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## A G E N D A

**February 22, 2018 9:00 AM**

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Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member  
Kirk Humphreys, Vice Chairman, Independent Trustee  
Mick Cornett, Trustee- Mayor  
    David Greenwell, Surrogate Trustee-Mayor  
James D. Couch, Trustee-City Manager  
    Dennis Clowers, Surrogate Trustee-City Manager  
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager  
Frances Kersey, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

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City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

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## INFORMATION ABOUT AIRPORT TRUST MEETINGS

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The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

### Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

### Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

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## AGENDA

### OKLAHOMA CITY AIRPORT TRUST

February 22, 2018

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Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of January 25, 2018 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
  - A. Amendment No. 2 to the Construction Contract with Silver Star Construction Company, Inc., for Project No. OCAT WRWA 1617, "Repair Thomas P. Stafford Parking Lot," Mike Monroney Aeronautical Center, decrease of \$67,565.40; Change Order No. 1, decrease of \$55,821.71; and acceptance of the completed project.
  - B. Amendment No. 2 to the Contract for Professional Services with Garver, LLC, for Project No. OCAT WRWA 1717, "Terminal Apron Pavement Rehabilitation at Taxiway K," increase of \$30,785.
  - C. Change Order No. 3 to the Construction Contract with Crossland Heavy Contractors, Inc., for Project No. OCAT WRWA 1717, "Terminal Apron Pavement Rehabilitation at Taxiway K," increase of four calendar days.
  - D. Change Order No. 3 to the Construction Contract with Hunter Mechanical & Controls, Inc., for Project No. OCAT WRWA 1104, "Radar Training Facility Mechanical System Replacement," Mike Monroney Aeronautical Center, increase of \$36,810.21 and 60 calendar days.
  - E. Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for Project No. OCAT WRWA 1811, "Logistics Support Facility Fire Sprinkler Replacement - West Side," Mike Monroney Aeronautical Center, and authorization of advertisement for bids to be opened on March 28, 2018.
  - F. Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for Project No. OCAT WRWA 1814, "Hangar 1 and 1C Improvements," and authorization of advertisement for bids to be opened on March 28, 2018.

- G. Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for Project No. OCAT WRWA 1620, "Hangar 1 Air Handling Unit Replacement," and authorization of advertisement for bids to be opened on March 28, 2018.
- H. Resolution authorizing the purchase of construction administration services for Project No. OCAT WRWA 1814, "Hangar 1 and 1C Improvements," utilizing the Trust's Facilities Maintenance Engineering Services Agreement with Frankfurt-Short-Bruza Associates, P.C., in the estimated amount of \$71,476.
- I. Resolution approving advertising and marketing assistance, and qualifying incentives in accordance with the Will Rogers World Airport Air Service Incentive Program for the promotion of American Airlines' new nonstop service to Philadelphia, Pennsylvania.
- J. Resolution approving advertising and marketing assistance, and qualifying incentives in accordance with the Will Rogers World Airport Air Service Incentive Program for the promotion of new entrant carrier Via Airlines, Inc. and its new nonstop service to Austin, Texas.
- K. Annual Budget for the Management Contract with First Transit, Inc., for management of the shuttle bus operations and maintenance services for the Consolidated Rental Car Facility at Will Rogers World Airport, estimated cost \$1,656,605, March 1, 2018 through February 28, 2019.

V. **WILEY POST AIRPORT**

- A. Change Order No. 1 to the Construction Contract with AC Owen Construction, LLC, for Project No. OCAT WPA 1503, "General Aviation Field Maintenance Facility," increase of \$2,580.60.

VI. **GENERAL**

- A. Receive reports:
  - 1) Delinquent Accounts Receivable
  - 2) Construction Projects Status Report as of February 22, 2018.
  - 3) Budget to Actual Report as of January 31, 2018.
- B. Receive recommendation regarding bids opened on January 24, 2018, for Project No. OCAT GEN 1513, "Annual Electrical and Street Lighting Maintenance and Repairs"; award the Annual Maintenance Contract to Libra Electric Company for 365 calendar days or a not-to-exceed amount of \$300,000; and approve the Contract and bonds.

