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## A G E N D A

**June 25, 2015 9:00 AM**

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Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member  
Kirk Humphreys, Vice Chairman, Independent Trustee  
Mick Cornett, Trustee- Mayor  
    David Greenwell, Surrogate Trustee-Mayor  
James D. Couch, Trustee-City Manager  
    Dennis Clowers, Surrogate Trustee-City Manager  
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager  
Frances Kersey, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

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City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

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## INFORMATION ABOUT AIRPORT TRUST MEETINGS

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The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

### Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

### Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

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## AGENDA

### OKLAHOMA CITY AIRPORT TRUST

June 25, 2015

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Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. [Approve minutes of May 28, 2015 Oklahoma City Airport Trust meeting.](#)
- III. Director's Report
- IV. WILL ROGERS WORLD AIRPORT
  - A. [\(1\) Approve the Plans and Project Manual submitted by Olsson Associates, Inc., for "Concrete Apron Pavement Repair," Project No. OCAT WRWA 1512, and \(2\) authorize advertisement for bids to be opened on July 28, 2015.](#)
  - B. [Approve Amendment No. 2 to the Contract for Professional Services with Frankfurt-Short-Bruza Associates, P.C., for "Checked Baggage Inspection System," Project No. OCAT WRWA 1301, adding \\$31,470.](#)
  - C. [\(1\) Approve Amendment No. 1 to the Contract with Infax, Inc., for "Video Wall System within Pedestrian Tunnel at Will Rogers World Airport," Project No. OCAT WRWA 1502, adding \\$8,917; \(2\) receive staff recommendation regarding acceptance of installation; and \(3\) accept installation and initiate five-year maintenance period effective May 1, 2015.](#)
  - D. [Approve Change Order No. 1 to the Construction Contract with Lippert Brothers, Inc., for "Re-Roof Hangar 1," Project No. OCAT WRWA 1511, adding eight \(8\) calendar days.](#)
  - E. [Approve Change Order No. 1 to the Construction Contract with United Mechanical, Inc., for "Multipurpose Building Chiller Replacement," Project No. OCAT WRWA 1507, adding \\$2,534.86 and 53 calendar days.](#)
  - F. [Approve Change Order No. 2 to the Construction Contract with Terra Construction, Inc., for "Roof Replacement and Building Repairs for Academy Headquarters Building, Air Traffic Building, and Radar Training Facility," Project No. OCAT WRWA 1401, adding \\$12,321 and 23 calendar days.](#)
  - G. [Approve Change Order No. 4 to the Construction Contract with Restek, Inc., for "Tunnel Enhancement," Project No. OCAT WRWA 1417, adding \\$15,541.10 and nineteen \(19\) calendar days.](#)

- H. Approve Change Order No. 5 to the Construction Contract with TTK Construction Company, Inc., for "Replacement of Asphalt Portions of Taxiways C and G with Concrete," Project No. AIP 3-40-0072-066-2014, adding 28 calendar days.
- I. (1) Approve Change Order No. 10 to the Construction Contract with Pteris Global (USA), Inc., for "Checked Baggage Inspection System," Project No. OCAT WRWA 1301, adding 133 calendar days, and (2) approve Change Order No. 11, adding \$22,178.70.
- J. Approve Change Order No. 14 to the Construction Contract with Manhattan Construction Company for "Consolidated Rental Car (CONRAC) Facility," Project No. OCAT WRWA 1306, adding \$113,104.30 and 21 calendar days.
- K. (1) Approve the Plans and Project Manual submitted by Johnson & Associates, Inc., for "Portland Avenue Realignment" (Portland Avenue from S.W. 54th Street to S.W. 74th Street), Project No. PC-0378J, and (2) authorize advertisement for bids to be opened on July 28, 2015.
- L. Approve the Contract for Professional Services with MacArthur Associated Consultants, LLC, for "Extend Waterline and Sanitary Sewer Line along Portland Avenue from S.W. 74th Street to S.W. 104th Street," Project No. OCAT WRWA 1519, in the amount of \$160,698.76.
- M. Receive staff report regarding charitable solicitations at Will Rogers World Airport.

V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT

- A. Adopt Resolution authorizing the purchase and installation of four automatic sliding doors from DH Pace, utilizing City Contract No. C156040 with an estimated budget of \$29,857, WPA.
- B. (1) Approve Amendment No. 3 to the Construction Contract with Libra Electric Company for "Airfield Infrastructure Repairs and Improvements," Project No. OCAT WPA 1422, adding \$37,315.96, and (2) approve Change Order No. 3, adding ten (10) calendar days.

VI. GENERAL

- A. Receive reports:
  - 1) Delinquent Accounts Receivable
  - 2) Construction Projects Status Report as of June 25, 2015.
  - 3) Budget to Actual Report as of May 31, 2015.

