



A G E N D A

August 25, 2016 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

August 25, 2016

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of July 28, 2016, Oklahoma City Airport Trust meeting.
- III. Director's Report
 - A. Airport Parking Facilities Study - Presentation
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. (1) Accept recommendation regarding bids opened on May 24, 2016, for "Base Maintenance Building Temporary Boiler," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1703; (2) award the Construction Contract to Jackson Mechanical Service Inc., dba: Jackson Boiler & Tank Company, in the amount of \$61,000; and (3) approve the Contract and bonds.
 - B. Approve Change Order No. 1 with Schwarz Paving Company, Inc., for "Academy Headquarters Parking Lot Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1416, adding \$35,214 and 13 working days.
 - C. Approve Change Order No. 2 to the Construction Contract with Wynn Construction Co., Inc., for "Hangars 8 and 9 Building Envelope Repairs," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1516, adding \$7,216.80 and 33 working days.
 - D. Approve Amendment No. 3 to the Contract for Professional Services with Olsson Associates, Inc., for "Concrete Apron Pavement Repair," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1512, adding \$69,927.
 - E. (1) Ratify the action of the Director of Airports in approving Addendum Nos. 1 and 2 for "Garage A Repairs," Project No. OCAT WRWA 1704; (2) accept recommendation regarding bids opened on August 2, 2016; (3) award the Base Bid and Add Alternate No. 2 to Meridian Contracting, Inc., in the amount of \$363,659; and (4) approve the Contract and bonds.

- F. Approve Amendment No. 1 to the Contract for Professional Services with Benham Design, LLC, for "Reconstruction of Station 2 and Evaluation of Pedestrian Automated Movement Equipment," Project No. OCAT WRWA 1616, adding \$373,205.
- G. Accept the completed project "Snow Barn Roof Coating," Project No. OCAT WRWA 1606, with Oklahoma Roofing & Sheet Metal, LLC.
- H. (1) Approve Contract for Parking Access and Revenue Control System (PARCS) Replacement at Will Rogers World Airport, Project No. OCAT WRWA 1601, with SKIDATA, Inc., in the amount of \$3,423,766.09, and (2) approve Performance Bond.
- I. Approve Amendment No. 3 to the Contract for Professional Services with Kimley-Horn and Associates, Inc., for "Airport Parking Facilities and Revenue Control Study," Project No. OCAT WRWA 1509, adding \$17,500.
- J. (1) Receive staff recommendation regarding bid received on August 2, 2016; (2) award the Ground Lease Agreement to Lamar Central Outdoor, Inc., dba: Lamar Advertising of Oklahoma City; and (3) approve the Ground Lease Agreement with Lamar in the annual amount of \$118,000.
- K. Adopt Joint Resolution between the Oklahoma City Airport Trust and The City of Oklahoma City to (1) submit Grant Applications for anticipated 2017 Airport Improvement Program (AIP) Project Nos. 3-40-0072-069-2017, 3-40-0072-070-2017, and 3-40-0072-071-2017 for Will Rogers World Airport to the Federal Aviation Administration (FAA) and accept Grant(s) when offered; (2) designate the Official Representative(s) for administration of the Grant(s) on behalf of the Trust and City; and (3) authorize the Official Representative(s) to sign all documents for the Trust and City relating to any Grant Agreements for the amounts offered by the FAA subject to subsequent ratification by the Trust and City.
- L. Approve Performance Bonds for (1) Advantage OPCO, LLC dba: Advantage Rent-A-Car, and (2) EAN Holdings, LLC applicable to their On Airport Rental Car Concession and Lease Agreements with the Oklahoma City Airport Trust.
- M. (1) Concur with the Consultant Review Committee, and (2) authorize negotiation of a Contract for Professional Services with ADG, P.C., for "Terminal Building Upper Deck Roadway Structural Restoration and Soffit Evaluation," Project No. OCAT WRWA 1712.
- N. Approve Amendment No. 4 to the Contract for Professional Services with MacArthur Associated Consultants, LLC, for "Extend Taxiways H-1, H-2 and G," Project No. OCAT WRWA 0814, adding \$158,687.20.

- O. Accept grant funds offered by the Federal Aviation Administration for 2016 Airport Improvement Program Project No. 3-40-0072-068-2016, "Expand Terminal Building (Enable Work/Utility Relocation Construction)."
- P. (1) Ratify the action of the Director of Airports in approving Addendum Nos. 1 and 2 for "Terminal Expansion – Enabling Works Package," Project No. OCAT WRWA 1609; (2) accept recommendation regarding bids opened on August 2, 2016; (3) award the Contract to Wynn Construction Co., Inc., in the amount of \$1,849,498; and (4) approve the Contract and bonds.

V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT

- A. Approve Amendment No. 6 to the Construction Contract with Libra Electric Company for "Airfield Infrastructure Repairs and Improvements – Phase II," Project No. OCAT WPA 1515, adding \$22,410 and seven working days, WPA.
- B. Adopt Joint Resolution between the Oklahoma City Airport Trust and The City of Oklahoma City to (1) submit Grant Application for anticipated 2016 Airport Improvement Program (AIP) Project No. 3-40-0073-023-2016 for Wiley Post Airport to the Federal Aviation Administration (FAA) and accept Grant when offered; (2) designate the Official Representative(s) for administration of the Grant on behalf of the Trust and City; and (3) authorize the Official Representative(s) to sign all documents for the Trust and City relating to any Grant Agreement for the amount offered by the FAA subject to subsequent ratification by the Trust and City.
- C. Rescind the Consent Order previously approved by the Oklahoma City Airport Trust on February 26, 2015, Item V. C., and adopt a Joint Resolution with the City of Oklahoma City authorizing the Municipal Counselor's Office to enter into a voluntary Consent Order with the Oklahoma Department of Environmental Quality, Gulfstream Aerospace Corporation, and Rockwell Automation, Inc. to implement an agreed upon interim remedial measure;
and/or

Enter into executive session on the advice of the Municipal Counselor's office in order to receive confidential communication regarding threatened litigation, claims, or actions with its attorney and outside counsel regarding potential litigation involving the former Gulfstream Aerospace facility, as authorized by 25 O.S. (2015 Supp.) § 307(B)(4), because disclosure would impair the ability of the public body to conduct the pending proceedings.

VI. GENERAL

A. Receive reports:

- 1) Delinquent Accounts Receivable
- 2) Construction Projects Status Report as of August 25, 2016
- 3) Budget to Actual Report as of July 31, 2016

VII. LEASE AND OTHER AGREEMENTS

- A. Approve Amendment A054 to Lease No. MS-91-L-0060 with the United States of America, Department of Justice, U.S. Marshals Service, to provide funding of annual rentals effective September 1, 2016, in connection with its lease of the U.S. Marshals Service Air Wing facility, WRWA.

- VIII. (1) Adopt Requisition Resolution dated August 25, 2016, to ratify the action of the Director of Airports in approving the requisition dated August 26, 2016, for payment, and (2) adopt Requisition Resolution dated August 25, 2016, authorizing payment of requisitions dated August 25, 2016.

- IX. Comments from Trustees, Staff and Citizens

- X. Adjournment