



A G E N D A

November 19, 2020 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
David Holt, Trustee-Mayor
Todd Stone, Surrogate Trustee-Mayor
Craig Freeman, Trustee-City Manager
Aubrey McDermid, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The following safety guidelines are in place during the COVID-19 pandemic for meetings in the Council Chamber at City Hall: face coverings are required throughout the building (disposable face masks will be available); only the south entrance to City Hall will be open; temperature checks will be required upon entry; meeting attendees are required to sign a log for contact tracing purposes; Chamber doors will be marked “entrance” and “exit”; air purifying machines will be in the Chamber; hand sanitizer machines will be available; seating for up to 33 people will be available in the Chamber; up to 3 people can sit in an open pew (family groups may sit together and exceed the limit of 3 people per pew); if needed, overflow seating will be available on the 3rd and 2nd floor lobbies; and the Chamber will be cleaned and sanitized daily.

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

November 19, 2020

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of October 22, 2020 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. Presentation for the Oklahoma City Airport Trust Five Year Capital Improvement Plan for FY 2021 through FY 2025.
 - A. Receive Oklahoma City Airport Trust Five Year Capital Improvement Plan for FY 2021 through FY 2025.
- V. WILL ROGERS WORLD AIRPORT
 - A. Change Order No. 2 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 2009, "Food Court Infrastructure Repairs," increase of \$9,422.18 and 41 calendar days.
 - B. Change Order No. 20 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 1510, "Terminal Renovation and Expansion – Phase III," increase of \$586,611.12.
 - C. Change Order No. 3 to the Construction Contract with Wynn Construction Co., Inc., for Project No. OCAT WRWA 1616, "Reconstruction of Station 2 and Replacement of Moving Walks #18 and #25," increase of \$130,372.41.
 - D. Request for Bids for a "Pricing Agreement for Compressed Natural Gas Passenger Buses" (BID-OCAT-2004) and authorization for advertisement of bids to be opened January 27, 2020.
 - E. Ratify the issuance and approve Addenda Nos. 1 and 2 for "Furniture for OCAT Facilities" (BID-OCAT-2006) at Will Rogers World Airport; approve Resolution extending time to award contracts; receive recommendation regarding bids; award contracts to L&M Office Furniture in the amount of \$29,450.10, Office Interiors, LLC, in the amount of \$1,009,440.53, and Pinnacle Design Group, LLC, in the amount of \$503,800.51; and approve contracts.
- VI. WILEY POST AIRPORT
 - A. Ratify and approve the issuance of Change Order No. 5 to the Construction

Contract with Hunter Mechanical & Controls, Inc., for Project No. OCAT WPA 1907, "Mechanical & Plumbing Systems Replacement," increase of \$4,662.42 and 16 calendar days.

VII. GENERAL

A. Receive reports:

- 1) Delinquent Accounts Receivable
- 2) Construction Projects Status Report as of November 19, 2020.
- 3) Budget to Actual Report as of October 31, 2020.

B. Approve claim of Andrew Aaron in the amount of \$417.75. WRWA.

VIII. LEASE AND OTHER AGREEMENTS

- A. Assumption Agreement and Use Guaranty for conveyance of PWA T-hangar Unit #509 from ABS Wood Specialties, Inc. to Jerry DuBois, effective November 19, 2020. WPA.
- B. Approval of an Assignment and Assumption Agreement between D & J Land, LLC and Robert O'Hop for the Lease Agreement for Block 6, Lot 9 at Clarence E. Page Airport as a hangar site for storage of a privately owned aircraft, December 8, 2020 through December 31, 2020. CEPA.
- C. Supplement No. 2 to renew the RSINet Service Agreement for one year at the same terms and conditions, \$720 annually, March 1, 2021 through February 28, 2022. CEPA.
- D. Joint Resolution of the City of Oklahoma City and The Oklahoma City Airport Trust, in their respective capacities, approving, authorizing and directing the Mayor, or in his absence, the Vice Mayor, the Chairman, or in his absence, the Vice Chairman to execute and the City Clerk and the Secretary of the Trust to attest to the execution of the following with FC Oklahoma City OK Landlord, LLC 1.) Landlord's Estoppel Certificate, 2.) Supplemental Agreement No. 3 to the Lease and Operations Agreement, and 3.) Leasehold Subordinating Financing and Master Lease Recognition Agreement, upon approval of final documents by the Director of Airports and the Municipal Counselor's Office and the Municipal Counselor's Office's determination that such documents are substantially consistent with the Joint Resolution and the draft agreements attached hereto or as necessary to effectuate the terms agreed to by the parties; and requiring that all agreements be filed with the City Clerk and Secretary of the Trust upon full execution by all parties thereto. WRWA.
- E. Other Transaction Agreement with the United States of America, Transportation Security Administration, Department of Homeland Security, for the Law Enforcement Officer Reimbursement Program effective January 1, 2021 through December 31, 2023. WRWA.

- IX.** (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated November 19, 2020 and (2) Resolution approving requisitions dated November 19, 2020.
- X.** Comments from Trustees, Staff and Citizens
- XI.** Adjournment