



## A G E N D A

**January 24, 2019 9:00 AM**

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Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member  
Kirk Humphreys, Vice Chairman, Independent Trustee  
David Holt, Trustee- Mayor  
    David Greenwell, Surrogate Trustee-Mayor  
Craig Freeman, Trustee-City Manager  
    Dennis Clowers, Surrogate Trustee-City Manager  
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager  
Frances Kersey, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

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City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

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## INFORMATION ABOUT AIRPORT TRUST MEETINGS

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The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

### Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

### Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

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## AGENDA

### OKLAHOMA CITY AIRPORT TRUST

January 24, 2019

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Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of December 20, 2018 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
  - A. Final acceptance of Project No. OCAT WRWA 1817, "Demolition of Former Rental Car Service Center Facilities," with Midwest Wrecking Co., L.L.C.
  - B. Final acceptance of Project No. OCAT WRWA 1824, "Registry Building Slab Repair," Mike Monroney Aeronautical Center, with Restek, Inc.
  - C. Final acceptance of Project No. OCAT WRWA 1601, "Parking Access and Revenue Control System (PARCS) Replacement at Will Rogers World Airport," with SKIDATA, Inc.
  - D. Amendment No. 1 to the Contract for Professional Services with Cowan Group Engineering, LLC, for Project No. OCAT WRWA 1904, "Rehabilitate Terminal Access Roadways," increase of \$358,800.
  - E. Ratify the action of the Director of Airports in approving Change Order No. 1 to the Construction Contract with Wynn Construction Co., Inc., for Project No. OCAT WRWA 1620, "Hangar 1 Air Handling Unit Replacement," increase of \$15,266.23; and ratify the action of the Director of Airports in approving Change Order No. 2, increase of \$25,857.36.
  - F. Change Order No. 2 to the Construction Contract with Restek, Inc., for Project No. OCAT WRWA 1813, "Garage A Repairs and Waterproofing," increase of \$16,493.65 and 36 calendar days.
  - G. Change Order No. 3 to the Construction Contract with Diversified Construction of Oklahoma, Inc., for Project No. OCAT WRWA 1807, "Garage Wayfinding," increase of \$30,429.85.

- H. Resolution extending time to award the Construction Contract for Project No. OCAT WRWA 1913, "Hangar 9 Chilled Water Piping Replacement," Mike Monroney Aeronautical Center, to within 45 days after the opening of bids on December 12, 2018; receive recommendation regarding bids opened on December 12, 2018; award the Construction Contract to Hunter Mechanical & Controls, Inc., in the amount of \$296,650; and approve the Contract and bonds.
- I. Plans and Project Manual submitted by Robison & Associates Architects for Project No. OCAT WRWA 1917, "5300 S. Portland Avenue West Side Roof Replacement," and authorization of advertisement for bids to be opened on February 27, 2019.
- J. Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C. for Project No. OCAT WRWA 1914, "Thomas P. Stafford Building Boiler Replacement," Mike Monroney Aeronautical Center, and authorization of advertisement for bids to be opened on February 27, 2019.
- K. A Joint Resolution between the Oklahoma City Airport Trust and The City of Oklahoma City to (1) submit Grant Applications for anticipated 2019 Airport Improvement Program (AIP) Project Nos. 3-40-0072-075-2019, 3-40-0072-076-2019 and 3-40-0072-077-2019 for Will Rogers World Airport to the Federal Aviation Administration (FAA) and accept the grants when offered; (2) designate the Official Representatives for administration of the grants on behalf of the Trust and City; and (3) authorize the Official Representatives to sign all documents for the Trust and City relating to any grant agreements for the amounts offered by the FAA subject to subsequent ratification by the Trust and City.
- L. Resolution of the Oklahoma City Airport Trust establishing a policy for towing vehicles left longer than 60 days in the public pay parking facilities at Will Rogers World Airport effective April 1, 2019.

V. **WILEY POST AIRPORT**

- A. Change Order No. 6 to the Construction Contract with AC Owen Construction, LLC, for Project No. OCAT WPA 1503, "General Aviation Field Maintenance Facility," decrease of \$384.24.

