



A G E N D A

February 28, 2019 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
David Holt, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
Craig Freeman, Trustee-City Manager
 MT Berry, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

February 28, 2019

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of January 24, 2019 Oklahoma City Airport Trust meeting
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Final acceptance of Project No. OCAT WRWA 1814, "Hangar 1 and 1C Improvements," with Miller-Tippens Construction Company, LLC.
 - B. Amendment No. 2 to the Construction Contract with Diversified Construction of Oklahoma, Inc., for Project No. OCAT WRWA 1807, "Garage Wayfinding," increase of \$29,885.59 and 60 calendar days.
 - C. Amendment No. 1 to the Contract for Professional Services with CEC Corporation for Project No. OCAT WRWA 1823, "Acquire Airfield Lighting Emergency Generator," increase of \$44,107.
 - D. Ratify the action of the Director of Airports and approve Change Order No. 4 to the Construction Contract with Wildcat Construction Co., Inc., for Project No. OCAT WRWA 1818, "Phase 3A – Rehabilitate/Repair Terminal Building Upper Level Bridge Deck," increase of \$42,236.95.
 - E. Ratify the action of the Director of Airports and approve Change Order No. 1 to the Construction Contract with Jim Cooley Construction, LLC, for Project No. OCAT WRWA 1821, "Fuel Facility Generator and Automatic Transfer Switch," increase of \$1,484.61.
 - F. Receive recommendation from the Director of Public Works regarding Project No. OCAT WRWA 1909, "Aircraft Lavatory Waste Disposal Facility (Triturator)," and authorize negotiation of an agreement with Johnson and Associates, Inc.
 - G. Resolution authorizing asbestos abatement at Building No. 4 (5300 South Portland Avenue) utilizing City Contract No. MC-0583 with Enercon Services, Inc., in the estimated amount of \$292,645.92.

- H. Resolution authorizing the sole source purchase of several upgrades to the Interactive Employee Training system from the American Association of Airport Executives in the estimated amount of \$152,970.
- I. Resolution authorizing the purchase of conference room audio/video equipment and services from Ford Audio-Video Systems, LLC in the estimated amount of \$59,447.65.

V. **WILEY POST AIRPORT**

- A. Change Order No. 1 to the Construction Contract with Midwest Wrecking Co., L.L.C., for Project No. OCAT WPA 1901, "Demolition of Hangar 5," increase of \$2,855.

VI. **GENERAL**

- A. Receive reports:
 - 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of February 28, 2019.
 - 3) Budget to Actual Report as of January 31, 2019.
- B. Project Manual for Project No. OCAT GEN 1919, "Miscellaneous Services, Repairs, and Maintenance," and authorization of advertisement for bids to be opened on April 3, 2019. WRWA, WPA, CEPA.
- C. Receive Consultant Review Committee Report for Project No. OCAT GEN 1910, "Multi-year Professional Services for OCAT, Federal, or State Grant Funded CIP Projects," and authorize negotiation of agreements with H.W. Lochner, Inc., MacArthur Associated Consultants, LLC, and CEC Corporation on a multi-year, project-specific basis. WRWA, WPA, CEPA.

VII. **LEASE AND OTHER AGREEMENTS**

- A. Amendment No. 3 to Management Contract with First Transit, Inc., to exercise the first of five (5) consecutive one-year Options Periods to renew the Contract for management of the shuttle bus operations and maintenance services for the Consolidated Rental Car Facility, estimated cost \$1,640,409, March 1, 2019 through February 29, 2020; accept the Performance Bond. WRWA.
- B. Service Agreement with Human Animal Link of Oklahoma Foundation to operate dog therapy teams for the purpose of interacting with travelers and visitors, March 1, 2019 through February 28, 2021. WRWA.

- C. Performance Bond applicable to Supplement No. 2 to Operations & Maintenance Services Contract (Contract) with Pteris Global (USA) Inc. (Pteris), Will Rogers World Airport, effective January 28, 2019 through January 27, 2020. WRWA.
 - D. Lease Agreement with Norman Gibson and Stacy Gibson, in their individual capacity as joint Lessee, for an individual aircraft hangar site for storage of a privately owned aircraft for a five year period, \$882 annual rental, effective January 1, 2019 through December 31, 2023. CEPA.
 - E. Assignment and Assumption Agreement assigning the Lease Agreement with Christopher Dale Owens, Personal Representative for the Estate of Charles Dale Owens, a/k/a Dale Owens, Deceased, for the lease of Block 6, Lot 4, at Clarence E. Page Airport, as a hangar site for storage of a privately owned aircraft to Heartland Hanger LLC, effective January 1, 2019 to December 31, 2019. CEPA.
 - F. Lease Agreement with Putnam City Optimist Club to lease 17.21 acres on Airport premises for sports practice fields in connection with its organized youth sports program, \$705.61 annual rental, March 1, 2019 through February 29, 2024. WPA.
- VIII. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated February 28, 2019, and (2) Resolution approving requisitions dated February 28, 2019.
- IX. Comments from Trustees, Staff and Citizens
- X. Adjournment