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## **A G E N D A**

**May 26, 2016 9:00 AM**

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Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member  
Kirk Humphreys, Vice Chairman, Independent Trustee  
Mick Cornett, Trustee- Mayor  
    David Greenwell, Surrogate Trustee-Mayor  
James D. Couch, Trustee-City Manager  
    Dennis Clowers, Surrogate Trustee-City Manager  
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager  
Frances Kersey, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

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City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

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## INFORMATION ABOUT AIRPORT TRUST MEETINGS

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The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

### Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

### Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

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## AGENDA

### OKLAHOMA CITY AIRPORT TRUST

May 26, 2016

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Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of April 28, 2016 Oklahoma City Airport Trust meeting.
- III. Approve Oklahoma City Airport Trust Budget for Fiscal Year 2017.
- IV. Director's Report
- V. **WILL ROGERS WORLD AIRPORT**
  - A. Approve the Contract for Professional Services with Triad Design Group, Inc., for "Repair Thomas P. Stafford Building Parking Lot," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1617, in the amount of \$225,200.
  - B. Approve the Contract for Professional Services with Olsson Associates, Inc., for "Repair Mike Monroney Boulevard," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1618, in the amount of \$372,265.
  - C. Accept completed project, "Roof Replacement and Building Repairs for Academy Headquarters Building, Air Traffic Building, and Radar Training Facility," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1401, with Terra Construction, Inc.
  - D. Approve Change Order No. 1 to the Construction Contract with Wynn Construction Co., Inc., for "Hangars 8 and 9 Building Envelope Repairs," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1516, adding \$19,287.80.
  - E. Approve Change Order No. 2 with RDNJ, LLC, dba: A-Tech Paving, for "Concrete Apron Pavement Repair," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1512, deducting \$7,128.
  - F. Adopt Resolution ratifying the action of the Director of Airports to authorize asbestos abatement in the mechanical room of the Multi-Purpose Building, Mike Monroney Aeronautical Center, utilizing City Contract No. MC-0533 with Enercon Services, Inc., in the estimated amount of \$116,213.50.

- G. Consent to Assignment and Assumption of the Contract for Professional Services dated February 25, 2016, for “Reconstruction of Station 2 and Evaluation of Pedestrian Automated Movement Equipment,” Project No. OCAT WRWA 1616, from Leidos Engineering, LLC, to Benham Design, LLC.
- H. Approve Change Order No. 2 to the Construction Contract with HOMCO Construction Company, LLC, for “Cargo Annex Building Upgrades,” Project No. OCAT WRWA 1610, changing the required completion date from May 26, 2016, to June 23, 2016.
- I. (1) Accept recommendation regarding bids opened on April 26, 2016, for “Exterior Tile Replacement,” Project No. OCAT 1604; (2) award the Contract to Restek, Inc., in the amount of \$136,203; (3) approve the Contract; and (4) approve bonds subject to review by the Municipal Counselor’s Office.
- J. (1) Approve Plans and Project Manual submitted by Leidos Engineering, LLC, for “U.S. Marshals Parking Lot,” Project No. OCAT WRWA 1621; and (2) authorize advertisement for bids to be opened on June 28, 2016.
- K. Approve Amendment No. 4 to the Construction Contract with TTK Construction Co., Inc., for “Portland Avenue Realignment,” Project No. OCAT WRWA PC-0378J, adding \$50,765.55.
- L. Adopt Resolution ratifying the action of the Director of Airports to authorize the purchase of environmental site assessment services for the former car rental company service center sites utilizing City Contract MC-0533 with Enercon Services, Inc., in the estimated amount of \$47,844.40.
- M. (1) Adopt Resolution waiving competitive bidding and authorizing a sole source System Support Agreement with Infax, Inc., for telephone and electronic assistance for the Flight Information Display System (FIDS), and (2) approve the System Support Agreement.

