



A G E N D A

June 23, 2016 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

June 23, 2016

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of May 26, 2016, Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 for "Logistics Support Facility and Headquarters Building Switchgear Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1614; (2) accept recommendation regarding bids opened on May 24, 2016; (3) award the Construction Contract to Shawver & Son, Inc., in the amount of \$818,815; and (4) approve the Contract and bonds.
 - B. (1) Approve Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for "Base Maintenance Building Temporary Boiler," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1703, and (2) authorize advertisement for bids to be opened on July 26, 2016.
 - C. (1) Approve Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for "Terminal Expansion – Enabling Works Package," Project No. OCAT WRWA 1609, and (2) authorize advertisement for bids to be opened on July 26, 2016.
 - D. (1) Approve Change Order No. 3 to the Construction Contract with HOMCO Construction Company, LLC, for "Cargo Annex Building Upgrades," Project No. OCAT WRWA 1610, deducting \$3,000, and (2) accept the completed project.
 - E. Adopt Resolution authorizing the purchase of upgraded street lighting from Oklahoma Gas and Electric Company for "Portland Avenue Realignment" (Portland Avenue from SW 54th Street to SW 74th Street), Project No. PC-0378J, in the estimated amount of \$349,438.32.
 - F. Accept completed project, "Consolidated Rental Car Facility – Wayfinding Signage," Project No. OCAT WRWA 1306, with Starlite Sign, LP.

- G. Approve Annual Budget for ABM Parking Services, Inc., in the amount of \$1,905,476 for the period commencing July 1, 2016 through June 30, 2017.
- H. Approve Annual Budget for Upward Transitions, Inc., in the amount of \$66,500 for the period commencing July 1, 2016 through June 30, 2017.
- I. (1) Approve Request for Bids for "Lease of Certain Sites for Outdoor Advertising Signs for OCAT," and (2) authorize advertisement for bids to be received on August 2, 2016.
- J. Approve Change Order No. 1 to the Construction Contract with United Mechanical, Inc., for "Senior Lien Mechanical System Replacement – FY12/FY13 Project," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1104, adding \$1,149.87.
- K. Accept completed project, "Replacement of Asphalt Portions of Taxiways C and G with Concrete," Project No. AIP 3-40-0072-066-2014, with TTK Construction Company, Inc.
- L. (1) Accept completed project, "Consolidated Rental Car (CONRAC) Facility," Project No. OCAT WRWA 1306, with Manhattan Construction Company, and (2) transfer Lift Station No. SD-2744 to The City of Oklahoma City.
- M. (1) Approve Plans and Project Manual submitted by Benham Design, LLC, for "Garage A Repairs," Project No. OCAT WRWA 1704, and (2) authorize advertisement for bids to be opened on July 26, 2016.

V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT

- A. Approve Amendment No. 5 to the Contract for Professional Services with Garver, LLC, for "Airfield Infrastructure Repairs and Improvements," Project No. OCAT WPA 1422, adding \$26,100, WPA.
- B. Approve Amendment No. 4 to the Construction Contract with Libra Electric Company for "Airfield Infrastructure Repairs and Improvements – Phase II," Project No. OCAT WPA 1515, adding \$460, WPA.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of June 23, 2016
 - 3) Budget to Actual Report as of May 31, 2016

- B. (1) Concur with the Consultant Review Committee, and (2) authorize negotiation of a Contract for Professional Services with Freese and Nichols, Inc., for "Independent Environmental Consultant for General Environmental and Storm Water Quality Discharge Compliance," Project No. OCAT GEN 1706, WRWA, WPA, CEPA.
- C. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 to the Request for Bids for "Service of Elevators, Escalators, and Moving Walkways for OCAT" dated April 28, 2016; (2) receive staff recommendation regarding bids received on May 24, 2016; (3) award the Service Contract to American Elevator Company, Inc. (American); and (4) approve the Service Contract with American in the estimated annual amount of \$169,236, subject to receipt and approval of the Performance Bond by the Municipal Counselor's Office, WRWA, WPA.

VII. LEASE AND OTHER AGREEMENTS

- A. Approve Supplemental Airport Use Agreement No. 1 with Martinaire Aviation, LLC, to (1) provide for and exercise an extension of the term of the Original Agreement for an additional one year period commencing on July 1, 2016, and (2) revise Exhibit "A" to reflect the landing fees amending July 1, 2016, WRWA.
- B. Approve Supplemental Airport Use Agreement No. 1 with Ameriflight, LLC, to (1) provide for and exercise an extension of the term of the Original Agreement for an additional one year period commencing on July 1, 2016, and (2) revise Exhibit "A" to reflect the landing fees amending July 1, 2016, WRWA.
- C. Approve Supplement No. 4 to Contract with Superior Building Services, Inc., dba Super Contractors, Inc., to exercise the second of two one-year renewal options commencing November 1, 2016, for the provision of window cleaning services, WRWA.
- D. Approve Supplement No. 1 to Newsstand/Gifts and Specialty Retail Operations Agreement with Paradies-Kambers, LLC, to (1) delete from leased space a storage area in Air Cargo Building; (2) add to leased space a storage area in the Air Cargo Annex; and (3) make both changes effective on June 30, 2016, WRWA.
- E. Approve Supplement No. 5 to Lease and Concessions Agreement with Delaware North Companies Travel Hospitality Services, Inc., to (1) delete from leased a space storage and office area in the Air Cargo Building; (2) add to leased space a storage and office area in the Air Cargo Annex; and (3) make both changes effective on June 30, 2016, WRWA.

- F. Approve Supplement No. 1 to Passenger Airline Operating and Lease Agreement for Signatory Carriers with Delta Air Lines Inc., to (1) delete from leased space 4,976 square feet of Air Cargo Building Space effective May 20, 2016, and (2) adjust rentals accordingly, WRWA.
 - G. Approve Supplement No. 2 to Passenger Airline Operating and Lease Agreement for Non-Signatory Carriers with Allegiant Air, LLC, to (1) provide for and exercise an extension of the term of the Original Agreement for an additional one (1) year period commencing on July 1, 2016, and (2) revise certain exhibits, WRWA.
 - H. Approve Ground Services Agreement with Citizen Potawatomi Nation for ground transportation services at Will Rogers World Airport retroactive to May 1, 2016 through April 30, 2017, based on an annual fee of \$600.
- VIII. (1) Adopt Requisition Resolution dated June 23, 2016, to ratify the action of the Director of Airports in approving the requisition dated June 23, 2016, for payment, and (2) adopt Requisition Resolution dated June 23, 2016, authorizing payment of requisitions dated June 23, 2016.
- IX. Comments from Trustees, Staff and Citizens
- X. Adjournment