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# **A G E N D A**

**July 23, 2015 9:00 AM**

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Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member  
Kirk Humphreys, Vice Chairman, Independent Trustee  
Mick Cornett, Trustee- Mayor  
    David Greenwell, Surrogate Trustee-Mayor  
James D. Couch, Trustee-City Manager  
    Dennis Clowers, Surrogate Trustee-City Manager  
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager  
Frances Kersey, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

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City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

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## INFORMATION ABOUT AIRPORT TRUST MEETINGS

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The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

### Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

### Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

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## AGENDA

### OKLAHOMA CITY AIRPORT TRUST

July 23, 2015

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Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of June 25, 2015, Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
  - A. (1) Approve Certificate of Substantial Completion for "Multipurpose Building Chiller Replacement" at Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1507, with United Mechanical, Inc., and (2) accept the completed project.
  - B. Approve Change Order No. 2 to the Contract with Norstan Communications, Inc., d/b/a Black Box Network Services, for "Will Rogers World Airport Crash Phone System Replacement," Project No. OCAT WRWA 1504, adding 21 calendar days.
  - C. Approve Change Order No. 3 to the Construction Contract with Wynn Construction Co., Inc., for "100% Capacity Power Generation System for the Terminal Building and Pedestrian Tunnel," Project No. OCAT WRWA 1426, adding \$61,277.31 and 30 calendar days.
  - D. (1) Rescind April 23, 2015, approval of Amendment No. 1 to the Construction Contract with Restek, Inc., for "Tunnel Enhancement," Project No. OCAT WRWA 1417, adding \$27,911 and five (5) calendar days; (2) approve Amendment No. 1 in the corrected amount, adding \$27,991 and five (5) calendar days, retroactive to April 23, 2015; and (3) approve Change Order No. 5, adding \$3,838.61 and nine (9) calendar days.
  - E. Approve Amendment No. 6 to the Contract for Professional Services with C.H. Guernsey & Company for "Consolidated Rental Car (CONRAC) Facility," adding \$157,924.
  - F. Approve Change Order No. 12 to the Construction Contract with Pteris Global (USA), Inc., for "Checked Baggage Inspection System," Project No. OCAT WRWA 1301, adding \$15,736.62

- G. Approve Change Order No. 15 to the Construction Contract with Manhattan Construction Company for "Consolidated Rental Car (CONRAC) Facility," Project No. OCAT WRWA 1306, adding \$229,540.42.
- H. (1) Approve Amendment No. 4 to the Construction Contract with TTK Construction Company, Inc., for "Replacement of Asphalt Portions of Taxiways C and G with Concrete," Project No. AIP 3-40-0072-066-2014, adding \$31,564.08; and (2) approve Change Order No. 6, adding ten (10) calendar days.
- I. Approve Change Order No. 2 to the Construction Contract with Lippert Brothers, Inc., for "Re-Roof Hangar 1," Project No. OCAT WRWA 1511, adding eight (8) calendar days.
- J. (1) Reject single bid that was submitted by AERO Specialties, Inc., without bid security, in conjunction with the Request for Bids for "Stair Vehicle for Oklahoma City Airport Trust," dated May 28, 2015; (2) approve the revised Request for Bids for a "Stair Vehicle for Oklahoma City Airport Trust"; and (3) authorize advertisement for bids to be opened on August 25, 2015.
- K. (1) Approve the Plans and Project Manual submitted by C.H. Guernsey & Company for "Consolidated Rental Car (CONRAC) Facility Wayfinding Signage," Project No. OCAT WRWA 1602, and (2) authorize advertisement for bids to be opened on August 18, 2015.
- L. (1) Ratify the action of the Director of Airports in approving Addenda Nos. 1 and 2 to the Request for Bids for "Continuous Friction Measuring Equipment for Oklahoma City Airport Trust"; (2) reject bids submitted by Neubert Aero Corp. and Tradewind Scientific Ltd. without bid security; (3) receive staff recommendation regarding bids received June 30, 2015; (4) award the Contract to American Safety Technologies, LLC (AST); and (5) approve the Contract with AST in the amount of \$51,550 for the purchase of continuous friction measuring equipment.

