



A G E N D A

September 27, 2018 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
David Holt, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

September 27, 2018

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of August 23, 2018 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Acceptance of completed Project No. OCAT WRWA 1702, "Aviation Records Building Roof Replacement and Envelope Repair," Mike Monroney Aeronautical Center, with Diversified Construction of Oklahoma, Inc.
 - B. Acceptance of completed Project No. OCAT WRWA 1805, "Registry Building Site Improvements," Mike Monroney Aeronautical Center, with Diversified Construction of Oklahoma, Inc.
 - C. Acceptance of completed Project No. OCAT WRWA 0814, "Extend Taxiway G Across Portland Avenue," with Duit Construction Co., Inc.
 - D. Contract for Professional Services with Triad Design Group, Inc., for Project No. OCAT WRWA 1906, "Parking Lot Pavement Rehabilitation," in the amount of \$371,127.
 - E. Ratify the action of the Director of Airports in approving Addendum No. 1 for Project No. OCAT WRWA 1824, "Registry Building Slab Repair," Mike Monroney Aeronautical Center; receive recommendation regarding bids opened on August 29, 2018; award the Construction Contract to Restek, Inc., in the amount of \$73,355; and approve the Contract and bonds.
 - F. Ratify the action of the Director of Airports in approving Addendum No. 1 for Project No. OCAT WRWA 1825, "Air Traffic Building Slab Repair," Mike Monroney Aeronautical Center; receive recommendation regarding bids opened on August 29, 2018; award the Construction Contract to Jim Cooley Construction, LLC, in the amount of \$104,000; and approve the Contract and bonds.
 - G. Change Order No. 2 to the Construction Contract with Oklahoma Roofing and Sheet Metal, LLC, for Project No. OCAT WRWA 1701, "3631 S.W. 54th Street East Side Roof Replacement," increase of \$1,714.57 and 27 calendar days.

- H. Change Order No. 4 to the Construction Contract with Miller-Tippens Construction Company, LLC, for Project No. OCAT WRWA 1814, "Hangar 1 and 1C Improvements," increase of \$27,764 and 12 calendar days.
- I. Plans and Project Manual submitted by Robison & Associates Architects for Project No. OCAT WRWA 1801, "Tunnel Repairs," Mike Monroney Aeronautical Center, and authorization of advertisement for bids to be opened on October 24, 2018.
- J. Resolution authorizing the purchase of three Glaval Universal shuttle buses from Creative Bus Sales, utilizing State Contract CPSW797 - ADA Transit Buses in the amount of \$267,780.
- K. Request for Proposals to be advertised for Airport Food, Beverage, and Retail Concessions Consulting Services (RFP-OCAT-1901) to be opened October 31, 2018.
- L. Resolution authorizing the Oklahoma City Airport Trust to issue Junior Lien Tax Exempt Bonds, Thirty Third Series (AMT), in one or more series or subseries, in the aggregate principal amount of not to exceed \$115,000,000; authorizing execution of a Certificate of Determination setting forth the interest rates, redemption provisions, size and maturities of the Bonds; designating underwriters with respect to the sale of the Bonds; waiving competitive bidding and authorizing the sale of the Bonds at negotiated sale at a price less than par, including original issue discount; approving the form of Bond Purchase Agreement; approving and authorizing execution of the Thirty Third Supplemental Junior Lien Bond Indenture authorizing the issuance and securing the payment of the Bonds; providing that the organizational document creating the Trust is subject to the provisions of the Thirty Third Supplemental Junior Lien Bond Indenture; ratifying and confirming the Lease Agreement, as amended, between the Trust and The City of Oklahoma City; approving and authorizing the Preliminary Official Statement pertaining to the Bonds and deeming said Preliminary Official Statement "near final" and authorizing distribution of the same; approving and authorizing the forms of a Continuing Disclosure Agreement and Official Statement; ratifying certain action of the Director of Airports pertaining to the holding of a public hearing; and authorizing the execution, modification and delivery of any documents regarding the Bonds including security, tax, and other documents deemed necessary by staff, and containing other provisions related thereto.

V. WILEY POST AIRPORT

- A. Change Order No. 4 to the Construction Contract with AC Owen Construction, LLC, for Project No. OCAT WPA 1503, "General Aviation Field Maintenance Facility," increase of \$1,100.40.
- B. Contract for Professional Services with CEC Corporation for Project No. OCAT WPA 1903, "Airfield Infrastructure Repairs and Improvements – Phase IV, Sequence 2," in the amount of \$150,340.

- C. Receive Consultant Review Committee Report for Project No. OCAT WPA 1907, "Replacement of Mechanical and Plumbing Systems at Terminal and FAA Buildings," and authorize negotiation of an agreement with Frankfurt-Short-Bruza Associates, P.C.
- D. Resolution authorizing environmental assessment services for building materials at Wiley Post Airport's former Gulfstream Facility utilizing City Contract No. MC-0583 with Enercon Services, Inc., in the estimated amount of \$35,950.25.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of September 27, 2018.
 - 3) Budget to Actual Report as of August 31, 2018.
- B. Project Manual for Project No. OCAT GEN 1905, "Annual Roofing Maintenance and Repairs," and authorization of advertisement for bids to be opened on October 24, 2018. WRWA, WPA, CEPA.

VII. LEASE AND OTHER AGREEMENTS

- A. Supplement No. 1 to the Lease and Operations Agreement with SkyWest Airlines, Inc., to confirm the primary lease commencement date effective September 1, 2018 through August 31, 2028. WRWA.
- B. Amendment No. 1 to Lease and Operations Agreement with AGC Integrated Defense Holdings LLC, to provide a rental credit, not to exceed \$25,000, to Lessee's monthly facility rental for improvements to facility, effective September 1, 2018. WPA.
- C. Supplement No. 1 to Farm Lease Agreement with Ally Resource Group, Inc., to lease an additional 1.11 acres of land for the business of beekeeping for the production of honey, increase rentals \$23.64 annually, October 1, 2018 through December 31, 2018. WRWA.
- D. Assumption Agreement and Use Guaranty for conveyance of PWA T-hangar Unit #1310, from Larry L. Lambrecht Revocable Trust, Larry L. Lambrecht, Trustee to Jacob Carroll, Individual, effective September 27, 2018. WPA.
- E. Lease with the United States of America, for the benefit of the Air National Guard, ANGOK-1-14-0005, for the continued lease of land and use of the facilities, under Title 10, United States Code, section 18233, September 1, 2018, through August 31, 2058. WRWA.

- F. Hangar/Office Lease Agreement with Cooper Family Management Co., LLC; 700HC, LLC; Interstate Helicopters, Inc.; Citation Aviation, LLC; Radio Flyer, LLC; and Bank 7, to operate a hangar/office facility in which to store and maintain aircraft, \$63,421.55 annually, effective September 1, 2018 through August 31, 2023. WPA.
- G. Fuel Storage Facilities Agreement with Cooper Family Management Co., LLC; 700HC, LLC; Interstate Helicopters, Inc.; Citation Aviation, LLC; Radio Flyer, LLC; and Bank 7, to use the fuel storage facilities and all associated equipment; the fuel flowage fees based on current rates of \$.08 per gallon on all aviation fuel and \$.18 per gallon on all aviation oil, effective September 1, 2018 through August 31, 2023. WPA.

VIII. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated September 27, 2018, and (2) resolution approving requisitions dated September 27, 2018.

IX. Comments from Trustees, Staff and Citizens

X. Adjournment