



A G E N D A

October 26, 2017 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

October 26, 2017

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of September 28, 2017 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Accept completed project, "Senior Lien Mechanical System Replacement – FY12/FY13 Project," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1104, with United Mechanical, Inc.
 - B. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 to the Plans and Project Manual for "Radar Training Facility Waterproofing and Site Improvements," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1804; (2) accept recommendation regarding bids opened on September 26, 2017; (3) reject the bid of Restek, Inc., due to a bid bond defect; (4) award the Construction Contract to Diversified Construction of Oklahoma, Inc., in the amount of \$138,000; and (5) approve the Contract and bonds.
 - C. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 to the Plans and Project Manual for "Registry Building Site Improvements," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1805; (2) accept recommendation regarding bids opened on September 26, 2017; (3) award the Construction Contract to Diversified Construction of Oklahoma, Inc., in the amount of \$285,000; and (4) approve the Contract and bonds.
 - D. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 to the Plans and Project Manual for "Thomas P. Stafford Skylight Repair," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1808; (2) accept recommendation regarding bids opened on September 26, 2017; (3) award the Construction Contract to Diversified Construction of Oklahoma, Inc., in the amount of \$76,767; and (4) approve the Contract and bonds.
 - E. (1) Approve Amendment No. 1 to the Construction Contract with Diversified Construction of Oklahoma, Inc., for "Terminal Building Upper Level Deck Structural Repairs Phase I – Soffit Demolition," Project No. OCAT WRWA 1712, adding \$23,610.70 and 55 calendar days, and (2) ratify the action of the Director of Airports in approving Change Order No. 1, adding \$6,737.29 and three calendar days.

- F. (1) Approve Amendment No. 1 to the Construction Contract with Crossland Heavy Contractors, Inc., for "Terminal Apron Pavement Rehabilitation at Taxiway K," Project No. OCAT WRWA 1717, adding \$5,011.50, and (2) approve Change Order No. 1, adding \$8,929.10 and three calendar days.
- G. Approve Change Order No. 2 to the Construction Contract with Hunter Mechanical & Controls, Inc., for "Radar Training Facility Mechanical System Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1104, adding \$36,725.30 and 17 calendar days.
- H. Approve Change Order No. 4 to the Contract for "Parking Access and Revenue Control System (PARCS) Replacement at Will Rogers World Airport," Project No. OCAT WRWA 1601, with SKIDATA, Inc., adding \$15,869.60.
- I. (1) Concur with the Selection Committee's recommendation regarding proposals received on August 29, 2017; and (2) authorize negotiation of a Contract for Professional Services for Air Service Development and Consulting Services with Campbell-Hill Aviation Group, LLC.
- J. (1) Approve Plans and Project Manual submitted by H.W. Lochner, Inc., for "Garage Wayfinding," Project No. OCAT WRWA 1807, and (2) authorize advertisement for bids to be opened on November 22, 2017.
- K. Adopt a Resolution approving advertising and marketing assistance and qualifying incentives in accordance with the Will Rogers World Airport Air Service Incentive Program for the promotion of Frontier Airlines' new nonstop service to San Diego, California.
- L. (1) Concur with the Selection Committee's recommendation for the selection and sale of bonds for private placement to Key Government Finance, Inc.; (2) approve a Resolution authorizing the Oklahoma City Airport Trust to issue Junior Lien Bond, Thirty Second Series A in the aggregate principal amount not to exceed \$12,655,000 and Junior Lien Bond, Thirty Second Series B in the aggregate principal amount not to exceed \$27,130,000; waiving competitive bidding and authorizing the bonds to be sold on a negotiated basis; approving and authorizing execution of the Thirty Second Supplemental Junior Lien Bond Indenture authorizing the issuance and securing the payment of the bonds; providing that the organizational document creating the Trust is subject to the provisions of the Supplemental Indenture; ratifying and confirming a Lease Agreement; authorizing and directing the execution of the bonds and other documents relating to the transaction; and containing other provisions relating thereto; and (3) approve conflict of interest waiver.
- M. Adopt a Joint Resolution to revise and to clarify the circumstances and from whom the On-Airport Rental Car companies are required to collect customer facility charge fees to fund the rental car program at Will Rogers World Airport.

- N. (1) Approve Grant Agreement accepting \$2,000,000 from the United States Department of Commerce Economic Development Administration, and (2) adopt Joint Resolution between the Oklahoma City Airport Trust (Trust) and the City of Oklahoma City (City) to designate the Director of Airports as the official representative for administration of the grant on behalf of the Trust and the City.
- O. Adopt a Joint Resolution accepting the leased premises in its current condition from the Hertz Corporation, acknowledging known environmental conditions from former rental car service center operations and terminating Hertz' Lease Agreement subject to the proper plugging and abandonment of the investigation wells.
- P. Adopt Resolution of the Oklahoma City Airport Trust authorizing payment to The City of Oklahoma City for firewall software updates and hardware support provided by the City's IT Department in the amount of \$28,028.04.

