



A G E N D A

March 23, 2017 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

March 23, 2017

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of February 23, 2017 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Accept completed project, "Multipurpose Building Boiler Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1613, with Hunter Mechanical & Controls, Inc.
 - B. Accept completed project, "Exterior Tile Replacement," Project No. OCAT WRWA 1604, with Restek, Inc.
 - C. Approve Certificate of Substantial Completion for "Irrigation and Controls," Project OCAT WRWA 1611, with Grooms Irrigation Company.
 - D. (1) Approve Change Order No. 2 to the Construction Contract with Restek, Inc., for "Upper Level Passenger Drop Off Expansion Joint Repair," Project No. OCAT WRWA 1605, deducting \$6,830.15, and (2) accept the completed project.
 - E. Approve Amendment No. 1 to the Contract for Professional Services with Olsson Associates, Inc., for "Repair Mike Monroney Boulevard," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1618, adding \$10,000.
 - F. (1) Approve Amendment No. 8 to the Construction Contract with TTK Construction Co., Inc., for "Portland Avenue Realignment" (Portland Avenue from SW 54th Street to SW 74th Street), Project No. PC-0378J, adding \$30,208.43, and (2) approve Change Order No. 6, adding \$8,958.45 and 21 working days.
 - G. Approve Change Order No. 2 to the Construction Contract with Wynn Construction Co., Inc., for "Terminal Expansion – Enabling Works Package," Project No. OCAT WRWA 1609, adding \$11,902.50.

- H. (1) Approve Request for Proposals to "Design and Produce Marketing and Promotional Materials and Provide Consulting Services for the Oklahoma City Airport Trust," and (2) authorize the advertisement of proposals to be received on April 25, 2017.
- I. Adopt Joint Resolution authorizing the Director of Airports to propose a project and apply, if selected, for a competitive grant on behalf of the Oklahoma City Airport Trust and The City of Oklahoma City from the United States Department of Commerce Economic Development Administration (U.S. EDA) to assist in funding renovations to Hangars 1 and 1C to allow for accommodation of future aircraft maintenance, repair, and overhaul needs.

V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT

- A. (1) Approve Change Order No. 1 to the Construction Contract with Diversified Construction of Oklahoma, Inc., for "Hangar 4C ReRoof," Project No. OCAT CEPA 1705, adding \$6,572.75, and (2) accept the completed project.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable.
 - 2) Construction Projects Status Report as of March 23, 2017.
 - 3) Budget to Actual Report as of February 28, 2017.
- B. Adopt Resolution authorizing the Director of Airports to renew the Annual Maintenance Contract for "Utility Repairs and Maintenance," Project No. OCAT GEN 1612, with Brewer Construction Oklahoma, LLC, for the Contract's first renewal period of 365 calendar days or a not-to-exceed amount of \$300,000, in accordance with the Contract, WRWA, WPA, CEPA.

VII. LEASE AND OTHER AGREEMENTS

- A. Approve Professional Services Contract between the Trustees of the Oklahoma City Airport Trust and Securitas Security Services USA, Inc., for "Security Services for Oklahoma City Airport Trust," commencing May 1, 2017, through April 30, 2020, WRWA, WPA and CEPA.
- B. Approve Supplemental Agreements No. 2 to the On Airport Rental Car Concession and Lease Agreements with Advantage Opco LLC d/b/a Advantage Rent A Car; Avis Budget Car Rental, LLC dba Avis Rent A Car and Budget Rent A Car; EAN Holdings, LLC; The Hertz Corporation; and TAG OKC, Inc., to (1) finalize the actual square footage measurements of each Concessionaire's Leased Premises and Common Use Areas, and (2) adjust the rentals accordingly, WRWA.

- C. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Units #803 and #804E from James and Connie, Joint Tenants, to Charles Waldrop 2009 Revocable Trust, Charles Waldrop, Trustee, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.

- D. Approve Ground Services Agreements with various companies for ground transportation services at WRWA for one year commencing April 1, 2017, through March 31, 2018, based on an annual fee of \$660 per vehicle, as follows:
 - 1) ABC Moon Express, LLC dba Orange Cab Co., 9 Vehicles, \$5,940.
 - 2) Airport Express, Inc., 41 Vehicles, \$27,060.
 - 3) Independent Cab Company, LLC., 5 Vehicles, \$3,300.
 - 4) Jesmin Enterprises, dba OKC Green Taxi, 9 Vehicles, \$5,940.
 - 5) RNS Transportation Service, LLC dba OKC Twister Cab, 7 Vehicles, \$4,620.
 - 6) Jay Enn Kay Enterprises and Imports dba Oklahoma Shuttle., 10 Vehicles, \$6,600.
 - 7) Jay Enn Kay Enterprises and Imports dba Thunder Cab., 5 Vehicles \$3,300
 - 8) Checker Cab Co., 9 Vehicles, \$5,940.

- E. Approve Ground Services Agreements with various companies for ground transportation services at WRWA for one year commencing April 1, 2017, through March 31, 2018, based on an annual fee of \$660, as follows:
 - 1) Premium Car

VIII. (1) Adopt Requisition Resolution dated March 23, 2017, to ratify the action of the Director of Airports in approving the requisition dated March 23, 2017, for payment, and (2) adopt Requisition Resolution dated March 23, 2017, authorizing payment of requisitions dated March 23, 2017.

IX. Comments from Trustees, Staff and Citizens

X. Adjournment