The Oklahoma City Airport Trust will convene on March 3, 2021 at 10:00 a.m. by videoconference. All members will be attending by videoconference.
SPECIAL MEETING AGENDA
March 3, 2021 10:00 AM

During the COVID-19 pandemic, no physical location will be provided for this meeting. The meeting will instead be live streamed from remote locations as allowed by SB 1031, 25 O.S. Supp. 2020 §307.1(C). Instructions on how to join the meeting can be found on the second page of this agenda.

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:
Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
David Holt, Trustee-Mayor
Todd Stone, Surrogate Trustee-Mayor
Craig Freeman, Trustee-City Manager
Aubrey McDermid, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Amy K. Simpson, Secretary

Phone: 1-346-248-7799 (cell phone)
Toll Free: 1-888-475-4499 or 1-877-853-5257 (land line)
Meeting URL: https://okc.zoom.us/j/94582793837
Meeting ID: 945 8279 3837
SPECIAL MEETING AGENDA
March 3, 2021 10:00 AM
During the COVID-19 pandemic, no physical location will be provided for this meeting. The meeting will be by Zoom/Prime.gov. Below are instructions on how to access the meeting, request to speak on certain agenda items and how to request to speak. Comments from Trustees, Staff and Citizens.

IX. Adjournment

When prompted, enter Meeting ID: 945 8279 3837

To participate in the meeting by cell phone, call 1-346-248-7799.

To participate by land line toll free, call 1-888-475-4499 or 1-877-853-5257.

To speak on a certain agenda item, place a call in advance of the meeting to (405) 316-3202 or text your request in advance of the meeting to (405) 508-9278, or to participate via e-mail, please e-mail requests to wrwa@oke.gov. Include your name, the agenda item number and the reason you would like to speak (i.e., protest, representing applicant, request continuance). Please submit your request prior to the beginning of the meeting to avoid receiving your request after your item has been considered.

City staff will attempt to submit requests received during the meeting to process them to the meeting Chair.

The Chairman will announce at the beginning of the meeting that if connections are lost, the Trust will attempt to restore communications for a maximum of 30 minutes and if communications cannot be restored, the meeting will reconvene on Wednesday, March 3 at 3:00 p.m. If you are disconnected, please try again before calling (405) 316-3202 or texting (405) 508-9278.

It is the policy of The City of Oklahoma City to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service to participate in this meeting should call (405) 297-1630 or TDD (405) 297-2020 at least 48 hours in advance (excluding weekends or holidays). The Oklahoma City Airport Trust will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability before the scheduled meeting. If you need an alternative format of the agenda, or any information provided at this meeting, call (405) 297-1630 at least 48 hours before the meeting (excluding weekends or holidays).

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or
GENERAL
II. Call to Order
III. Adoption of Agenda
IV. Approval of Minutes

VI. Governmental and Official Business A. Citizens to be Heard. B. Department of Airport Operations. C. Encouraging Public Participation.

VII. Public Business A. Public Comment

VIII. New Business
IX. Adjournment

Addressing the Trust

Citizens may address the Council on certain items by signing up to speak and providing the agenda item number and reason for appearing, but all comments must be relevant to the item. The Mayor or presiding officer may in his or her discretion prohibit a person from addressing the Council, or have any person removed from the Council Chamber, if that person commits any disorderly or disruptive behavior, which includes without limitation any of the following: speaking without being recognized by the Mayor or presiding officer; continuing to speak after notice that the speaker’s allotted time has expired; presenting comments or material not relevant to the item under discussion; failing to comply with the lawful instructions of the Mayor or presiding officer; engaging in other conduct, activity or speech that delays, disrupts or interferes with the effective or timely conduct of the meeting. A person may also be subject to arrest and removal from the Municipal Building if he or she violates Oklahoma City Municipal Code 2020, § 30-81 – Disorderly conduct.

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.
AGENDA
OKLAHOMA CITY AIRPORT TRUST
March 3, 2021

Three affirmative votes are required for approval of all actions.

I. Call to Order

II. Approve minutes of January 28, 2021 Oklahoma City Airport Trust meeting.

III. Director's Report

IV. WILL ROGERS WORLD AIRPORT

   B. Amendment No. 1 to the Construction Contract with W. L. McNatt & Company, for Project No. OCAT WRWA 1909, “Aircraft Lavatory Waste Disposal Facility (Triturator),” increase of $348; and Change Order No. 1, increase of $44,024.09 and 8 calendar days.

   C. Change Order No. 3 to the Construction Contract with Shiloh Enterprises, Inc., for Project OCAT WRWA 1912, “Hangar 8 Heating System Replacement,” Mike Monroney Aeronautical Center, increase of $9,385.92 and 35 calendar days.

   D. Change Order No. 5 to the Construction Contract with Wynn Construction Co., Inc., for Project No. OCAT WRWA 1616, “Reconstruction of Station 2 and Replacement of Moving Walks #18 and #25,” increase of $99,781.95 and 92 calendar days.

   E. Receive Consultant Review Committee Report for Project No. OCAT WRWA 2109, “Fire Sprinkler System at the Logistics Support Facility,” Mike Monroney Aeronautical Center, and authorize negotiation of agreement with Frankfurt-Short-Bruza Associates, P.C.

   F. Resolution authorizing the sole-source purchase and installation of Flight Information Display System hardware from Infax, Inc. in the estimated amount of $287,868.00.

   G. Resolution authorizing the purchase and installation of closed-circuit television system hardware from Presidio Networked Solutions, utilizing City Contract S21-SW1006, in the estimated amount of $721,579.40.

V. GENERAL

A. Receive reports:

1) Delinquent Accounts Receivable


B. Facilities Maintenance Engineering Services Agreement with C.H. Gurnsey & Company, for Project No. OCAT GEN 2108. WRWA, WPA, CEPA.

C. Amendment No. 3 to the Facilities Maintenance Engineering Services Agreement with Frankfurt-Short-Bruza Associates, P.C., Project No. OCAT GEN 1816, reallocating funds. WRWA, WPA, CEPA.

VI. LEASE AND OTHER AGREEMENTS

A. Assumption Agreement and Use Guaranty for conveyance of PWA T-hangar Unit #404 & 405 from Kevin & Jamie Whitman Family Trust to Allied Asset Management, LLC, effective March 3, 2021. WPA.

B. Lease Agreement with Delmar Burk for an individual aircraft hangar site for storage of a privately owned aircraft for a five year period, retroactive to January 1, 2021 through December 31, 2025. CEPA.

C. Lease Agreement with Don and Gail Laughlin for an individual aircraft hangar site for storage of a privately owned aircraft for a five year period, retroactive to January 1, 2021 through December 31, 2025. CEPA.

D. Easement Agreement for Oklahoma Gas and Electric Company to provide electric services for The Oklahoma City Public Property Authority on airport premises. WRWA.

E. Amendment No. 5 to Management Contract with First Transit, Inc., to exercise the third one-year Option Period to renew the Contract for management of the shuttle bus operations and maintenance services for the Consolidated Rental Car Facility, Annual Budget $1,514,793, March 1, 2021 through February 28, 2022. WRWA.

VII. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated March 3, 2021 and (2) Resolution approving requisitions dated March 3, 2021.

VIII. Comments from Trustees, Staff and Citizens

IX. Adjournment