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CITY OF
OKLAHOMA CITY OKLA
OFFICE OF
CITY CLERK

AGENDA

June 28, 2018 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
David Holt, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

June 28, 2018

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of May 24, 2018 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Acceptance of completed Project No. OCAT WRWA 1804, "Radar Training Facility Waterproofing and Site Improvements," Mike Monroney Aeronautical Center, with Diversified Construction of Oklahoma, Inc.
 - B. Acceptance of completed Project No. OCAT WRWA 1712, "Terminal Building Upper Level Deck Structural Repairs Phase I – Soffit Demolition," with Diversified Construction of Oklahoma, Inc.
 - C. Change Order No. 5 to the Construction Contract with Hunter Mechanical & Controls, Inc., for Project No. OCAT WRWA 1104, "Radar Training Facility Mechanical System Replacement," Mike Monroney Aeronautical Center, increase of seven calendar days; and acceptance of the completed project.
 - D. Change Order No. 1 to the Construction Contract with Miller-Tippens Construction Company, LLC, for Project No. OCAT WRWA 1814, "Hangar 1 & 1C Improvements," increase of \$115,469.50.
 - E. Change Order No. 3 to the Construction Contract with Diversified Construction of Oklahoma, Inc., for Project No. OCAT WRWA 1702, "Aviation Records Building Roof Replacement and Envelope Repair," Mike Monroney Aeronautical Center, increase of \$15,425.85 and 10 calendar days.
 - F. Amendment No. 1 to the Contract for Professional Services with Benham Design, LLC, for Project No. OCAT WRWA 1702, "Aviation Records Building Roof Replacement and Envelope Repair," Mike Monroney Aeronautical Center, increase of \$63,670.

- G. Amendment No. 1 to the Contract for Professional Services with John T. Robison d/b/a Robison & Associates for Project No. OCAT WRWA 1701, "SORB Building Roof Replacement," and Project No. OCAT WRWA 1711, "South Maintenance Facility Roof Replacement," increase of \$1,470.
- H. Ratify the action of the Director of Airports in approving Addendum No. 1 for Project No. OCAT WRWA 1701, "3631 S.W. 54th Street East Side Roof Replacement"; receive recommendation regarding bids opened on May 30, 2018; adopt Resolution rejecting the bid of Southwestern Roofing & Metal, Inc., due to lack of a bid bond or other form of bid security at the time of bid opening; award the Construction Contract to Oklahoma Roofing & Sheet Metal, LLC, in the amount of \$944,050 for the base bid; and approve the Contract and bonds.
- I. Ratify the action of the Director of Airports in approving Addendum Nos. 1 and 2 for Project No. OCAT WRWA 1813, "Garage A Repairs and Waterproofing"; receive recommendation regarding bids opened on May 30, 2018; award the Construction Contract to Restek, Inc., in the amount of \$1,379,608.75; and approve the Contract and bonds.
- J. Receive recommendation regarding bids opened on May 30, 2018, for Project No. OCAT WRWA 1817, "Demolition of Former Rental Car Service Center Facilities"; award the Construction Contract to Midwest Wrecking Co., L.L.C., in the amount of \$68,945; and approve the Contract and bonds.
- K. Receive Consultant Review Committee Report for Project No. OCAT WRWA 1823, "Emergency Airfield Lighting Generator," and authorize negotiation of an agreement with CEC Corporation.
- L. Easement Agreement between the Trustees of the Oklahoma City Airport Trust and Oklahoma Gas and Electric Company to lay, operate, and maintain certain electric transmission and distribution facilities for the sole purpose of providing electrical services to airport facilities and/or airport occupants/tenants.

V. WILEY POST AIRPORT

- A. Acceptance of completed Project No. OCAT WPA 1709, "Airfield Infrastructure Repairs and Improvements – Phase III," with Libra Electric Company.
- B. Change Order No. 3 to the Construction Contract with AC Owen Construction, LLC, for Project No. OCAT WPA 1503, "General Aviation Field Maintenance Facility," increase of \$5,608.55.
- C. Project Manual for Project No. OCAT WPA 1901, "Demolition of Hangar 5," and authorization of advertisement for bids to be opened on August 1, 2018.

- D. (1) Rescind Item No. VI.B. on the May 24, 2018 Oklahoma City Airport Trust agenda approving Non-Exclusive Easement Agreement between the Trustees of the Oklahoma City Airport Trust and CoxCom, LLC d/b/a Cox Communications Oklahoma City, and (2) approve a Non-Exclusive Easement Agreement between the Trustees of the Oklahoma City Airport Trust and CoxCom, LLC d/b/a Cox Communications Oklahoma City to lay, operate, and maintain certain data transmission and distribution facilities for the sole purpose of providing data services to Airport facilities, and/or Airport occupants/tenants.

VI. GENERAL

- A. Receive reports:
- 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of June 28, 2018.
 - 3) Budget to Actual Report as of May 31, 2018.
- B. Resolution of the Oklahoma City Airport Trust authorizing the Director of Airports to renew the Annual Maintenance Contract for Project No. OCAT GEN 1615, "Painting Repairs and Maintenance," with Cherokee Painting, LLC, for its second renewal period of 365 calendar days or a not-to-exceed amount of \$300,000, in accordance with the Contract. WRWA, WPA, CEPA.
- C. Resolution authorizing the purchase of janitorial supplies from Southwest Paper Inc., utilizing the City of Oklahoma City contract C193007 in an estimated budget amount of \$200,000 for the fiscal year starting July 1, 2018, WRWA, WPA.
- D. Agreement for Professional Consultant Services for Public Art Projects, with the City of Oklahoma City, rendered by the Planning Department's Office of Arts and Cultural Affairs, WRWA, WPA, CEPA.

VII. LEASE AND OTHER AGREEMENTS

- A. Supplement No. 2 to Contract with ISS Facility Services, Inc., to exercise the first of two (2) two-year renewal options, Will Rogers World Airport and Wiley Post Airport, \$1,707,183.51 annually, July 1, 2018 through June 30, 2020.
- B. Supplement No. 1 to Service Contract with American Elevator Company, Inc., to exercise the first of three (3) one-year Option Periods to renew the Contract, Will Rogers World Airport and Wiley Post Airport, estimated at \$176,773 annually, July 1, 2018 through June 30, 2019.

- C. Assignment and Assumption Agreement assigning the Lease Agreement between the Oklahoma City Airport Trust and George D. Gallaspy, Individual, for the lease of Block 6, Lot 10, at Clarence E. Page Airport, as a hangar site for storage of a privately owned aircraft, to Irvin W. Heckes, Individual, July 17, 2018, through December 31, 2018.
 - D. Assignment and Assumption Agreement assigning the Lease Agreement between the Oklahoma City Airport Trust and Irvin W. Heckes, Individual, for the lease of Block 6, Lot 9 and 10, at Clarence E. Page Airport, as a hangar site for storage of a privately owned aircraft, to The Heckes Living Trust, Irvin W. Heckes and Juanita L. Heckes, Co-Trustees, July 17, 2018, through December 31, 2018.
 - E. Ground Service Agreement with Air Crew Transport, Inc., for ground transportation services at Will Rogers World Airport for one year commencing May 1, 2018 through April 30, 2019, based on an annual fee of \$660, WRWA.
- VIII. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated June 28, 2018, and (2) resolution approving requisitions dated June 28, 2018.
- IX. Comments from Trustees, Staff and Citizens
- X. Adjournment