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CITY OF
OKLAHOMA CITY OKLA
OFFICE OF
CITY CLERK

AGENDA

April 26, 2018 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
David Holt, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

April 26, 2018

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of March 22, 2018 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. Receive proposed Trust Budget for Fiscal Year 2019 for review, and set presentation and final approval at the May 2018 Trust meeting.
- V. **WILL ROGERS WORLD AIRPORT**
 - A. Acceptance of completed Project No. OCAT WRWA 1808, "Thomas P. Stafford Skylight Repair," Mike Monroney Aeronautical Center, with Diversified Construction of Oklahoma, Inc.
 - B. Amendment No. 2 to the Construction Contract with Crossland Heavy Contractors, Inc., for Project No. OCAT WRWA 1717, "Terminal Apron Pavement Rehabilitation at Taxiway K," decrease of \$14,612.45; and acceptance of the completed project.
 - C. Change Order No. 1 to the Construction Contract with Diversified Construction of Oklahoma, Inc., for Project No. OCAT WRWA 1805, "Registry Building Site Improvements," Mike Monroney Aeronautical Center, increase of \$9,706.01 and 10 calendar days.
 - D. Change Order No. 1 to the Construction Contract with Diversified Construction of Oklahoma, Inc., for Project No. OCAT WRWA 1804, "Radar Training Facility Waterproofing and Site Improvements," Mike Monroney Aeronautical Center, increase of \$4,150.67 and five calendar days.
 - E. Change Order No. 2 to the Construction Contract with Diversified Construction of Oklahoma, Inc., for Project No. OCAT WRWA 1702, "Aviation Records Building Roof Replacement and Envelope Repair," Mike Monroney Aeronautical Center, increase of \$12,539.60 and 14 calendar days.
 - F. Change Order No. 3 to the Construction Contract with Duit Construction Co., Inc., for Project No. OCAT WRWA 0814, "Extend Taxiway G Across Portland Avenue," increase of 38 calendar days.

- G. Change Order No. 4 to the Construction Contract with Hunter Mechanical & Controls, Inc., for Project No. OCAT WRWA 1104, "Radar Training Facility Mechanical System Replacement," Mike Monroney Aeronautical Center, increase of 14 calendar days.
- H. Receive recommendation regarding bids opened on March 28, 2018, for Project No. OCAT WRWA 1811, "Logistics Support Facility Fire Sprinkler Replacement – West Side," Mike Monroney Aeronautical Center; award the Construction Contract to Johnson Controls Fire Protection LP in the amount of \$313,912.90; and approve the Contract and bonds.
- I. Ratify the action of the Director of Airports in approving Addendum 1 for Project No. OCAT WRWA 1620, "Hangar 1 Air Handling Unit Replacement"; receive recommendation regarding bids opened on March 28, 2018; award the Construction Contract to Wynn Construction Co., Inc., in the amount of \$610,000; and approve the Contract and bonds.
- J. Ratify the action of the Director of Airports in approving Addenda 1 and 2 for Project No. OCAT WRWA 1814, "Hangar 1 & 1C Improvements"; receive recommendation regarding bids opened on March 28, 2018; award the Construction Contract to Miller-Tippens Construction, LLC, in the amount of \$4,636,998; and approve the Contract and bonds.
- K. Project Manual for Project No. OCAT WRWA 1817, "Demolition of Former Rental Car Service Center Facilities," and authorization of advertisement for bids to be opened on May 30, 2018.
- L. Plans and Project Manual submitted by Robison & Associates Architects for Project No. OCAT WRWA 1701, "3631 S.W. 54th Street East Side Roof Replacement," and authorization of advertisement for bids to be opened on May 30, 2018.
- M. Plans and Project Manual submitted by ADG, P.C., for Project No. OCAT WRWA 1818, "Phase 3A Rehabilitate/Repair Terminal Building Upper Level Bridge Deck," and authorization of advertisement for bids to be opened on May 23, 2018.
- N. Plans and Project Manual submitted by White Engineering Associates, Inc., for Project No. OCAT WRWA 1813, "Garage A Repairs and Waterproofing," and authorization of advertisement for bids to be opened on May 30, 2018.
- O. Resolution authorizing purchases from Presidio Networked Solutions for Cisco network and server hardware products and services utilizing City Contract No. S18-ITSW1006 in the estimated amount of \$230,705.69, and Nimble storage hardware products and services utilizing State Contract No. ITSW1006H in the estimated amount of \$182,952.27.

