



2018 OCT 23 AM 9:06

CITY OF
OKLAHOMA CITY OKLA
OFFICE OF
CITY CLERK

AGENDA

October 25, 2018 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
David Holt, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

October 25, 2018

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of September 27, 2018 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Final Acceptance of Project No. OCAT WRWA 1811, "Logistics Support Facility Fire Sprinkler Replacement – West Side," Mike Monroney Aeronautical Center, with Johnson Controls Fire Protection LP.
 - B. Amendment No. 2 to the Contract for Professional Services with John T. Robison d/b/a Robison & Associates for Project No. OCAT WRWA 1701, "SORB Building Roof Replacement," and Project No. OCAT WRWA 1711, "South Maintenance Facility Roof Replacement," increase of \$6,685.
 - C. Change Order No. 3 to the Construction Contract with Oklahoma Roofing and Sheet Metal, LLC, for Project No. OCAT WRWA 1701, "3631 S.W. 54th Street East Side Roof Replacement," increase of \$9,349 and eight calendar days.
 - D. Ratify the action of the Director of Airports in approving Addendum Nos. 1 and 2 for Project No. OCAT WRWA 1902, "Replacement of Terminal West Concourse Exit Stairs"; receive recommendation regarding bids opened on September 27, 2018; award the Construction Contract to Downey Contracting, LLC, in the amount of \$315,000; and approve the Contract and bonds.
 - E. Ratify the action of the Director of Airports in approving Addendum Nos. 1, 2, and 3 for Project No. OCAT WRWA 1821, "Fuel Facility Generator and Automatic Transfer Switch"; receive recommendation regarding bids opened on September 27, 2018; award the Construction Contract to Jim Cooley Construction, LLC, in the amount of \$218,000; and approve the Contract and bonds.

- F. Joint Resolution between the Oklahoma City Airport Trust and The City of Oklahoma City to (1) submit a Grant Application for competitive 2019 Supplemental Airport Improvement Program Project "Terminal Apron Reconstruction (Terminal Expansion)" at Will Rogers World Airport to the Federal Aviation Administration (FAA) and accept Grant when offered; (2) designate the Official Representative(s) for administration of the Grant(s) on behalf of the Trust and City; and (3) authorize Official Representative(s) to sign all documents for the Trust and City relating to any Grant Agreement for the amount offered by the FAA subject to subsequent ratification by the Trust and City.
- G. Resolution authorizing the purchase of one Caterpillar 966M Wheel Loader from Warren CAT utilizing Sourcewell, contract (C198515), in the estimated amount of \$386,308.55.
- H. Resolution extending time to award the Construction Contract for Project No. OCAT WRWA 1510, "Terminal Renovation and Expansion – Phase III," to within 45 days after the opening of bids on October 10, 2018.
- I. Permanent Public Street and Utility Easement dedication for Southwest 89th Street between South Portland Avenue and old Portland Avenue in Oklahoma County.

V. WILEY POST AIRPORT

- A. Change Order No. 5 to the Construction Contract with AC Owen Construction, LLC, for Project No. OCAT WPA 1503, "General Aviation Field Maintenance Facility," decrease of \$433.50.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of October 25, 2018.
 - 3) Budget to Actual Report as of September 30, 2018.
- B. Ratify the action of the Director of Airports in approving Addendum No. 1 for Project No. OCAT GEN 1908, "Miscellaneous Services, Repairs, and Maintenance"; receive recommendation regarding bids opened on September 27, 2018; award the Annual Maintenance Contract to Crossland Construction Company, Inc., for 365 calendar days or a not-to-exceed amount of \$300,000; and approve the Contract and bonds. WRWA, WPA, CEPA.

VII. LEASE AND OTHER AGREEMENTS

- A. Resolution of the Oklahoma City Airport Trust approving Mabrey Bank as leasehold mortgage lender to Private Jets, Inc., subject to receipt and approval of final financing documents by the Municipal Counselor's Office.
- B. Off-Airport Automobile Rental Car Concession Agreement between the Trustees of the Oklahoma City Airport Trust and America Auto Rental and Sales, LLC dba NU Car Rental to access its airport customers for conduct of rental car services at Concessionaire's off-airport locations, commencing October 21, 2018 through October 20, 2019. WRWA.
- C. Supplement No. 1 to the Lease and Operations Agreement with Setzer Properties OKC, LLC, to confirm the primary lease commencement date effective November 1, 2018 through October 3, 2048. WRWA.
- D. Supplement No. 2 to Lease Agreement with Linda James, to exercise the second of four (4) one-year options to renew the lease of approximately 1.42 acres of land for the purpose of storage of personal property, \$318.20 annually, January 3, 2019 through January 2, 2020. WPA.
- E. Supplement No. 2 to Operations & Maintenance Services Contract with Pteris Global (USA) Inc., to exercise the second of three (3) one-year renewal periods from January 28, 2019 through January 27, 2020, to provide operations and maintenance services for the checked baggage inspection system, \$1,063,920 annually, subject to a possible CPI adjustment in January 2019. WRWA.

VIII. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated October 25, 2018, and (2) resolution approving requisitions dated October 25, 2018.

IX. Comments from Trustees, Staff and Citizens

X. Adjournment