



AGENDA

October 28, 2021 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Terry Salmon, Chair, Independent Trustee
Kirk Humphreys, Vice Chairman, Independent Trustee
David Holt, Trustee-Mayor
Todd Stone, Surrogate Trustee-Mayor
Craig Freeman, Trustee-City Manager
Aubrey McDermid, Surrogate Trustee-City Manager
Barbara Young, Trustee-Council Member

Scott Keith, Interim General Manager
Amy K. Simpson, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust ("Trust") encourages participation in the public meeting from the residents of Oklahoma City. Unless otherwise posted, the Trust generally meets at 9:00 a.m. in Council Chambers at City Hall on the Fourth Thursday of each month except in November and December when it meets the third Thursday of the month. To confirm meeting dates, call (405) 316-3266.

Accommodations

It is the policy of the Trust to ensure the communications with participants and members of the public with disabilities or those with limited English proficiency are as effective as communications with others. Anyone with a disability, as defined in the Americans with Disabilities Act, a limited English proficiency, or in need of an alternate format of the agenda or any information provided at the meeting, an auxiliary aid, or another specialized service such as a sign language, or language interpreter, in order to participate in this meeting, should contact the Department of Airports at (405) 316-3223 no later than twenty-four (24) hours (not including weekends or holidays) before the scheduled meeting.

The following guidelines are in place for meetings in the Council Chamber at City Hall: only the south entrance to City Hall will be open; air purifying machines have been installed in the Chamber; hand sanitizer machines and disposable face masks will be available.

Addressing the Trust

Citizens may address the Trust on certain items by signing up to speak and providing the agenda item number, their reason for appearing and their address. All comments must be relevant to the item. The Chairperson or presiding officer may, in his or her discretion, prohibit a person from addressing the Trust, or have any person removed from the Council Chamber, if that person commits any disorderly or disruptive behavior. Disorderly conduct includes, but is not limited to any of the following: Speaking without being recognized by the Chairperson or presiding officer; continuing to speak after notice that the speaker's allotted time has expired; presenting comments or material not relevant to the item under discussion; failing to comply with the lawful instructions of the Chairperson or presiding officer; or engaging in other conduct, activity, or speech that disrupts the business of the Trust. Pursuant to 21 O.S. §280, disruptive conduct includes any conduct that is "violent, threatening, abusive, obscene, or jeopardizing the safety of self or others." A person may also be subject to arrest and removal from the Municipal Building for violation of Oklahoma City Municipal Code 2020, §30-81 Disorderly conduct and/or for violation of 21 O.S. §280-Willfully Disturbing, Interfering With or Disrupting State Business, Agency Operations or Employees.

Citizens who have signed up to speak may address the Trust on any agenda item, except those agenda items falling into the exceptions identified below, or under the "Citizens to be Heard." Citizens may not address the Trust regarding items under "Director Reports" or "Items from Trustees" (except for items listed for a vote or if asked for comments from a Trustee). Citizens to be Heard is not provided as a forum to announce a candidacy for public office, or a forum for any previously announced public candidates or citizen to campaign on any political issue during the Trust's meeting. Comments must concern Trust services, policies, facilities, or items on the agenda.

Citizens who wish to be recognized for comments to Trust are encouraged to call the Department of Airports at (405) 316-3266, twenty-four (24) hours prior to the Trust meeting, but citizens may also sign up to speak at the meeting. Any person addressing the Trust shall have up to three (3) minutes to speak unless additional time is granted by the presiding Chair.

Trust Actions

The Trust can take official action on items that appear on the agenda. At the time action is taken, the Trust may elect to act as stated on the agenda or to alternatively dispose of any agenda item by otherwise adopting, approving, ratifying, denying, deferring, amending, modifying, or continuing the item listed on the agenda. When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director any of the Trust's assigned Municipal Counselors. The Trust may also elect to refer items to a committee of the Trust, to a board or commission, or to an independent consultant for additional study. Under certain circumstances, items may be stricken from the agenda entirely.

Items listed under each category in this agenda are usually approved as a group or section upon motion from a Trustee. Trustees, staff, or citizens may request discussion or separate action on any item on the agenda.