- P. Non-Exclusive Easement Agreement between the Trustees of the Oklahoma City Airport Trust and Oklahoma Gas and Electric Company to lay, operate, and maintain certain electric transmission and distribution facilities for the sole purpose of providing electrical services to a new tenant owned facility, Airport facilities, and/or Airport occupants/tenants.
- 1) OG&E Easement Agreement-Setzer Properties
 - 2) OG&E Easement Agreement-FAARWY-Section 22
 - 3) OG&E Easement Agreement-FAARWY-Section 27
 - 4) OG&E-Easement Agreement-Skywest Airlines, Inc.
- Q. Resolution authorizing a purchase order for asphalt pavement repairs in Parking Lot No. 1 utilizing the Trust's Annual Maintenance Contract for Project No. OCAT GEN 1619, "Paving Repairs and Maintenance," with Rudy Construction Company in the estimated amount of \$80,000.

VI. WILEY POST AIRPORT

- A. Change Order No. 2 to the Construction Contract with AC Owen Construction, LLC, for Project No. OCAT WPA 1503, "General Aviation Field Maintenance Facility," increase of \$932.54.
- B. Plans and Project Manual submitted by Garver, LLC, for Project No. OCAT WPA 1820, "Airfield Infrastructure Repairs and Improvements – Phase IV," and authorization of advertisement for bids to be opened on May 30, 2018.
- C. Non-Exclusive Easement Agreement between the Trustees of the Oklahoma City Airport Trust and Southwestern Bell Telephone Company, d/b/a AT&T Oklahoma to lay, operate, and maintain certain data transmission and distribution facilities for the sole purpose of providing data services to Airport facilities and/or Airport occupants/tenants.
- D. Non-Exclusive Easement Agreement between the Trustees of the Oklahoma City Airport Trust and Oklahoma Gas and Electric Company to lay, operate, and maintain certain electric transmission and distribution facilities for the sole purpose of providing electrical services to a new Trust owned facility, Airport facilities, and/or Airport occupants/tenants.
- E. Resolution declaring Hangar 5, located at 5901 N. Rockwell Avenue, on Wiley Post Airport to be surplus to the needs of the Oklahoma City Airport Trust; authorizing the Chairman to execute a Release for said certain structure; and authorizing the Director to cause the disposal of said structure.

- F. Resolution authorizing asbestos abatement at Wiley Post Airport's Hangar 5 utilizing City Contract No. MC-0533 with Enercon Services, Inc., in the estimated amount of \$34,442.80.

VII. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of April 26, 2018.
 - 3) Budget to Actual Report as of March 31, 2018.

VIII. LEASE AND OTHER AGREEMENTS

- A. Supplemental Agreement No. 5 to Lease and Operations Agreement between the Trustees of the Oklahoma City Airport Trust and AAR Aircraft Services, Inc. (AAR), WRWA.
- B. Supplement No. 1 to Passenger Airline Operating and Lease Agreement for Non-Signatory Carriers with the Trustees of the Oklahoma City Airport Trust and Via Airlines, Inc. to lease certain second floor office space in the Airport terminal, Will Rogers World Airport, WRWA.
- C. Supplemental Agreement No. 41 to Lease No. DOT-FA71AC-2103 between the Trustees of the Oklahoma City Airport Trust and the United States of America, acting by and through the Federal Aviation Administration (FAA) to: (1) revise the Lease language regarding funding arrangements for alterations to Lessor's buildings; (2) revise the Lease term to reflect the FAA's exercise of the second renewal of the Lease; and (3) clarify certain other terms, conditions, and exhibits of the Lease consistent with these changes, WRWA.
- D. Non-Federal Reimbursable Agreement between the Trustees of the Oklahoma City Airport Trust and the United States of America (Government), acting by and through the Federal Aviation Administration (FAA), for remodeling and renovation work on the Multi-Purpose Building, WRWA.
- E. Assumption Agreement and Use Guaranty for conveyance of PWA T-hangar Unit #409 at Wiley Post Airport from Pablo A. Pinzon and Mary K. Pinzon, husband and wife as Joint Tenants to Pinzon Revocable Trust, c/o Pablo Antonio Pinzon, M.D. and/or Mary Kempf Pinzon, Trustees, WPA.

