



A G E N D A

April 28, 2016 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

April 28, 2016

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of March 24, 2016, Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. Receive proposed Trust Budget for Fiscal Year 2017 for review and set presentation and final approval at the May 2016 Trust meeting.
- V. **WILL ROGERS WORLD AIRPORT**
 - A. (1) Ratify the action of the Director of Airports in approving Addendum Nos. 1, 2, and 3 for "Academy Headquarters Parking Lot Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1416; (2) accept recommendation regarding bids opened on March 29, 2016; (3) award the Construction Contract to Schwarz Paving Co., Inc., in the amount of \$563,039.19; and (4) approve the Contract and bonds.
 - B. (1) Approve Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for "Logistics Support Facility and Headquarters Building Switchgear Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1614, and (2) authorize advertisement for bids to be opened on May 24, 2016.
 - C. Approve Amendment No. 2 to the Contract for Professional Services with Olsson Associates, Inc., for "Concrete Apron Pavement Repair," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1512, adding \$99,271.
 - D. (1) Concur with the Consultant Review Committee, and (2) authorize negotiation of a Contract for Professional Services with Leidos Engineering, LLC, for "Roof Replacement and Building Envelope Repair for Aviation Records Building," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1702.
 - E. Approve Change Order No. 1 to the Construction Contract with TTK Construction Co., Inc., for "Replace Asphalt Portions of Taxiway H with Concrete," Project No. OCAT WRWA 1508, adding \$55,059.

- F. Approve Amendment No. 4 to the Contract for Professional Services with MacArthur Associated Consultants, LLC, for "Replacement of Asphalt Portions of Taxiways C and G with Concrete," AIP Project No. 3-40-0072-066-2014, adding \$51,161.90.
- G. (1) Approve Amendment No. 9 to the Construction Contract with TTK Construction Company, Inc., for "Replacement of Asphalt Portions of Taxiways C and G with Concrete," Project No. AIP 3-40-0072-066-2014, deducting \$110,388.11; (2) approve Change Order No. 12, deducting \$4,352.33; and (3) approve the Certificate of Substantial Completion.
- H. Adopt Resolution authorizing work for underground storage tank removal at Mustang Fuel Facility, utilizing City Contract MC-0533 with Enercon Services, Inc., in the estimated amount of \$125,838.62.
- I. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 for "Upper-Level Passenger Drop Off Expansion Joint Repair," Project No. OCAT WRWA 16; (2) accept recommendation regarding bids opened on April 5, 2016; (3) award the Construction Contract to Restek, Inc., in the amount of \$126,578.50; and (4) approve the Contract and bonds.
- J. Approve Change Order No. 2 to the Construction Contract with Starlite Sign, LP, for "Consolidated Rental Car (CONRAC) Facility – Wayfinding Signage," Project No. OCAT WRWA 1602, adding \$9,539.28.
- K. Approve Amendment No. 3 to the Construction Contract with TTK Construction Co., Inc., for "Portland Avenue Realignment," Project No. OCAT WRWA PC-0378J, adding \$45,722.82.
- L. (1) Concur with the Consultant Review Committee, and (2) authorize negotiation of a Contract for Professional Services with Robison & Associates Architects, for "Roof Replacement for SORB Building and South Maintenance Facility," Will Rogers World Airport, Project No. OCAT WRWA 1701.
- M. (1) Adopt Resolution authorizing the sole source provider, Infax, Inc., to install the replacement proprietary hardware and peripherals for the Flight Information Display System (FIDS) operational equipment with an estimated budget of \$70,000, and (2) approve Addendum No. 1 to System Support Agreement.
- N. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 for "Irrigation and Controls," Project No. OCAT WRWA 1611; (2) accept recommendation regarding bids opened on April 5, 2016; and (3) reject the sole bid received from Jordan Contractors, Inc.

VI. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT

- A. Approve Amendment No. 3 to the Construction Contract with Libra Electric Company for "Airfield Infrastructure Repairs and Improvements – Phase II," Project No. OCAT WPA 1515, adding \$51,755.