- C. Facilities Maintenance Engineering Services Agreement with ADG, P.C., for Project No. OCAT GEN 1815.
- D. Receive Consultant Review Committee Report for Project No. OCAT GEN 1816, "Facilities Maintenance Engineering Services," and authorize negotiation of an agreement with Frankfurt-Short-Bruza Associates, P.C.

## VII. LEASE AND OTHER AGREEMENTS

- A. (1) Joint Resolution of the City of Oklahoma City and the Oklahoma City Airport Trust authorizing the execution of a Recognition Agreement and Estoppel Certificate for the financing of certain debt secured by the leasehold interest of Hangar 84, LLC upon receipt and approval of final financing documents by the Director of Airports and the Municipal Counselor's Office; and (2) Amendment No. 1 to the Ground Lease Agreement with Hangar 84, LLC, WRWA.
- B. Passenger Airline Operating and Lease Agreement for Non-Signatory Airlines with the Trustees of the Oklahoma City Airport Trust and Via Airlines, Inc. for the operation of a Part 121 commercial air service, including the use of certain facilities, WRWA.
- C. Supplemental Agreement No. 40 to Lease DOT-FA71AC-2103 between the Trustees of the Oklahoma City Airport Trust and the United States of America, acting by and through the Federal Aviation Administration (FAA) to: (1) confirm the Government's exercise of the second of three (3) five-year renewal options of the Lease; (2) amend Exhibit IX, List of Infrastructure Constructed by the Government and Accepted by the Lessor for Ownership and Maintenance, for FAA to turn over certain infrastructure projects to the Trust to maintain; (3) amend Exhibit V, Payment Schedule, to reflect the revised rentals for the maintenance and insurance component for the turned over infrastructure projects and the rents during the renewal period; and (4) clarify certain other terms, conditions, and exhibits of the lease consistent with these changes, WRWA.
- D. Modification of Contract No. P00006 between the Trustees of the Oklahoma City Airport Trust and Transportation Security Administration (TSA) to de-obligate residual funds, release TSA of its obligation and liabilities, and close the Other Transaction Agreement (OTA) pertaining to the lease of land to place certain equipment in support of TSA's explosive detection canine teams, WRWA.

- E. Lease Agreement for individual aircraft hangar sites for storage of privately owned aircraft for five year period retroactive to January 1, 2018 through December 31, 2022, CEPA.
  - 1) Arnold A. Angelici, Jr. - Block 8, Lot 1
  - 2) Stephen W. Barnes - Block 1, Lot 1
  - 3) Lee M. Holmes Trust, Lee M. Holmes, Trustee - Block 3, Lot 3
  - 4) Slipstream, LLC, Herb Schroeder, Manager - Block 7, Lot 6
  - 5) Slipstream, LLC, Herb Schroeder, Manager - Block 7, Lot 7
  
- F. Assignment and Assumption Agreement assigning the Lease Agreement between the Oklahoma City Airport Trust and Ruth Harness, Personal Representative to the Estate of David M. Pitts, Deceased, for the lease of Block 7, Lot 9, at Clarence E. Page Airport, as a hangar site for storage of a privately owned aircraft, to Larry K. Hudson, Individual, CEPA.
  
- G. Supplement No. 1 to the Hangar/Office Lease Agreement with HL Aircraft LLC, retroactive to October 1, 2017 through September 30, 2037, WRWA.
  
- H. Assumption Agreement and Use Guaranty for conveyance of PWA T-hangar Unit #1902 at Wiley Post Airport from Golden Eagle Aviation, L.L.C., John Gillespie, Managing Member, to Access Consulting, LLC, John Gillespie, Managing Member, WPA.
  
- I. Performance Bond applicable to Supplement No. 1 to Operations & Maintenance Services Contract with Pteris Global (USA) Inc., Will Rogers World Airport, retroactive to January 28, 2018 through January 27, 2019, WRWA.
  
- VIII. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated February 22, 2018, and (2) resolution approving requisitions dated February 22, 2018.
  
- IX. Enter into executive session on the advice of the Municipal Counselor's Office to receive confidential communications and to discuss with its attorney and/or outside counsel regarding potential litigation involving the former Gulfstream Aerospace facility and other environmental claims, as authorized by 25 O.S. (2017 Supp.) §307(B)(4), because disclosure would impair the ability of the public body to conduct the pending proceedings.
  
- X. Comments from Trustees, Staff and Citizens
  
- XI. Adjournment