- F. Supplemental Agreement No. 21 between the Trustees of the Oklahoma City Airport Trust and Trajen Flight Support, L.P., dba: Atlantic Aviation, to reduce Hangar 6 ramp area in order to comply with new taxiway safety requirements, remove Hangar 5 from the leased Facilities, and update certain lease provisions including environmental, nondiscrimination, and civil rights provisions, Wiley Post Airport, WPA
- G. Supplement No. 2 to Hangar/Office Lease Agreement and Supplement No. 1 to Fuel Storage Facilities Agreement between the Trustees of the Oklahoma City Airport Trust and Pronto, LLC, to add two aircraft to both agreements, WPA.
- H. Lease and Operations Agreement between the Trustees of the Oklahoma City Airport Trust and Private Jets, Inc., Wiley Post Airport, WPA.
- I. Approve Ground Services Agreements with various companies for ground transportation services at Will Rogers World Airport for one year commencing May 1, 2018 through April 30, 2019, based on an annual fee of \$660, as follows:
 - 1) Airport Express Transportation Services, LLC.
 - 2) MLCV Oklahoma LLC, dba Embassy Suites
 - 3) Four Star Properties, Inc., dba Saddleback Inn
 - 4) H&C OKC Hilton LLC, dba Hilton Garden Inn
 - 5) Wichita and Affiliated Tribes dba Sugar Creek Casino
 - 6) Fianna Oklahoma, LLC dba Wyndham Garden Hotel
 - 7) LSREF 3/AH Chicago Tenant, LLC dba Hyatt Place Oklahoma City Airport
 - 8) Citizen Potawatomi Nation
 - 9) Hampton Inn & Suites Oklahoma City Airport, LLC
 - 10) Marriott Hotel Services, Inc., dba NCED Marriott Conference Center
 - 11) Village Tours, LLC
 - 12) Immanuel United Properties, LLC, dba Wingate by Wyndham
 - 13) Meridian Lot, LLC dba USAPARK.net
 - 14) Walnut Auto Rental, LLC

- 15) Vira Management, LLC dba Knights Inn/Motel 6
- 16) America Auto Rental and Sales, LLC dba NU Car Rental
- 17) Back Stage Limo, LLC.
- 18) Skyline CM Portfolio, LLC dba Courtyard Oklahoma City Airport
- 19) Paris Limousine of Oklahoma

J. Approve Ground Services Agreements with various companies for ground transportation services at Will Rogers World Airport one year commencing April 1, 2018, through March 31, 2019, based on an annual fee of \$660 per vehicle, as follows:

- 1) ABC Moon Express, LLC dba Orange Cab Co.

K. Joint Resolution of The City of Oklahoma City and The Oklahoma City Airport Trust, in their respective capacities, approving, authorizing and directing the Mayor, or in his absence, the Vice Mayor, the Chairman, or in his absence, the Vice Chairman to execute and the City Clerk and the Secretary of the Trust to attest to the execution of 1.) The Construction Agreement with FC Oklahoma City OK Landlord, LLC, 2.) the Lease and Operations Agreement with FC Oklahoma City OK Landlord, LLC, and 3.) the Leasehold Financing and Master Lease Recognition Agreement with Wells Fargo Bank Northwest, N.A., as trustee, and FC Oklahoma City OK Landlord, LLC, upon approval of final documents by the Director of Airports and the Municipal Counselor's Office and the Municipal Counselor's Office's determination that such documents are materially consistent with the Joint Resolution and Attachment Nos. 1-3 hereto or as necessary to effectuate the terms agreed to by the parties; and requiring that all such documents and agreements be filed with the City Clerk and Secretary of the Trust upon full execution by all the parties thereto.

IX. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated April 26, 2018, and (2) resolution approving requisitions dated April 26, 2018.

X. Comments from Trustees, Staff and Citizens

XI. Adjournment