VII. GENERAL

- A. Receive reports:
- 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of April 28, 2016
 - 3) Budget to Actual Report as of March 31, 2016
- B. Approve a property damage claim of Lawrence Johns in the amount of \$912.60.
- C. Approve a Professional Services Agreement and Letter of Engagement with Gable Gotwals, P.C., for legal professional services involving oil and gas or other related issues for all Oklahoma City Airports, WRWA, WPA, and CEPA.
- D. (1) Ratify the action of the Director of Airports in approving Addendum Nos. 1 through 4 to the Request for Bids for "Cleaning and Janitorial Services for Oklahoma City Airport Trust"; (2) receive staff recommendation regarding bids received on March 15, 2016; (3) award the Cleaning and Janitorial Services Contract to ISS Facility Services, Inc., in the total amount of \$1,641,910.57 for the first year for the Base Bid and Alternate Nos. One and Two; and (4) accept the Performance Bond.
- E. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 for "Painting Repairs and Maintenance," Project No. OCAT GEN 1615; (2) receive recommendation regarding bids opened on March 29, 2016; (3) award the Annual Maintenance Contract to Cherokee Painting, LLC, for 365 calendar days or a not-to-exceed amount of \$300,000; and (4) approve the Contract and bonds, WRWA, WPA, CEPA.
- F. (1) Approve Request for Bids for "Service of Elevators, Escalators, and Moving Walkways for OCAT," and (2) authorize advertisement for bids to be opened on May 24, 2016, WRWA, WPA.
- G. Approve Agreement for Project Consultant Selection, Design Review, Project Management, and Surveying Services with The City of Oklahoma City to compensate the City for services rendered by the Public Works Department. WRWA, WPA, CEPA.

VIII. LEASE AND OTHER AGREEMENTS

- A. Approve Supplement No. 1 to Management Contract with First Transit, Inc., to provide for additional customer services to include wheel chair assistance to rental car customers commencing May 1, 2016, and revise the Annual Budget and related exhibits accordingly, WRWA.
- B. Approve Audit Contract with Allen, Gibbs & Houlik, L.C., to perform the FY 2015-2016 annual audit of the funds, books, accounts, and fiscal affairs of the Trust and the Airports Enterprise Fund in an amount not to exceed \$37,430, WRWA, WPA, CEPA.
- C. Approve Supplemental Lease Agreement No. 4 to Lease No. HSTS17-14-L-RELW07 with United States of America, Transportation Security Administration, Department of Homeland Security, to amend the Agreement to include additional office/breakroom space, and adjust the rentals accordingly, commencing March 17, 2016, WRWA.
- D. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Unit #1602 from The Alan J. Liebler Living Trust, Dated June 8, 1995, Alan J. Liebler and Sonie S. Liebler, Trustees, to Dwayne Janes, an Individual, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.
- E. Approve Supplement No. 1 to Hangar/Office Lease Agreement with Cooper Family Management Co., LLC; Haines Capital Group, LLC; 700HC, LLC; Interstate Helicopters, Inc.; Citation Aviation, LLC; and Radio Flyer, LLC, to modify the manager of Radio Flyer, LLC, and to add an aircraft owned by Radio Flyer, LLC, to Exhibit "C," WPA.
- F. Approve Supplement No. 1 to Fuel Storage Facilities Agreement with Cooper Family Management Co., LLC; Haines Capital Group, LLC; 700HC, LLC; Interstate Helicopters, Inc.; Citation Aviation, LLC; and Radio Flyer, LLC, to modify the manager of Radio Flyer, LLC, and to add an aircraft owned by Radio Flyer, LLC, to Exhibit "B," WPA.
- G. Approve Ground Services Agreements with various companies for ground transportation services at Will Rogers World Airport for one year commencing May 1, 2016 through April 30, 2017, based on an annual fee of \$600, as follows:
 - 1) Airport Express Transportation Services, LLC.
 - 2) MLCV Oklahoma LLC, dba Embassy Suites
 - 3) H&C OKC Hilton, LLC, dba Hilton Garden Inn

- 4) LSREF 3/AH Chicago Tenant, LLC, dba Hyatt Place Oklahoma City Airport
- 5) Knights Inn/Cambridge Inn
- 6) Meridian Lot, LLC, dba USAPARK.net
- 7) Royal Auto Rentals, Inc.
- 8) Four Star Properties, Inc., dba Saddleback Inn
- 9) Fianna Oklahoma, LLC, dba Wyndham Garden Hotel
- 10) Candlewood Suites
- 11) Courtyard by Marriott

H. Approve Ground Services Agreements with various companies for ground transportation services at Will Rogers World Airport for one year commencing May 1, 2016, through March 31, 2017, based on an annual fee of \$600 per vehicle, as follows:

- 1) Wayne Enterprises, LLC, dba NASCAB
- 2) Star Cab, LLC

IX. (1) Adopt Requisition Resolution dated April 28, 2016, to ratify the action of the Director of Airports in approving the requisition dated April 28, 2016, for payment, and (2) adopt Requisition Resolution dated April 28, 2016, authorizing payment of requisitions dated April 28, 2016.

X. Comments from Trustees, Staff and Citizens

XI. Adjournment