**V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT**

- A. Approve Non-Exclusive Utility Easement with Cox Com, LLC, dba: Cox Communications Oklahoma City to install, operate and maintain an underground fiber optic cable to provide upgraded voice and data communications services to Hangar 15, currently occupied by Air Centre, LLC., WPA.
- B. Approve Non-Exclusive Utility Easement with Cox Com, LLC, dba: Cox Communications Oklahoma City to install, operate and maintain an underground fiber optic cable to provide upgraded voice and data communications services to Hangar 19, currently occupied by JMA Energy, WPA.

**VI. GENERAL**

- A. Receive reports:
  - 1) Delinquent Accounts Receivable
  - 2) Construction Projects Status Report as of July 23, 2015.
  - 3) Budget to Actual Report as of June 30, 2015.

**VII. LEASE AND OTHER AGREEMENTS**

- A. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Unit #2003 from Synergy Aviation, L.L.C., Warren Anthony Caldwell, Manager, to Oil Patch Properties, L.L.C., Gene L. Downing, Managing Member, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.
- B. Approve Supplement No. 1 to Passenger Airline Operating and Lease Agreement for Signatory Carriers with United Airlines, Inc., to provide for the relocation of certain leased premises upon completion of improvements to the relocated space, and adjust the square footages and rentals accordingly effective July 1, 2015, WRWA.
- C. Approve Airport Use Agreement with Ameriflight, L.L.C., to provide the right to use the Airport and facilities for the conduct of its air cargo services, effective July 1, 2015, through June 30, 2016, WRWA.
- D. Approve Supplement No. 5 to Professional Services Agreement for Financial Advisor Services with Public Financial Management, Inc., to extend the term of the agreement for a period of one year commencing September 1, 2015, WRWA, WPA, and CEPA.
- E. Approve Geophysical Seismic Permit with Dawson Geophysical Company on behalf of Trey Resources, Inc., and Marathon Oil, to conduct certain geophysical operations in designated locations on the Airport, 120 days commencing upon approval by all parties and consent by City of Oklahoma City, WRWA.
- F. Approve Supplement No. 1 to Advertising Space Concession Agreement with In-Ter-Space Services, Inc., licensed as Clear Channel Airports, to renew and extend the term for five (5) years commencing November 1, 2015, through October 31, 2020, for the purpose of operating the Airport's commercial advertising program, WRWA.

G. Approve “License for Communication Line, Television Cable, and/or Fiber Optic Line Across or Along Railway Property” with BNSF Railway Company and Stillwater Central Railroad for the installation and maintenance of a fiber optic line across railway property at S. Portland Avenue and Newcastle Road, WRWA, WPA, CEPA.

H. Approve Ground Services Agreements with various companies for ground transportation services at Will Rogers World Airport, for one-year commencing May 1, 2015 through April 30, 2016, based on an annual fee of \$600, as follows:

- 1) MLCV Oklahoma LLC, dba Embassy Suites.
- 2) Courtyard by Marriott.
- 3) City Limousine, Inc., dba Kings Worldwide Transportation.
- 4) Advantage Opco LLC, dba Advantage Rent A Car.

VIII. (1) Adopt Requisition Resolution dated July 23, 2015, to ratify the action of the Director of Airports in approving the requisition dated July 23, 2015, for payment, and (2) adopt Requisition Resolution dated July 23, 2015, authorizing payment of requisitions dated July 23, 2015.

IX. Enter into executive session on the advice of the Trust Attorney to receive confidential communications with its attorney regarding potential litigation involving a breach of contract by Service Management Systems, Inc., as authorized by 25 O.S. 2012 § 307(B)(4), because disclosure would impair the ability of the public body to conduct the pending proceedings.

X. Comments from Trustees, Staff and Citizens

XI. Adjournment