**VI. GENERAL**

- A. Receive reports:
  - 1) Delinquent Accounts Receivable
  - 2) Construction Projects Status Report as of May 26, 2016
  - 3) Budget to Actual Report as of April 30, 2016
- B. (1) Approve Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for “Paving Repairs and Maintenance,” Project No. OCAT GEN 1619, and (2) authorize advertisement for bids to be opened on June 28, 2016, WRWA, WPA, CEPA.

- C. Approve Amendment No. 2 to the Facilities Maintenance Engineering Agreement with Frankfurt-Short-Bruza Associates, P.C., Project No. OCAT GEN 1317, renewing the Agreement for a one-year period commencing on June 1, 2016, WRWA, WPA, CEPA.
- D. Consent to Assignment and Assumption of the Facilities Maintenance Engineering Services Agreement dated January 22, 2015, as amended, from Leidos Engineering, LLC, to Benham Design, LLC, WRWA, WPA, CEPA.
- E. Adopt Resolution authorizing the purchase of janitorial supplies from Southwest Paper, Inc., utilizing City of Oklahoma City Contract R17-C153039, for an estimated budget amount of \$258,000 for one year, WRWA and WPA.

**VII. LEASE AND OTHER AGREEMENTS**

- A. Approve Supplemental Agreement No. 5 with Aero Oklahoma, LLC, to (1) confirm Aero Oklahoma's completion of its Additional Facility, and (2) extend the term of the Agreement, WRWA.
- B. Approve Amendment No. 1 to Non-Federal Reimbursable Agreement-Other Transaction No. ARC-OA-AAC-15-A727, to provide for Federal Aviation Administration's refund in the amount of \$220,374 for the remodeling and renovation project for the Headquarters Building, Mike Monroney Aeronautical Center, WRWA.
- C. Approve Supplement No. 2 to Passenger Airline Operating and Lease Agreement for Signatory Carriers with Southwest Airline Co., to (1) delete from leased space 6,160 square feet of Air Cargo Building Space effective May 20, 2016, and (2) adjust rentals accordingly, WRWA.
- D. Approve Supplemental No. 1 to Lease Agreement with Metro Technology Centers School District No. 22 to lease certain premises and facilities for the operation of an aviation career center, for one year commencing July 1, 2016, with four consecutive one-year renewal options, WRWA.
- E. Approve Supplemental Lease Agreement No. 1 with MidFirst Bank for the operation of Automated Teller Machines, to extend the term for one year commencing July 1, 2016, WRWA.
- F. Approve Supplemental Lease Agreement No. 1 with Bank of America, N.A. for the operation of an Automated Teller Machine, to extend the term for one year commencing July 1, 2016, WRWA.
- G. Approve Supplemental Agreement Nos. 1 to the On Airport Rental Car Concession and Lease Agreements with Advantage Opco, LLC, dba: Advantage Rent A Car, AvisBudget Group, Inc., EAN Holdings, LLC, The Hertz Corporation, and TAG OKC, Inc., to revise the definition of the Minimum Annual Guarantee, WRWA.

H. Approve Ground Services Agreements with various companies for ground transportation services at Will Rogers World Airport commencing June 1, 2016, through April 30, 2017, based on an annual fee of \$600, as follows:

- 1) Air Crew Transport, Inc.
- 2) Tabani OKC Crowne Plaza, LLC, dba: Crowne Plaza Oklahoma City Northwest
- 3) Jefferson Partners L.P., dba: Jefferson Lines
- 4) NCED Marriott Conference Center
- 5) AVAK Enterprises, Inc., dba: Red Roof Inn

VIII. (1) Adopt Requisition Resolution dated May 26, 2016, to ratify the action of the Director of Airports in approving the requisition dated May 26, 2016, for payment, and (2) adopt Requisition Resolution dated May 26, 2016, authorizing payment of requisitions dated May 26, 2016.

IX. Comments from Trustees, Staff and Citizens

X. Adjournment