During the COVID-19 pandemic, no physical location will be provided for this meeting. The meeting will instead be live streamed from remote locations as allowed by SB 661, 25 O.S. Supp. 2019 §304(7). Instructions on how to join the meeting can be found on the second page of this agenda.
OKLAHOMA CITY AIRPORT TRUST PARTICIPATION INSTRUCTIONS

The Oklahoma City Airport Trust encourages participation in the public meeting from the residents of Oklahoma City. The City Council Chamber will be closed and the only alternative to participate in the meeting will be by Zoom/Prime.gov. Below are instructions on how to access the meeting, request to speak on certain agenda items and how to request to speak under Citizens to be Heard.

• To participate in the meeting via ZOOM, go to Meeting URL: https://okc.zoom.us/s/91386358105 When prompted, enter Meeting ID: 91386358105.

• To participate in the meeting by cell phone, call 1-346-248-7799.

• To participate by land line toll free, call 1-888-475-4499 or 1-877-853-5257.

• To speak on a certain agenda item, place a call in advance of the meeting to (405) 316-3202 or text your request in advance of the meeting to (405) 508-9278, or to participate via e-mail, please e-mail requests to wrwa@okc.gov. Include your name, the agenda item number and the reason you would like to speak (i.e., protest, representing applicant, request continuance). Please submit your request prior to the beginning of the meeting to avoid receiving your request after your item has been considered. City staff will attempt to submit requests received during the meeting to process them to the meeting Chair.

The Chairman will announce at the beginning of the meeting that if connections are lost, the Trust will attempt to restore communications for a maximum of 30 minutes and if communications cannot be restored, the meeting will reconvene on Thursday, October 22 at 3:00 p.m. If you are disconnected, please try again before calling (405) 316-3202 or texting (405) 508-9278.

It is the policy of The City of Oklahoma City to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service to participate in this meeting should call (405) 297-1630 or TDD (405) 297-2020 at least 48 hours in advance (excluding weekends or holidays). The Oklahoma City Airport Trust will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability before the scheduled meeting. If you need an alternative format of the agenda, or any information provided at this meeting, call (405) 297-1630 at least 48 hours before the meeting (excluding weekends or holidays).
INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.
AGENDA
OKLAHOMA CITY AIRPORT TRUST
October 22, 2020

Three affirmative votes are required for approval of all actions.

I. Call to Order

II. Approve minutes of September 24, 2020 Oklahoma City Airport Trust meeting.

III. Director's Report

IV. WILL ROGERS WORLD AIRPORT

A. Acceptance of completed Project No. OCAT WRWA 1904, "Rehabilitate Terminal Access Roadways – Phase 1," with Crossland Heavy Contractors, Inc.

B. Ratify the issuance and approve Addendum No. 1 for Project No. OCAT WRWA 1909, “Aircraft Lavatory Waste Disposal Facility (Triturator)”; receive recommendation regarding bids; award the Construction Contract to W. L. McNatt & Company in the amount of $715,761; and approve the Contract and bonds.

C. Ratify the issuance and approve Addendum No. 1 for Project No. OCAT WRWA 2102, “Medium Voltage 5521 Circuit Tie-In,” Mike Monroney Aeronautical Center; receive recommendation regarding bids; award the construction contract to Libra Electric Company, in the amount of $977,990; and approve the Contract and bonds.

D. Amendment No. 1 to the Construction Contract with Nash Construction Co. for Project No. OCAT WRWA 2011, “ARFF Access Road Pavement Replacement”; increase of $49,441; and Change Order No. 1, increase of 22 calendar days.

E. Change Order No. 4 to the Construction Contract with Libra Electric Company, for Project OCAT WRWA 1911, “Hangar 8 and 9 Electrical Upgrades,” Mike Monroney Aeronautical Center, increase of $2,147.86 and 45 calendar days.

F. Change Order No. 2 to the Construction Contract with Wynn Construction Co., Inc., for Project No. OCAT WRWA 1616, “Reconstruction of Station 2 and Replacement of Moving Walks #18 and #25,” increase of 120 calendar days.

G. Change Order No. 19 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 1510, "Terminal Renovation and Expansion – Phase III," increase of $434,320.55 and 4 calendar days.

V. GENERAL

A. Receive reports:
1) Delinquent Accounts Receivable


B. Amendment No. 2 to the Annual Maintenance Contracts for Project No. OCAT GEN 1905, “Annual Roofing Maintenance and Repairs,” with both Alva Roofing Company and Oklahoma Roofing & Sheet Metal, LLC, renewing the Contracts for their second renewal period of 365 calendar days or a not-to-exceed amount of $300,000. WRWA, WPA, CEPA.

VI. LEASE AND OTHER AGREEMENTS

A. Ground Services Agreement for courtesy vehicle services with Minal dba AVID Oklahoma City Airport. WRWA.

B. Ground Services Agreement for courtesy vehicle services with MLCV Oklahoma LLC, dba Embassy Suites. WRWA.

C. Ground Services Agreement for courtesy vehicle services with Wichita and Affiliated Tribes dba Sugar Creek Casino. WRWA.

D. Approval of an Assignment and Assumption Agreement between D & J Land, LLC and Peter J. Smith for the Lease Agreement for Block 6, Lot 10 at Clarence E. Page Airport as a hangar site for storage of a privately owned aircraft, November 10, 2020 through December 31, 2023. WRWA.

VII. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated October 22, 2020 and (2) Resolution approving requisitions dated October 22, 2020.

VIII. Executive Session

Enter into executive session on the advice of the Municipal Counselor’s Office to receive confidential communications from its attorney and outside counsel regarding the status of the ongoing litigation in the case of the Oklahoma City Airport Trust v. OM Hospitality L.L.C., District Court of Oklahoma County, Case No. CJ-2020-1456, as authorized by 25 O.S. (2019 Supp.) § 307(B)(4), because disclosure would seriously impair the ability of the public body to discuss the pending litigation in the public interest.

IX. Comments from Trustees, Staff and Citizens

X. Adjournment