



A G E N D A

September 22, 2016 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

September 22, 2016

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of August 25, 2016 Oklahoma City Airport Trust meeting.
- III. Director's Report
 - A. Presentation - Airport Expansion Update
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Approve the Contract for Professional Services with Benham Design, LLC, for "Aviation Records Building Roof Replacement and Envelope Repair," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1702, in the amount of \$198,588.
 - B. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 for "S.W. 74th Street Drainage and Fence Repair," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1707; (2) accept recommendation regarding bids opened on August 23, 2016; (3) award the Construction Contract to Young Contracting LLC in the amount of \$58,120; and (4) approve the Contract and bonds.
 - C. Approve Change Order No. 1 to the Construction Contract with Jim Cooley Construction, LLC, for "Radar Training Facility Motor Control Center Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1608, adding \$1,345.
 - D. (1) Concur with the Consultant Review Committee, and (2) authorize negotiation of a Contract for Professional Services with Kimley-Horn and Associates, Inc., for "New Public and Employee Parking Lot," Project No. OCAT WRWA 1713.
 - E. (1) Concur with the Consultant Review Committee, and (2) authorize negotiation of a Contract for Professional Services with MacArthur Associated Consultants, LLC, for "East Side Development Roadways," Project No. OCAT WRWA 1715.

- F. (1) Concur with the Consultant Review Committee, and (2) authorize negotiation of a Contract for Professional Services with Garver, LLC, for "Terminal Apron Pavement Rehabilitation at Taxiway K," Project No. OCAT WRWA 1717.
- G. (1) Concur with the Consultant Review Committee, and (2) authorize negotiation of a Contract for Professional Services with Cowan Group Engineering, LLC, for "Terminal Drive Pavement Rehabilitation," Project No. OCAT WRWA 1716.
- H. (1) Approve Amendment No. 6 to the Construction Contract with TTK Construction Co., Inc., for "Portland Avenue Realignment" (Portland Avenue from SW 54th Street to SW 74th Street), Project No. PC-0378J, deducting \$148,066.95, and (2) approve Change Order No. 4, adding \$133,050.34.
- I. Approve Contract for Professional Services with John T. Robison, dba Robison & Associates, for "SORB Building Roof Replacement," Project No. OCAT WRWA 1701, and "South Maintenance Facility Roof Replacement," Project No. OCAT WRWA 1711, in the combined amount of \$132,860.
- J. (1) Accept recommendation regarding bids opened on August 23, 2016, for "Irrigation and Controls," Project No. OCAT WRWA 1611; (2) award the Construction Contract to Grooms Irrigation Company in the amount of \$630,411; and (3) approve the Contract and bonds.
- K. Adopt Resolution (1) waiving competitive bidding, and (2) authorizing the sole source purchase of upgraded fabric from USA Shade & Fabric Structures, Inc., to replace the West Shuttle Parking Lot canopies currently under warranty in the estimated amount of \$164,483.
- L. Approve Amendment No. 1 to the Contract for Program Consultant Services with ADG, P.C., for "Terminal Expansion," Project No. OCAT WRWA 1510, adding \$313,020.
- M. Adopt Resolution (1) finding an emergency and waiving competitive bidding; (2) authorizing the sole source purchase of a rotating cab for Passenger Loading Bridge #10 from ThyssenKrupp Airport Systems in the amount of \$150,836; and (3) ratifying the actions of the Director.
- N. Adopt Joint Resolution of the City of Oklahoma City and the Oklahoma City Airport Trust authorizing the adjustment of the parking rates applicable to the public pay parking facilities at Will Rogers World Airport.
- O. Adopt Joint Resolution of the Oklahoma City Airport Trust and the City of Oklahoma City authorizing the Director of Airports to submit an application to the Federal Aviation Administration (FAA) to impose a Passenger Facility Charge (PFC) and to proceed with the collection of such charges for the Terminal Renovation and Expansion Phase III.

V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT

- A. (1) Accept recommendation regarding bids opened on August 23, 2016, for "Hangar 4C ReRoof," Project No. OCAT CEPA 1705; (2) award the Construction Contract to Diversified Construction of Oklahoma, Inc., in the amount of \$110,900; and (3) approve the Contract and bonds, CEPA.
- B. Ratify the action of the Trust General Manager accepting grant funds offered by the Federal Aviation Administration for 2016 Airport Improvement Program Project No. 3-40-0073-023-2016, "Airfield Infrastructure Repairs and Improvements—Phase III," WPA.
- C. Adopt a Resolution authorizing the Director of Airports to purchase environmental services from Enercon Services, Inc., utilizing City Contract MC-0533, WPA.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of September 22, 2016
 - 3) Budget to Actual Report as of August 31, 2016

VII. LEASE AND OTHER AGREEMENTS

- A. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Unit #409 from Double H. Aviation, LLC, Danny Harris, Manager, to Pablo A. Pinzon and Mary K. Pinzon, husband and wife as Joint Tenants, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.
- B. Approve Assignment and Assumption Agreement assigning the Lease Agreement between the Trust and Robert Ritchie or Ramona Ritchie for the lease of Block 1, Lot 3, as a hangar site for storage of a privately owned aircraft, from Robert Ritchie or Ramona Ritchie to the Martin Kubier Family Revocable Living Trust, Martin Kubier, Trustee, effective October 11, 2016, CEPA.
- C. Approve Supplement No. 1 to Farm Lease Agreement with Paul Voyles for beekeeping and the production of honey, for two years commencing November 1, 2016, WRWA.

- D. Approve Supplement No. 1 to Contract with The Litlman Group, Inc., dba JetBridge America to exercise the first of two one-year renewal options for inspection and maintenance services, including any necessary repairs, for the passenger boarding bridges, commencing May 22, 2017, WRWA.
 - E. Approve Modification of Contract P90006 with Transportation Security Administration, U.S. Department of Homeland Security, to modify the encumbered amount and close the agreement, WRWA.
 - F. Approve Supplement No. 1 to Contract with ISS Facility Services, Inc., to (1) provide modified non-incident cleaning and janitorial services for the Service Animal Relief Area, and (2) revise certain exhibits, commencing October 1, 2016, WRWA.
- VIII. (1) Adopt Requisition Resolution dated September 22, 2016, to ratify the action of the Director of Airports in approving the requisition dated September 22, 2016, for payment, and (2) adopt Requisition Resolution dated September 22, 2016, authorizing payment of requisitions dated September 22, 2016.
- IX. Comments from Trustees, Staff and Citizens
- X. Adjournment