VI. **GENERAL**

- A. Receive reports:
  - 1) Delinquent Accounts Receivable
  - 2) Construction Projects Status Report as of January 24, 2019.
  - 3) Budget to Actual Report as of December 31, 2018.

- B. Amendment No. 1 to Facilities Maintenance Engineering Services Agreement with ADG, P.C., for Project No. OCAT GEN 1815, renewing the Agreement for its first renewal period effective March 1, 2019, through February 28, 2020. WRWA, WPA, CEPA.
- C. Amendment No. 1 to the Annual Maintenance Contract for Project No. OCAT GEN 1812, "Annual Electrical and Street Lighting Maintenance and Repairs," with Libra Electric Company, renewing the Contract for its first renewal period of 365 calendar days or a not-to-exceed amount of \$300,000. WRWA, WPA, CEPA.
- D. Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for Project No. OCAT GEN 1918, "Utility Repairs and Maintenance," and authorization of advertisement for bids to be opened on February 27, 2019. WRWA, WPA, CEPA.
- E. Request for Proposals to be advertised for Airport Management Consultant for Various On-Call Airport Consulting Services (RFP-OCAT-1903) to be opened March 20, 2019. WRWA, WPA, CEPA.
- F. A Joint Resolution between the Oklahoma City Airport Trust and The City of Oklahoma City to (1) submit Grant Applications for anticipated 2019 Airport Improvement Program (AIP) Project No. 3-40-0073-026-2019 for Wiley Post Airport and No. 3-40-0071-013-2019 for Clarence E. Page Airport to the Federal Aviation Administration (FAA) and accept the grants when offered; (2) designate the Official Representatives for administration of the grants on behalf of the Trust and City; and (3) authorize the Official Representatives to sign all documents for the Trust and City relating to any grant agreements for the amounts offered by the FAA subject to subsequent ratification by the Trust and City. WPA, CEPA.

**VII. LEASE AND OTHER AGREEMENTS**

- A. Supplement No. 3 to Hangar/Office Lease Agreement and Supplement No. 2 to Fuel Storage Facilities Agreement with Pronto, LLC, to remove an aircraft from both exhibits, effective January 24, 2019. WPA.
- B. Supplement No. 2 to the Ground Equipment Facilities Operations Agreement with Atlantic Aviation Oklahoma City, Inc., providing Trust's consent to the change of control of ownership in Atlantic Aviation Oklahoma City, Inc. to Atlantic Aviation FBO, Inc. WRWA.
- C. Supplement No. 4 to the Lease and Operations Agreement with Atlantic Aviation Oklahoma City, Inc., providing Lessor's consent to the change of control of ownership in Atlantic Aviation Oklahoma City, Inc. to Atlantic Aviation FBO, Inc. WRWA.

- D. Assignment and Assumption Agreement assigning the Lease Agreement between the Oklahoma City Airport Trust and Harvey D. Power for the lease of Block 1, Lot 5, at Clarence E. Page Airport, as a hangar site for storage of a privately owned aircraft to Kristin D. Grubbs, December 5, 2018 through December 31, 2018. CEPA.
- E. Lease Agreement for individual aircraft hangar sites for storage of privately owned aircraft for a five year period, \$882 annual rental, January 1, 2019 through December 31, 2023. CEPA.
  - 1) Bottrell, John E., II - Block 9, Lot 8
  - 2) Edwards, Sam - Block 6, Lot 7
  - 3) Grubbs, Kristin D. - Block 1, Lot 5
  - 4) Knezevich, Nick and Faira - Block 7, Lot 10

VIII. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated January 24, 2019, and (2) Resolution approving requisitions dated January 24, 2019.

IX. Enter into executive session on the advice of the Municipal Counselor's Office to receive confidential communications from its attorney and outside counsel regarding potential litigation and settlement discussions with the City of Bethany in the case of the City of Bethany v. Rockwell Automation Inc. and Gulfstream Aerospace Corp., 16-CV-1005-SLP, as authorized by 25 O.S. (2017 Supp.) § 307(B)(4), because disclosure would seriously impair the ability of the public body to conduct the potential litigation or settlement discussions in the public interest.

X. Comments from Trustees, Staff and Citizens

XI. Adjournment