



A G E N D A

November 16, 2017 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

November 16, 2017

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of October 26, 2017 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. (1) Approve Amendment No. 2 to the Construction Contract with Meridian Contracting, Inc., for "Garage A Repairs," Project No. OCAT WRWA 1704, deducting \$1,337.05, and (2) accept the completed project.
 - B. Approve Change Order No. 1 to the Construction Contract with Duit Construction Co., Inc., for "Extend Taxiway G Across Portland Avenue," Project No. OCAT WRWA 0814, adding \$5,778.66 and four calendar days.
 - C. Approve Change Order No. 5 to the Contract for "Parking Access and Revenue Control System (PARCS) Replacement at Will Rogers World Airport," Project No. OCAT WRWA 1601, with SKIDATA, Inc., adding \$2,400.
 - D. Adopt Joint Resolution between The City of Oklahoma City and the Oklahoma City Airport Trust whereby the Oklahoma City Airport Trust transfers and dedicates all improvements associated with Project No. PC-0378J, "Portland Avenue Realignment" (Portland Avenue from S.W. 54th Street to 320' north of the intersection at S.W. 74th Street), with the exceptions of the irrigation system and landscaping, to The City of Oklahoma City, and The City of Oklahoma City accepts said dedication, retroactive to June 30, 2017.
- V. **GENERAL**
 - A. Receive reports:
 - 1) Delinquent Accounts Receivable.
 - 2) Construction Projects Status Report as of November 16, 2017.
 - 3) Budget to Actual Report as of October 31, 2017.

- B. Adopt Resolution approving the Oklahoma City Airport Trust Advertising Policy.

VI. LEASE AND OTHER AGREEMENTS

- A. Approve Professional Services Contract with Campbell-Hill Aviation Group, LLC, to provide air service development and consulting services, commencing December 1, 2017, through November 30, 2020, WRWA.
- B. Approve Assumption Agreement and accept Use Guaranty for conveyance of T-Hangar Unit #1003 from TL Aviation, LLC, Les Banta, Manager, the current owner of T-hangar Unit #1003, to Phillip B. Brown, an Individual, WPA.

- VII. (1) Adopt Requisition Resolution dated November 16, 2017, to ratify the action of the Director of Airports in approving the requisition dated November 16, 2017, for payment, and (2) adopt Requisition Resolution dated November 16, 2017, authorizing payment of requisitions dated November 16, 2017.

- VIII. Comments from Trustees, Staff and Citizens

- IX. Adjournment