- B. Approve Agreement for Project Consultant Selection, Design Review, Project Management, and Surveying Services with The City of Oklahoma City to compensate the City for services rendered by the Public Works Department, WRWA, WPA, CEPA.
- C. (1) Adopt Resolution ratifying the action of the Director and Trust's Counsel in declaring and finding a breach of contract which effectively terminated the Cleaning and Janitorial Services Contract dated April 23, 2015, by Service Management Systems, Inc., finding an emergency and waiving competitive bidding as necessary to enter into an extension of a contract with ISS Facility Services, Inc., and (2) approve Supplement No. 1 to Cleaning and Janitorial Services Contract with ISS Facility Services, Inc., WRWA and WPA.

VII. LEASE AND OTHER AGREEMENTS

- A. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Unit #807 from the Revocable Trust of Glen Russell Patterson, Dated 03/08/1995, Glen Russell Patterson and Lea Ann Patterson, Trustees, to DJD Properties, L.L.C., Daniel Fischer Manager, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.
- B. Approve Assignment and Assumption Agreement assigning the Lease Agreement between the Trust and the Donna Hill Revocable Trust for the lease of Block 3, Lot 2, as a hangar site for storage of a privately owned aircraft, from the Donna Hill Revocable Trust to Keith McFarland, effective July 7, 2015, CEPA.
- C. Approve Supplement No. 1 to Passenger Airline Operating and Lease Agreement for Non-Signatory Carriers with Allegiant Air, LLC to extend the term for one year commencing July 1, 2015, for the continued operation of a Part 121 commercial air service, WRWA.
- D. Approve Service Agreement with Upward Transitions, to (1) continue the funding for a full-time Volunteer Coordinator position, and (2) approve the Service Agreement for a period of two (2) years with an option to renew for three (3) additional one-year periods, commencing July 1, 2015 through June 30, 2016, WRWA.
- E. Approve Supplement No. 2 to Contract for Professional Services with InterVISTAS Consulting, Inc., to provide Air Service Consultant services for one year commencing December 1, 2015, through November 30, 2016, WRWA.
- F. Approve Audit Contract with BKD, LLP to perform the Fiscal year 2014-15 annual audit of the funds, books, accounts, and fiscal affairs of the Trust and the Airports Enterprise Fund in an amount not to exceed \$41,400, WRWA, WPA, and CEPA.

- G. [Approve Modification of Contract P00005 to the Other Transaction Agreement \(OTA\) with the Transportation Security Administration, U.S. Department of Homeland Security, for the Checked Baggage Inspection System program, to modify Article VI, Effective Date and Term, to extend the period of performance to June 30, 2016, WRWA.](#)
- H. [\(1\) Consent to Hamni Bank, as Leasehold Mortgagee of OM Hospitality, LLC pursuant to the Lease Agreement dated January 15, 1997, and \(2\) approve Lessor's Estoppel Certificate, for the benefit of Hamni Bank, WRWA.](#)
- I. [Approve Airport Use Agreement with Martinaire Aviation, L.L.C., to provide the right to use the Airport and facilities for the conduct of its air cargo services, effective July 1, 2015, through June 30, 2016, WRWA.](#)
- J. [Approve the Professional Management Services Agreement with ABM Parking Services, Inc., \(1\) for the management of the airport public parking facilities and airport shuttle bus operation for five years commencing July 1, 2015, through June 30, 2020, \\$1,843,070 for first Annual Budget, and \(2\) Performance Bond, WRWA.](#)
- K. [Approve Supplemental Agreement No. 3 to Lease Agreement with Aero Oklahoma, LLC, to \(1\) provide for the delay of completion of expanded facilities to March 31, 2016; \(2\) remove certain portions of the ramp from the leased premises; \(3\) revise the rentals and term of the Agreement; and \(4\) update certain lease provisions, WRWA.](#)
- L. [Approve Airport Use Agreement with Aeronautical Radio, Inc., dba ARINC for continued use of Airport premises to install and operate certain communication equipment providing air and ground communications to aircraft located on and around the Airport, for five years, commencing July 1, 2015, WRWA.](#)
- M. [Approve Supplement No. 12 to Contract with Automated Building Systems, Inc., renewing the term of the Contract for three years, updating to current standard language, and adding maintenance pricing for new equipment to be included in the maintenance schedule as the warranties expire, as well as pricing for replacement of certain parts as they quit functioning, WRWA and WPA.](#)
- N. Approve Ground Services Agreements with various companies for ground transportation services at Will Rogers World Airport, for one-year commencing May 1, 2015 through April 30, 2016, based on an annual fee of \$600, as follows:
  - 1) [Marriott Hotel Services, Inc., dba NCED Marriott Conference Center.](#)
  - 2) [Citizen Potawatomi Nation.](#)

- VIII. [\(1\) Adopt Requisition Resolution dated June 25, 2015, to ratify the action of the Director of Airports in approving the requisition dated June 25, 2015, for payment, and \(2\) adopt Requisition Resolution dated June 25, 2015, authorizing payment of requisitions dated June 25, 2015.](#)
- IX. [Enter into executive session on the advice of the Trust Attorney to receive confidential communications with its attorney regarding potential litigation involving a breach of contract by Service Management Systems, Inc., as authorized by 25 O.S. 2012 § 307\(B\)\(4\), because disclosure would impair the ability of the public body to conduct the pending proceedings.](#)
- X. Comments from Trustees, Staff and Citizens
- XI. Adjournment