follows:
- 1) [Airport Express Transportation Services, LLC.](#)
 - 2) [Candlewood Suites.](#)

- 3) [Tabani OKC Crowne Plaza, LLC dba Crowne Plaza Oklahoma City Northwest.](#)
- 4) [H&C OKC Hilton, LLC dba Hilton Garden Inn.](#)
- 5) [Jefferson Lines, Inc.](#)
- 6) [Knights Inn/Cambridge Inn.](#)
- 7) [Royal Auto Rentals, Inc.](#)
- 8) [Four Star Properties, Inc., dba Saddleback Inn.](#)
- 9) [Fianna Oklahoma, LLC dba Wyndham Garden Hotel.](#)

IX. [\(1\) Adopt Requisition Resolution dated April 23, 2015, to ratify the action of the Director of Airports in approving the requisition dated April 23, 2015, for payment, and \(2\) adopt Requisition Resolution dated April 23, 2015, authorizing payment of requisitions dated April 23, 2015.](#)

X. Comments from Trustees, Staff and Citizens

XI. Adjournment