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## A G E N D A

**January 25, 2018 9:00 AM**

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Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member  
Kirk Humphreys, Vice Chairman, Independent Trustee  
Mick Cornett, Trustee- Mayor  
    David Greenwell, Surrogate Trustee-Mayor  
James D. Couch, Trustee-City Manager  
    Dennis Clowers, Surrogate Trustee-City Manager  
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager  
Frances Kersey, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

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City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

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## INFORMATION ABOUT AIRPORT TRUST MEETINGS

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The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

### Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

### Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

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## AGENDA

### OKLAHOMA CITY AIRPORT TRUST

January 25, 2018

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Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of December 21, 2017 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
  - A. Amendment No. 1 to the Construction Contract with Silver Star Construction Company, Inc., Project No. OCAT WRWA 1617, "Repair Thomas P. Stafford Parking Lot," Mike Monroney Aeronautical Center, increase of \$17,283.84 and 17 calendar days.
  - B. Amendment No. 1 to the Contract for Professional Services with ADG, P.C., for Project No. OCAT WRWA 1712, "Terminal Building Upper Level Deck Structural Repairs," increase of \$281,425.34.
  - C. Option to Renew Services Agreement with Heath Consultants Incorporated for maintenance of the natural gas distribution system at the Mike Monroney Aeronautical Center during calendar year 2018, in the estimated amount of \$5,000.
  - D. Resolution authorizing the purchase of two Glaval Universal shuttle buses from Creative Bus Sales, utilizing State Contract CPSW797 - ADA Transit Buses, in the amount of \$177,200.
  - E. Resolution authorizing work for underground storage tank removal utilizing City Contract MC-0533 with Enercon Services, Inc., in the estimated amount of \$92,240.95.
  - F. Joint Resolution between the Oklahoma City Airport Trust and The City of Oklahoma City to: (1) submit Grant Applications for anticipated 2018 Airport Improvement Program (AIP) Project Nos. 3-40-0072-073-2018, 3-40-0072-074-2018, and 3-40-0072-075-2018 for Will Rogers World Airport to the Federal Aviation Administration (FAA) and accept Grant(s) when offered; (2) designate the Official Representative(s) for administration of the Grant(s) on behalf of the Trust and City; and (3) authorize the Official Representative(s) to sign all documents for the Trust and City relating to any Grant Agreements for the amounts offered by the FAA subject to subsequent ratification by the Trust and City.

**V. WILEY POST AIRPORT**

- A. Amendment No. 5 to the Construction Contract with Libra Electric Company, Project No. OCAT WPA 1709, "Airfield Infrastructure Repairs and Improvements – Phase III," decrease of \$22,158.70.
- B. Joint Resolution between the Oklahoma City Airport Trust and The City of Oklahoma City to: (1) submit Grant Applications for anticipated 2018 Airport Improvement Program (AIP) Project Nos. 3-40-0073-025-2018 and 3-40-0073-026-2018 for Wiley Post Airport to the Federal Aviation Administration (FAA) and accept Grant(s) when offered; (2) designate the Official Representative(s) for administration of the Grant(s) on behalf of the Trust and City; and (3) authorize Official Representative(s) to sign all documents for the Trust and City relating to any Grant Agreements for the amounts offered by the FAA subject to subsequent ratification by the Trust and City.
- C. Resolution to concur with the Oklahoma City Council's approval of a permanent easement to the Oklahoma City Water Utilities Trust (OCWUT).

**VI. GENERAL**

- A. Receive reports:
  - 1) Delinquent Accounts Receivable
  - 2) Construction Projects Status Report as of January 25, 2018.
  - 3) Budget to Actual Report as of December 31, 2017.
- B. Amendment No. 1 to the Contract for Professional Services with Freese and Nichols, Inc., Project No. OCAT GEN 1706, "General Environmental Consulting Services."
- C. Receive Consultant Review Committee Report, Project No. OCAT GEN 1815, "Facilities Maintenance Engineering Services," and authorize negotiation of an agreement with ADG, P.C.
- D. Resolution approving a property damage claim of Southwestern Bell Telephone Company d/b/a AT&T Oklahoma, in the amount of \$2,431.27.
- E. Agreement for Professional Consultant Services for Public Art Projects, with the City of Oklahoma City, rendered by the Planning Department's Office of Arts and Cultural Affairs.

**VII. LEASE AND OTHER AGREEMENTS**

- A. Supplemental Agreement No. 2 with DKMG Consulting, LLC (DKMG), to exercise the second renewal option.

- VIII. (1) Resolution ratifying the action of the Director of Airports in approving requisitions dated January 25, 2018, and (2) resolution approving requisitions dated January 25, 2018.
- IX. Comments from Trustees, Staff and Citizens
- X. Adjournment