



A G E N D A

March 22, 2018 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

March 22, 2018

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of February 22, 2018 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Change Order No. 1 to the Construction Contract with Diversified Construction of Oklahoma, Inc., for Project No. OCAT WRWA 1702, "Aviation Records Building Roof Replacement and Envelope Repair," Mike Monroney Aeronautical Center, increase of \$2,899.15.
 - B. Change Order No. 4 to the Construction Contract with Crossland Heavy Contractors, Inc., for Project No. OCAT WRWA 1717, "Terminal Apron Pavement Rehabilitation at Taxiway K," increase of six calendar days.
 - C. Change Order No. 7 to the Contract with SKIDATA, Inc., for Project No. OCAT WRWA 1601, "Parking Access and Revenue Control System (PARCS) Replacement at Will Rogers World Airport," increase of 35 calendar days.
 - D. Change Order No. 2 to the Construction Contract with Diversified Construction of Oklahoma, Inc., for Project No. OCAT WRWA 1712, "Terminal Building Upper Level Deck Structural Repairs Phase I – Soffit Demolition," increase of 72 calendar days.
 - E. Receive Consultant Review Committee Report for Project No. OCAT WRWA 1819, "Airport Pavement Management Program," and authorize negotiation of an agreement with H.W. Lochner, Inc.
 - F. Joint Resolution between the Oklahoma City Airport Trust and The City of Oklahoma City to (1) submit a Grant Application to the Oklahoma Aeronautics Commission (OAC) for grant funds; (2) designate the Official Representative(s) for administration of the Grant on behalf of the Trust and City; and (3) authorize the Official Representative(s) to sign all documents for the Trust and City relating to the Grant Agreement for the amount offered by the OAC.

- G. Resolution of the Oklahoma City Airport Trust authorizing the purchase of Microsoft server software licensing to support Project No. OCAT WRWA 1601, "Parking Access and Revenue Control System (PARCS) Replacement at Will Rogers World Airport," from The City of Oklahoma City in the amount of \$34,897.
- H. Resolution declaring four former rental car service center facilities including any ancillary buildings or structures, located on Guy Fuller Road at Will Rogers World Airport to be surplus to the needs of the Oklahoma City Airport Trust; authorizing the Chairman to execute a Release for said certain structures; and authorizing the Director to cause the disposal of said structures.
- I. Resolution authorizing the purchase of AMAG Security hardware upgrade from Johnson Controls, Inc. utilizing the City of Oklahoma City contract R18-C171018-JOHNSONCONTR in the estimated amount of \$117,126.50.
- J. Resolution authorizing the purchase and installation of automated building system controllers and software from Automated Building Systems, Inc. utilizing the Oklahoma City Airport Trust's contract in the estimated amount of \$99,725.59.

V. WILEY POST AIRPORT

- A. Amendment No. 7 to the Contract for Professional Services with Garver, LLC. for Project No. OCAT WPA 1422, "Airfield Infrastructure Repairs and Improvements," increase of \$70,700.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of March 22, 2018.
 - 3) Budget to Actual Report as of February 28, 2018.
- B. Facilities Maintenance Engineering Services Agreement with Frankfurt-Short-Bruza Associates, P.C., for Project No. OCAT GEN 1816.
- C. Resolution of the Oklahoma City Airport Trust authorizing the Director of Airports to renew the Annual Maintenance Contract for Project No. OCAT GEN 1612, "Utility Repairs and Maintenance," with Brewer Construction Oklahoma, LLC, for the Contract's second renewal period of 365 calendar days or a not-to-exceed amount of \$300,000, in accordance with the Contract.

VII. LEASE AND OTHER AGREEMENTS

- A. Uniform Water Agreement with the Trustees of the Oklahoma City Airport Trust and City of Yukon, Oklahoma, to lease water rights, and maintain the water wells to extract groundwater, at Will Rogers World Airport, retroactive to January 1, 2018 through December 31, 2027, WRWA.
- B. Lease Agreement with the Trustees of the Oklahoma City Airport Trust and Southern Nazarene University for development, operation, and maintenance of an athletic complex, Wiley Post Airport, retroactive to January 1, 2018 through December 31, 2022, WPA.
- C. Performance Bond applicable to the Management Contract for the ConRAC Facility Shuttle Bus Operations and Maintenance with First Transit, Inc., Will Rogers World Airport, retroactive to March 1, 2018 through February 28, 2019, WRWA.
- D. Supplement No. 1 to Grass Cutting Agreement between the Trustees of the Oklahoma City Airport and John Schieber, removal of a portion of Parcel 11H from the leased premises, Will Rogers World Airport, April 1, 2018 through December 31, 2022, WRWA.
- E. Approve Ground Services Agreements with various companies for ground transportation services at Will Rogers World Airport one year commencing April 1, 2018, through March 31, 2019, based on an annual fee of \$660 per vehicle, as follows:
 - 1) RNS Transportation Service, LLC, dba OKC Twister Cab
 - 2) Checker Cab Co.
 - 3) Independent Cab Company, LLC
 - 4) Jesmin Enterprises, dba OKC Green Taxi
 - 5) Jay Enn Kay Enterprises and Imports dba Thunder Cab
- F. Approve Ground Services Agreements with various companies for ground transportation services at WRWA for one year commencing April 1, 2018, through March 31, 2019, based on an annual fee of \$660, as follows:
 - 1) City Limousine, Inc., dba Kings Worldwide Transportation
 - 2) Premium Car

- VIII. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated March 22, 2018, and (2) resolution approving requisitions dated March 22, 2018.
- IX. Comments from Trustees, Staff and Citizens
- X. Adjournment