V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT

- A. (1) Ratify the action of the Director of Airports in approving Addendum Nos. 1 and 2 for "General Aviation Field Maintenance Facility," Project No. OCAT WRWA 1503; (2) accept recommendation regarding bids opened on October 3, 2017; (3) award the Base Bid and Add Alternate No. 2 to AC Owen Construction, LLC, in the amount of \$1,331,000; and (4) approve the Construction Contract and bonds, WPA.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable.
 - 2) Construction Projects Status Report as of October 26, 2017.
 - 3) Budget to Actual Report as of September 30, 2017.
- B. (1) Approve Project Manual for "Annual Roofing Maintenance and Repairs," Project No. OCAT GEN 1810, and (2) authorize advertisement for bids to be opened on November 29, 2017, WRWA, WPA, CEPA.
- C. Approve Amendment No. 1 to the Professional Services Agreement between the Trustees of the Oklahoma City Airport Trust and McAfee & Taft, A Professional Corporation.
- D. Approve a property damage claim of Robert Kruse in the amount of \$500.

VII. LEASE AND OTHER AGREEMENTS

- A. Approve Passenger Airline Operating and Lease Agreement for Signatory Airlines with Frontier Airlines, Inc. for the operation of a Part 121 commercial air service including the leasing of exclusive space and use of certain facilities, WRWA.
- B. Approve Supplement No. 1 to Operations & Maintenance Services Contract with Pteris Global (USA) Inc. to exercise the first of three one-year renewal periods at the same terms and conditions, to provide operations and maintenance services for the Checked Baggage Inspection System, WRWA.
- C. Approve Supplemental Lease Agreement No. 2 with Bank of America, N.A., (1) to exercise the second of two successive one-year renewal options to extend the term of the Original Agreement, retroactive to July 1, 2017 through June 30, 2018 for the operation of an Automated Teller Machine, and (2) update Airport Concession Disadvantaged Business Enterprise and Nondiscrimination lease provisions to current standards, WRWA.
- D. Approve Supplemental Agreements No. 3 to the On Airport Rental Car Concession and Lease Agreements between the Trustees of the Oklahoma City Airport Trust and Advantage Opco LLC d/b/a/ Advantage Rent A Car; Avis Budget Car Rental, LLC dba Avis Rent A Car and Budget Rent A Car; EAN Holdings, LLC, dba Alamo Car Rental, Enterprise Rent-A-Car, and National Car Rental; The Hertz Corporation; and TAG OKC, Inc., dba Dollar Rent A Car and Thrifty Car Rental, WRWA.
 - 1) Advantage OPCO, LLC d/b/a Advantage Rent A Car
 - 2) Avis Budget Car Rental, LLC dba Avis Rent A Car and Budget Rent A Car
 - 3) EAN Holdings, LLC, dba Alamo Car Rental, Enterprise Rent-A-Car, and National Car Rental
 - 4) The Hertz Corporation
 - 5) TAG OKC, Inc., dba Dollar Rent A Car and Thrifty Car Rental
- E. Approve (1) Lease and Operations Renewal Agreement between the Trustees of the Oklahoma City Airport Trust and The ServiCenter, Inc., dba: Valair Aviation; and, (2) Landlord's Consent to Meta Aerospace Capital LLC's acquisition of AGC Integrated Defense Holdings LLC, a parent company of The ServiCenter, Inc., dba: Valair Aviation, WPA.
- F. Landlord's Consent to Meta Aerospace Capital LLC's acquisition of AGC Integrated Defense Holdings LLC, for the Lease and Operations Agreement between the Trustees of the Oklahoma City Airport Trust and AGC Integrated Defense Holdings LLC, WPA.

G. Approve Supplemental Agreement No. 3 to Corporate Hangar Lease Agreement with Chesapeake Land Development Company, L.L.C. to amend Corporate Hangar Lease Agreement acknowledging mutual agreement to terminate the Fuel Storage Facilities Agreement; allow option to construct, maintain, and operate new self fueling facilities; and, update certain lease provisions to current standards, WRWA.

VIII. (1) Adopt Requisition Resolution dated October 26, 2017, to ratify the action of the Director of Airports in approving the requisition dated October 26, 2017, for payment, and (2) adopt Requisition Resolution dated October 26, 2017, authorizing payment of requisitions dated October 26, 2017.

IX. Comments from Trustees, Staff and Citizens

X. Adjournment