For more information about the Trust, call (405) 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd floor Terminal Building, Oklahoma City, Oklahoma.

AGENDA
OKLAHOMA CITY AIRPORT TRUST
October 28, 2021

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of September 23, 2021 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. WILL ROGERS WORLD AIRPORT
 - A. Receive recommendation regarding bids for Project No. OCAT WRWA 2204, "Hangar 8 Chilled Water Pump Replacement," Mike Monroney Aeronautical Center; award the construction contract to Hunter Mechanical & Controls, Inc. in the amount of \$229,500; and approve the Contract and bonds.
 - B. Change Order No. 1 to the Construction Contract with Metropolitan AC Service Company, for Project OCAT WRWA 2105, "Hangar 9 Boiler Replacement," Mike Monroney Aeronautical Center, increase of \$1,577.73.
 - C. Change Order No. 4 to the Construction Contract with W. L. McNatt & Company, for Project No. OCAT WRWA 1909, "Aircraft Lavatory Waste Disposal Facility (Triturator)," increase of \$9,873.83 and 86 calendar days.
 - D. Change Order No. 6 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 2010, "Terminal Building Upper Level Deck Structural Repairs – Phase 3B," increase of \$70,966.89.
 - E. Change Order No. 31 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 1510, "Terminal Renovation and Expansion – Phase III," increase of \$41,996.94.
- V. WILEY POST AIRPORT
 - A. Resolution of the Oklahoma City Airport Trust accepting the Wiley Post Airport Master Plan Update (Draft Final), Project No. OCAT WPA 1809 and AIP Project No. 3-40-0073-024-2017; authorizing submittal to the Federal Aviation Administration (FAA) for final acceptance; and authorizing the Director of Airports to make final revisions to the Wiley Post Airport Master Plan Update as may be required by the FAA for final approval.
- VI. GENERAL
 - A. Receive reports:

- 1) Delinquent Accounts Receivable
- 2) Construction Projects Status Report as of October 28, 2021.
- 3) Budget to Actual Report as of September 30, 2021.
 - B. Receive recommendation regarding bids opened on September 29, 2021, for Project No. OCAT GEN 2203, "Annual Roofing Maintenance and Repairs"; award the Annual Maintenance Contracts to Alva Roofing Company, Oklahoma Roofing & Sheet Metal, LLC., and Supreme Roofing Done Right, LLC., for 365 calendar days or a not-to-exceed amount of \$300,000 each; and approve the Contracts and bonds. WRWA, WPA, CEPA.
 - C. Resolution adopting a revised Commercial Advertising Policy, effective January 1, 2022. WRWA, WPA, CEPA.
 - D. Resolution adopting a Promotional Advertising Policy, effective January 1, 2022. WRWA, WPA, CEPA.

VII. LEASE AND OTHER AGREEMENTS

- A. Easement Agreement for Oklahoma Gas and Electric Company to provide electric services for AZ Oklahoma City OK Landlord, LLC on the airport premises. WRWA.
- B. Amendment No. 1 to Signatory Passenger Airline Use and Operations Agreement with Delta Airlines, Inc. to amend Exhibit "D" and revised Exhibit "G7" to reflect the relocation of Delta's leased premises and to revise their rental rates, October 1, 2021, through June 30, 2024. WRWA.
- C. Easement Agreement for Oklahoma Gas and Electric Company to provide electric services for the Oklahoma City Airport Trust on the airport premises. WRWA.
- D. Amendment No. 2 to Contract with Artisan Group, LLC d/b/a Artisan Window Cleaning to exercise the first of three one-year Option Periods, estimated amount of \$69,680 annually, Will Rogers World Airport, January 1, 2022 through December 31, 2022. WRWA.

- VIII.** (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated October 28, 2021 and (2) Resolution approving requisitions dated October 28, 2021.

IX. Executive Session

Enter into executive session on the advice of the Municipal Counselor's Office to receive confidential communications from its attorney and outside counsel regarding potential litigation and/or potential settlement relating to the Trust's mineral interests, as authorized by 25 O.S. (2020 Supp.) § 307(B)(4), because disclosure would seriously impair the ability of the public body to deal with potential litigation in the public interest.

X. Comments from Trustees, Staff and Citizens

XI. Adjournment