



## A G E N D A

**April 25, 2019 9:00 AM**

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Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member  
Kirk Humphreys, Vice Chairman, Independent Trustee  
David Holt, Trustee- Mayor  
    David Greenwell, Surrogate Trustee-Mayor  
Craig Freeman, Trustee-City Manager  
    MT Berry, Surrogate Trustee-City Manager  
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager  
Frances Kersey, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

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City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

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## INFORMATION ABOUT AIRPORT TRUST MEETINGS

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The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

### Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

### Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

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## AGENDA

### OKLAHOMA CITY AIRPORT TRUST

April 25, 2019

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Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of March 28, 2019 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. Receive proposed Trust Budget for Fiscal Year 2020 for review and set presentation and final approval at the May 2019 Trust Meeting.
- V. Receive the revised Aircraft Self Fueling Policy at Oklahoma City Airports. WRWA, WPA, CEPA.
- VI. **WILL ROGERS WORLD AIRPORT**
  - A. Amendment No. 1 to the Contract for Professional Services with Kimley-Horn and Associates, Inc., for Project No. OCAT WRWA 1713, "West Terminal Multi-Use Parking Lots," increase in an amount not to exceed \$45,200.
  - B. Amendment No. 2 to the Contract for Professional Services with Benham Design, LLC, for Project No. OCAT WRWA 1616, "Reconstruction of Station 2 and Replacement of Moving Walks #18 and #25," increase of \$130,566.
  - C. Change Order No. 1 to the Construction Contract with Hunter Mechanical & Controls, Inc., for Project No. OCAT WRWA 1913, "Hangar 9 Chilled Water Piping Replacement," Mike Monroney Aeronautical Center, decrease of \$5,564.81.
  - D. Change Order No. 1 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 1510, "Terminal Renovation and Expansion – Phase III," decrease of \$28,916.27.
  - E. Change Order No. 2 to the Construction Contract with Jim Cooley Construction, LLC, for Project No. OCAT WRWA 1821, "Fuel Facility Generator and Automatic Transfer Switch," increase of \$3,044.
  - F. Change Order No. 4 to the Construction Contract with Diversified Construction of Oklahoma, Inc., for Project No. OCAT WRWA 1807, "Garage Wayfinding," increase of \$19,042 and 75 calendar days.

- G. Change Order No. 5 to the Construction Contract with Wildcat Construction Co., Inc., for Project No. OCAT WRWA 1818, "Phase 3A – Rehabilitate/Repair Terminal Building Upper Level Bridge Deck," decrease of \$126,051.49.
- H. Ratify the action of the Director of Airports and approve Addenda Nos. 1, 2, 3, and 4 for Project No. OCAT WRWA 1917, "5300 S. Portland Avenue West Side Roof Replacement"; receive recommendation regarding bids opened on April 3, 2019; award the Construction Contract to Alva Roofing Co. in the amount of \$954,699 for the base bid; and approve the Contract and bonds.
- I. Plans and Project Manual submitted by CEC Corporation for Project No. OCAT WRWA 1803, "Medium Voltage Transformer Replacement and Radar Antenna Lab Feed," Mike Monroney Aeronautical Center, and authorization of advertisement for bids to be opened on May 22, 2019.
- J. Plans and Project Manual submitted by Triad Design Group, Inc., for Project No. OCAT WRWA 1906, "Parking Lot 1 Pavement Rehabilitation," and authorization of advertisement for bids to be opened on May 29, 2019.
- K. Plans and Project Manual submitted by Cowan Group Engineering, LLC, for Project No. OCAT WRWA 1904, "Rehabilitate Terminal Access Roadways – Phase 1," and authorization of advertisement for bids to be opened on May 29, 2019.
- L. Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for Project No. OCAT WRWA 1822, "Terminal Apron Reconstruction (Terminal Expansion)," and authorization of advertisement for bids to be opened on May 29, 2019.
- M. Joint Resolution of the Oklahoma City Airport Trust and the City of Oklahoma City adjusting the Will Rogers World Airport Public Parking Rate Schedule for the public pay parking facilities effective May 14, 2019.
- N. Resolution of the Oklahoma City Airport Trust authorizing the Director of Airports to make a sole source purchase for parking equipment and installation with SKIDATA, Inc., for an additional exit lane for customers utilizing public parking in Lot 1, in an estimated amount of \$58,240.75.
- O. Request for Bids for Two (2) Runway Brooms with Airblast and Carrier Vehicles for OCAT (BID-OCAT-1904) and authorization for advertisement of bids to be opened May 29, 2019.

