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CITY OF
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A G E N D A

February 27, 2020 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
David Holt, Trustee- Mayor
 Todd Stone, Surrogate Trustee-Mayor
Craig Freeman, Trustee-City Manager
 Aubrey McDermid, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

February 27, 2020

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of January 23, 2020 Oklahoma City Airport Trust meeting
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Ratify the issuance and approve Addendum No. 1 for Project No. OCAT WRWA 1912, "Hangar 8 Heating System Replacement," Mike Monroney Aeronautical Center; receive recommendation regarding bids; award the Construction Contract to Shiloh Enterprises, Inc., in the amount of \$2,375,000; and approve the Contract and bonds.
 - B. Contract for Professional Services with Benham Design, LLC for Project No. OCAT WRWA 2005, "Terminal Building Roof Repairs and Replacement," in the amount of \$39,825.
 - C. Contract for Professional Services with MacArthur Associated Consultants, LLC, for Project No. OCAT WRWA 2007, "Runway 13/31 Rehabilitation," in the amount of \$2,879,988.01.
 - D. Services Agreement with Integrity Resources, LLC, for maintenance of the natural gas distribution system at Mike Monroney Aeronautical Center during calendar year 2020, in the estimated amount of \$6,000.
 - E. Amendment No. 1 to the Construction Contract with RDNJ, LLC dba A-Tech Paving for Project No. OCAT WRWA 2001, "Cell Phone Waiting Lot," increase of \$9,775 and additional 26 days; and Change Order No. 2, decrease of \$16,164.
 - F. Amendment No. 2 to the Contract for Professional Services with LWPB, P.C., for Project No. OCAT WRWA 1419, "Multi-Bay Maintenance Facility Addition," decrease of \$4,633.83.
 - G. Amendment No. 3 to the Contract for Professional Services with Kimley-Horn and Associates, Inc., for Project No. OCAT WRWA 1713, "West Terminal Multi-Use Parking Lots," increase in an amount not to exceed \$16,000.

- H. Change Order No. 11 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 1510, "Terminal Renovation and Expansion – Phase III," increase of \$131,548.17.
- I. Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for Project No. OCAT WRWA 2009, "Food Court Infrastructure Upgrades," and authorization of advertisement for bids to be opened on March 25, 2020.
- J. Resolution approving marketing support and landing fee credits in accordance with the Will Rogers World Airport Air Service Incentive Program (September 2019) for the promotion of American Airlines' new nonstop service to New York's LaGuardia Airport.
- K. Resolution authorizing the replacement of an engine for a John Deere tractor, equipment number 1361381, by P&K Equipment, Inc. utilizing the City of Oklahoma City's contract R20-C188018-PKEQUIPMENT in the estimated amount of \$27,390.12.
- L. Resolution authorizing the purchase of four Glaval Universal shuttle buses from Creative Bus Sales, utilizing State Contract SW0797C - ADA Transit Buses, in the amount of \$297,284.
- M. Request for Bids for "Self-Contained Breathing Apparatus Equipment" (BID-OCAT-2002) at Will Rogers World Airport and authorization of bids to be opened March 25, 2020.

V. WILEY POST AIRPORT

- A. Change Order No. 1 to the Construction Contract to Hunter Mechanical & Controls, Inc., for Project No. OCAT WPA 1907, "Mechanical & Plumbing Systems Replacement;" increase of \$65,685.60.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of February 27, 2020.
 - 3) Budget to Actual Report as of January 31, 2020.

VII. LEASE AND OTHER AGREEMENTS

- A. Aviation Support and Maintenance Services Agreement with DBT Transportation Services, LLC to provide scheduled maintenance and inspections, including necessary repairs and labor, for the Runway Weather Information System from February 28, 2020 through February 27, 2021, in the estimated amount of \$4,500. WRWA.
- B. Lease Agreement with Harold Louis Smith, Jr., to lease 80 square feet of space to conduct a shoeshine business in the Terminal, April 1, 2020, through March 31, 2025. WRWA.
- C. Performance Bond, applicable to Supplement No. 3 to Operations & Maintenance Services Contract with Pteris Global (USA) Inc., effective January 28, 2020 through January 27, 2021. WRWA.
- D. Performance Bond applicable to the Management Contract for the ConRAC Facility Shuttle Bus Operations and Maintenance with First Transit, Inc., effective March 1, 2020 through February 28, 2021. WRWA.
- E. Resolution authorizing and directing staff to negotiate a concession agreement with Airport Express, Inc. to provide Taxicab and Shuttle Concession Services. WRWA.
- F. Supplement No. 2 to the Lease and Operations Agreement with FC Oklahoma City OK Landlord, LLC, to revise Exhibit "B". WRWA.
- G. Supplemental Agreement No. 1 to Management Services Agreement between the Trustees of the Oklahoma City Airport Trust and Pro-Tec Fire Services, Ltd. (Pro-Tec) and Revised Exhibit C and D. WRWA.
- H. Assignment and Assumption Agreement assigning the Lease Agreement between the Oklahoma City Airport Trust and The Heckes Living Trust, for the lease of Block 6, Lot 9, at Clarence E. Page Airport, as a hangar site for storage of a privately owned aircraft, to D & J Land, LLC, March 17, 2020, through December 31, 2020. CEPA.
- I. Assignment and Assumption Agreement assigning the Lease Agreement between the Oklahoma City Airport Trust and The Heckes Living Trust, for the lease of Block 6, Lot 10, at Clarence E. Page Airport, as a hangar site for storage of a privately owned aircraft, to D & J Land LLC, March 17, 2020, through December 31, 2023. CEPA.

J. Lease Agreement for individual aircraft hangar sites for storage of privately owned aircraft for a five year period, effective January 1, 2020 through December 31, 2024. CEPA.

- 1) Davoli, Michael - Block 7, Lot 1
- 2) Dow, Terry D. - Block 3, Lot 6
- 3) Frantz, Doug - Block 6, Lot 8
- 4) Frantz, Douglas M. and Barbara A. - Block 7, Lot 3
- 5) Heartland Hanger, LLC - Block 6, Lot 4
- 6) Howard, Mark - Block 8, Lot 3
- 7) Howard, Mark - Block 8, Lot 4
- 8) Kelley Family Trust - Block 2, Lot 4
- 9) Migura, Dave and Mabel - Block 5, Lot 8
- 10) Stroh, Chuck and LaVerne - Block 8, Lot 5
- 11) Thomas, James A. - Block 6, Lot 1
- 12) Upton, Sherry and Wooliver, Dan - Block 5, Lot 10
- 13) Williams, H. Dale. II - Block 3, Lot 1

VIII. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated February 27, 2020 and (2) Resolution approving requisitions dated February 27, 2020.

IX. Comments from Trustees, Staff and Citizens

X. Adjournment