## VII. **WILEY POST AIRPORT**

- A. Plans and Project Manual submitted by CEC Corporation, for Project No. OCAT WPA 1903, "Airfield Infrastructure Repairs and Improvements – Phase IV, Sequence 2," and authorization of advertisement for bids to be opened on May 29, 2019.

## VIII. GENERAL

- A. Receive reports:
  - 1) Delinquent Accounts Receivable
  - 2) Construction Projects Status Report as of April 25, 2019.
  - 3) Budget to Actual Report as of March 31, 2019.
- B. Amendment No. 1 to the Facilities Maintenance Engineering Services Agreement with Frankfurt-Short-Bruza Associates, P.C., Project No. OCAT GEN 1816, renewing the Agreement for its first renewal period, effective May 1, 2019, through April 30, 2020. WRWA, WPA, CEPA.
- C. Receive recommendation regarding bids opened on April 3, 2019 for Project No. OCAT GEN 1919, "Miscellaneous Services, Repairs, and Maintenance"; award the Annual Maintenance Contract to Diversified Construction of Oklahoma, Inc., for 365 calendar days or a not-to-exceed amount of \$300,000; and approve the Contract and bonds. WRWA, WPA, CEPA.
- D. Project Manual for Project No. OCAT GEN 1922, "Painting Repairs and Maintenance," and authorization of advertisement for bids to be opened on May 29, 2019. WRWA, WPA, CEPA.
- E. Resolution authorizing and directing staff to negotiate a professional service agreement with DKMG Consulting, LLC to provide airport management consulting services. WRWA, WPA, CEPA.

## IX. LEASE AND OTHER AGREEMENTS

- A. Assumption Agreement and Use Guaranty for conveyance of PWA T-hangar Unit #1009, from BAP&H, LLC - Leslie W. Muse, Sole Manager to Timothy E. and Natalee K. Jamison, Joint Tenants, effective April 25, 2019. WPA.
- B. Resolution authorizing and directing staff to negotiate professional services agreements with CBRE, Inc. and Price Edwards & Company to provide real estate brokerage services. WRWA.
- C. Supplemental Lease Agreement No. 4 with Metro Technology Centers School District No. 22, to exercise the fourth of ten (10) consecutive one-year option periods, \$241,552.32 annually, July 1, 2019 through June 30, 2020. WRWA.

D. Approve Ground Services Agreements with various companies for ground transportation services at Will Rogers World Airport for one year commencing May 1, 2019 through April 30, 2020, based on an annual fee of \$660, as follows:

- 1) Airport Express Transportation Services, LLC
- 2) AmericInn and Suites, Oklahoma City Airport
- 3) Aramark Services, Inc. dba NCED Conference Center & Hotel
- 4) Citizen Potawatomi Nation
- 5) Fianna Oklahoma, LLC dba Wyndham Garden Hotel Oklahoma City Airport
- 6) Four Star Properties, Inc., dba Best Western Saddleback Inn
- 7) H&C OKC Hilton, LLC dba Hilton Garden Inn
- 8) Meridian Lot, LLC dba USAPARK.net
- 9) MLCV Oklahoma, LLC dba Embassy Suites
- 10) Village Tours, LLC
- 11) Walnut Auto Rental, LLC
- 12) Wichita and Affiliated Tribes dba Sugar Creek Casino

X. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated April 25, 2019 and (2) Resolution approving requisitions dated April 25, 2019.

XI. Enter into executive session on the advice of the Municipal Counselor's Office to receive confidential communications from its attorney and outside counsel regarding potential litigation and settlement discussions with the City of Bethany in the case of the *City of Bethany v. Rockwell Automation Inc. and Gulfstream Aerospace Corp.*, 16-CV-1005-SLP, as authorized by 25 O.S. (2018 Supp.) § 307(B)(4), because disclosure would seriously impair the ability of the public body to conduct the potential litigation or settlement discussions in the public interest.

XII. Comments from Trustees, Staff and Citizens

XIII. Adjournment